

## AGENDA

### JEFFERSON COUNTY BOARD MEETING

Tuesday, January 13, 2009 7:00 p.m.

Jefferson County Courthouse  
320 South Main Street, Room 205  
Jefferson, WI 53549

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
4. **REVIEW OF THE AGENDA**
5. **APPROVAL OF COUNTY BOARD MINUTES – DECEMBER 9, 2008 MEETING**
6. **COMMUNICATIONS**
  - a. Treasurer's Monthly Report (Addendum to Agenda)
  - b. Letter from the Jefferson County Farm Bureau dated December 18, 2008 regarding pending annexation (Page 1-2)
  - c. Zoning Committee Notice of Public Hearing, January 15, 2009, 7:00 p.m. Rm 205 (Page 3)
7. **PUBLIC COMMENT**
8. **SPECIAL ORDER OF BUSINESS**
  - a. Presentation on County Nursing Homes – Sarah Diedrick, Wisconsin Counties Association Senior Legislative Associate
  - b. Presentation on County Nursing Homes - Brian Schoeneck, Director of Financial Services, Wisconsin Association of Homes and Services for the Aging
  - c. Program Prioritization – Jason Dzwiniel, Assistant County Administrator, Ozaukee County
  - d. Board discussion of upcoming budget, levy caps, possible referenda, and related financial issues

### **COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**

9. **ANNUAL REPORTS**
  - a. Land Information – Andy Erdman
  - b. Land & Water Conservation – Mark Watkins
  - c. Surveyor – Tom Wollin
10. **PLANNING & ZONING COMMITTEE**
  - a. Report – Approval of Petitions (Page 4)
  - b. Ordinance – Approval of Petitions (Page 5-7)
  - c. Resolution – Waive bidding under Purchase Ordinance and authorize contract for Document Imaging Systems software and hardware support (Page 8)

11. ADMINISTRATION & RULES COMMITTEE
  - a. Report – County Board Chair Schmeling (Page 9-10)
  - b. Ordinance – Amend Board Rule to specify contracting authority for Fair Park sponsorship (Page 11)
  - c. Resolution – Requesting federal and/or state economic stimulus funding for county infrastructure projects (Page 12-14)
  
12. HUMAN RESOURCES COMMITTEE
  - a. Ordinance - Personnel Ordinance amendments for clarifying current practices and procedures regarding sworn, non-represented employees, as well as health insurance coverage for active military personnel (Page 15-16)
  
13. PARKS COMMITTEE
  - a. Resolution conveying easement to ATC for power line (Addendum to Agenda)
  
14. ANNOUNCEMENTS
  
15. ADJOURN

**NEXT COUNTY BOARD MEETING, FEBRUARY 10, 2009 7:00 P.M. ROOM 205**



P.O. Box 397 • Jefferson, WI 53549 • 920-674-3680 • Fax: 920-674-3681

Jefferson County Board of Supervisors  
320 South Main Street  
Jefferson, WI 53549

December 18, 2008

Dear Jefferson County Board:

The annexation pending in Johnson Creek runs counter to the best interests of the integrity of the County's land use planning. WWGC LLC is requesting annexation of 23 acres of land. The land is agricultural with a small woods.

This annexation is inconsistent with how the Village of Johnson Creek had planned their expansion. Johnson Creek has at least 250 acres of improved developable land, vacant and available. (There is also an additional 200 acres of previously annexed land in agricultural use within the village.) The current economic downturn has decreased utilization of developed land further decreasing need for additional land. In order to annex the land owned by WWGC LLC, the Village has to annex the land in between as well. The land being "dragged" into annexation is owned by Tom and Renee Cramer (7 acres) and Don Reinders (10 acres). Both parcels are agricultural. Neither landowner wants their land annexed. In spite of this, the planned access road goes right across the Cramer's land along the property line with Mr. Reinders and, due to the size of the road and grading, would make the parcel too small to farm. Were WWGC LLC to exercise their right to splits under the County land use plan they would have only one split on prime land or three splits on non-prime land and to access them they could not destroy more than an acre. The proposed access road would not comply.

Although the prevailing legal attitude seems to be that agricultural land is "vacant" land, implying that does nothing is merely waiting to be developed, this is not true. Agriculture is not glitzy and does not spend a lot of money promoting itself, but it is the economic bedrock of the County, and the State. The taxes paid on agricultural land far exceed the services required by that land. Agricultural land is a net income generator for the County, and the State. Johnson Creek and the other municipalities in Jefferson County rely on the County for a variety of services (Health Department, Workforce Development, etc.). These are supported by the net income generators for the County; agriculture is an important one. Continually removing and ruining agricultural land through annexation ultimately threatens the economic stability of the County.

The apparent reason this annexation is even being considered is that the developers announced they will donate 4 acres including the woods to Rainbow Hospice, which has been looking for a woods in which to locate a 6-8 bed hospice facility. Building on an existing site next to hotel and other amenities would be far more sustainable and convenient for families. Other care facilities located in urban settings have found that designing an interior space that is comforting,

relaxing, and homey does not rely on being in a woods. Good architecture and design coupled with the right landscaping would turn one of the already available sites into an ideal site without jeopardizing the County's land use plan and unnecessarily destroying agricultural land. Besides, a location only a short distance off of Hwy 26 and which will be developed around them is unlikely to be particularly peaceful, even if it were wooded to start. The fact that there would be further development around the site really negates the original stated reason for needing a non-urban site. If there were no further development, the Village as a whole will have to fund the maintenance of the services to the hospice, a non-profit. This is unlikely to offset by an increase in local high quality jobs as Rainbow Hospice has indicated that one reason they require a site in Johnson Creek is to be able to pull staff from Madison and Milwaukee.

As you are well aware, precedent is extremely important. One ill-conceived annexation can set the precedent for other municipalities to also disregard their plans, not infill, and sprawl merely because an opportunity arrives.

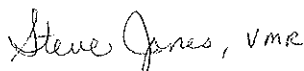
Farmland should be valued for itself, not just as a way of holding land for future development. Agricultural land provides economic bedrock for the County, as well as local sources of food, aquifer recharge, wildlife habitat, CO<sub>2</sub> sequestration, and O<sub>2</sub> generation. It is, in short, very important as it is and developing agricultural land should not be a decision made lightly.

Please help our County maintain its forward thinking land use plan by suggesting to Johnson Creek that they should reconsider their plan to annex and develop further agricultural land.

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Sincerely,

Jefferson County Farm Bureau  
Steve Jones, President



NOTICE OF PUBLIC HEARING

JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Richard Jones; Lloyd Zastrow

- 1. Call to Order
- 2. Roll Call
- 3. Certification of Compliance With Open Meetings Law Requirements
- 4. Review of Agenda
- 5. Public Hearing

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, January 15, 2009, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions, as described or as may be amended for location or size by the Committee, to amend the zoning ordinance of Jefferson County and applications for conditional use permits. In order to comply with the Jefferson County Agricultural Preservation and Land Use Plan, the Committee may modify the location of the proposed parcels to anywhere on the entire parcel of record. A map of the properties affected may be obtained from the Zoning Department.

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

**3381A-09 – Donald G. Vehlow, Jr.:** Rezone to create an approximate 1.1-acre building site on **Kowski Lane** in the Town of Waterloo from part of PIN 030-0813-1413-001 (14.06 Acres).

**3382A-09 – Donald G. Sr. & Phyllis D. Vehlow:** Create two, approximately 2-acre lots on **Blue Joint Road** from part of PIN 030-0813-1431-000 (38.332 Acres) in the Town of Waterloo. The parcel of record also includes PINs 030-0813-1434-000.

**3383A-09 – Brian & Sheri Rich:** Rezone approximately 1.15-acre of PIN 028-0513-0833-000 (39.5 Acres) in the Town of Sumner for a new building site near **W9280 Rockdale Road**.

CONDITIONAL USE PERMIT APPLICATION

**CU1541-09 – Marian Walluks/Brian & Sheri Rich Property:** Conditional use to allow up to ten dogs at **W9280 Rockdale Road**, in the Town of Sumner. The site is zoned A-1 Agricultural, part of PIN 028-0513-0833-000 (39.5 Acres), planned for an approximate 3-acre farm consolidation lot.

- 6. Adjourn

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

**REPORT  
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY  
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on November 20 and December 18, 2008, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS 3368A-08, 3369A-08, 3370A-08, 3374A-08,  
3376A-08, 3377A-08, 3378A-08, 3379A-08 and 3380A-08**

**DATED THIS TWENTY-NINTH DAY OF DECEMBER, 2008**

**Donald Reese, Secretary**

**THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENT,  
3373A-08, IS DECEMBER 13, 2008.**

**ORDINANCE NO. 2008-\_\_\_\_\_**

**Approval of zoning petitions**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3368A-08, 3369A-08 and 3370A-08 were referred to the Jefferson County Planning and Zoning Committee for public hearing on November 20, 2008, and Petitions 3374A-08, 3376A-08, 3377A-08, 3378A-08, 3379A-08 and 3380A-08 were referred for public hearing on December 18, 2008, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

**FROM RESIDENTIAL R-2 TO AGRICULTURAL A-1**

Rezone approximately 10 acres of PIN 016-0513-3431-001 (17.464 acres) for transfer to an adjoining A-1 zoned property. The site is in the Town of Koshkonong, near N207 Pottawatom Trail. This action is conditioned upon receipt by Zoning of either a deed transfer document or approval and recording of a final certified survey map. (3374A-08 – Charles “Scott” Shearer)

**FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS**

Rezone with conditional use to allow for storage of agribusiness equipment at N7288 Ceasar Road in the Town of Farmington, on PIN 008-0715-0112-000 (3.19 acres). (3368A-08 – James Linskens)

**FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL**

Rezone to create an approximate 2.646-acre lot around the home at W7567 Novak Lane in the Town of Waterloo from PIN 030-0813-0121-001 (39.92 acres). This lot combination utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of a final certified survey map for the property. (3369A-08 – Ryan Hush/Randall & Susan Buss property)

Rezone to create two, approximate 1-acre prime ag land building sites on Manske Road from part of PIN 030-0813-3614-001 (29.667 acres) in the Town of Waterloo. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval and soil tests for each lot showing sites for installation of both initial and replacement private sewage systems, and for approval and recording of a final certified survey map for the property, including extraterritorial plat review by the City of Lake Mills if necessary. (3370A-08 – Daniel Zastrow/Ronald & Sara Seubert Property)

Create an approximate 1-acre building site near N2646 Kunz Road in the Town of Koshkonong from part of PIN 016-0614-3132-003 (14.943 Acres). This prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map including extraterritorial plat review by the City of Fort Atkinson if necessary. (3376A-08 – Tom Brounty)

Rezone approximately 1.4 acre around the home at W7327 Mud Lake Road in the Town of Lake Mills from part of PIN 018-0713-3611-002 (37.1 acres). Rezoning is conditioned upon approval and recording of a final certified survey map for the property. (3377A-08 – Eugene Hasel/Eugene & Betty Hasel Trust property)

Create an approximate 2-acre lot on Pine Drive from PIN 024-0516-1411-000 (20 acres) in the Town of Palmyra. This non-prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. (3378A-08 – Tim & Jean Reith/Dorothy Kau property)

Rezone approximately 2 acres of PIN 030-0813-3543-000 (40 acres) for a new building site near N7399 North Shore Road in the Town of Waterloo. Rezoning of this non-prime ag land lot is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property, including extraterritorial plat review if necessary. (3379A-08 – Merrill & Ruth Kuhl)

Create three, approximate 1-acre prime ag land lots as consolidation of parcels of record on Horseshoe Road in the Town of Watertown from PIN 032-0814-1232-000 (40 acres). The consolidation of parcels of record includes PINs 032-0814-1224-000 and 032-0814-1231-000, and utilizes the last available A-3 zone for each property. Therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for each lot, upon receipt by Zoning of a soil test showing sites for installation of



both initial and replacement private sewage systems for each lot, and upon approval and recording of a final certified survey map for the lots, including extraterritorial plat review from the City of Watertown if necessary. (3380A-08 – Robert & Mary Horack)

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

VACANT \_\_\_\_\_

Ordinance Requested By  
Planning and Zoning Committee

Deb Magritz 1-5-09

01-13-09

**Item 10c**

**RESOLUTION NO. 2008-\_\_\_\_\_**

**Waive bidding under Purchase Ordinance and authorize  
Contract for Document Imaging System Software and Hardware Support**

WHEREAS, the county document imaging system provides optical storage for over 2 million pages of information for 8 different county departments, and

WHEREAS, several thousand hours of labor per year are saved by instantaneous retrieval, viewing and printing of documents, and

WHEREAS, an additional copy of all optical images are stored offsite to preserve them in case of a disaster, and

WHEREAS, Integrated Imaging Inc. of Appleton, Wisconsin, provides software support for Oracle Imaging and Business Process Management systems for 6 Wisconsin counties, 1 city and 9 private companies, and

WHEREAS, Integrated Imaging, Inc. of Appleton, Wisconsin, is the only known Wisconsin company that provides software support for Oracle Imaging and Business Process Management software and has provided support to Jefferson County since 1996,

NOW, THEREFORE, BE IT RESOLVED that the purchasing ordinance requirement to solicit competitive bids be waived due to the lack of additional qualified vendors.

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors does hereby authorize the Land Information Department to contract with Integrated Imaging, Inc. of Appleton, Wisconsin, to provide document imaging system support from 1/31/2009 to 1/30/2010 for \$29,795.

*Fiscal Note: The contract total of \$29,795 is funded in the 2009 budget as follows: The non-tax levy Land Records Modernization account 1303.521296 will fund \$15,596. The tax levy funds are: Finance account 88.521296, \$2,648; Child Support account 2301.521296, \$4,218 (66% federally reimbursed); Human Services account 5200.535242, \$4,193; and, Clerk of Courts account 2421.52129, \$3,140.*

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

VACANT \_\_\_\_\_

Requested by  
Planning & Zoning Committee

01-13-09

**County Board Chairman's Report**  
**Sharon L. Schmeling**  
**January 2009**

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the county. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (920) 674-8607 or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

**Economic Stimulus Projects** – Given all the talk at the state and federal levels about using federal money to reinvigorate the economy, the Administration and Rules Committee discussed at its December 29 meeting the merits of sending a Jefferson County list of infrastructure projects to state and federal lawmakers.

The Committee directed County Administrator Gary Petre to work with Department Heads to compile a list of county infrastructure projects that have been discussed by the County Board, its committees or included in a county board-approved planning tool in the last few years. Immediate items that came to mind included the courthouse security entrance, Highway Shop renovations or construction, the Sheriff Department's Administrative office space needs, several needed bridge and road improvements, projects outlined in the five-year capital improvement list and the County Board-approved Parks and Recreation plan. The list will be presented to the County Board at its January 13 meeting for review.

On January 6, the Wisconsin Counties Association, based on its contact with state lawmakers, requested that all counties submit a list of potential infrastructure projects to the WCA by January 7. Our County staff was able to meet this deadline thanks to the action by the Administration and Rules Committee. Mr. Petre sent the WCA the list that the County Board will be reviewing at its January 13 meeting and informed WCA staff that it could be changed or eliminated, depending on County Board action.

The topic of economic stimulus is not simple. The Administration and Rules Committee discussed the financial deficits and philosophical conflicts created by the proposed spending. At the end of its discussion, the Committee agreed that the County Board has a responsibility to represent the County's infrastructure needs to those expressing willingness to pay for those needs. The Committee further reasoned that if funds are made available for some of the projects, the County Board can debate whether or not the funds will be accepted and on what conditions and at what future operational costs to local property taxpayers. It was agreed that it would be premature to have these debates now, given that Jefferson County may never be offered a penny of the money that the state and federal governments are proposing to spend.

**County Administrator's Annual Performance Evaluation** – The Administration and Rules Committee completed the annual review of the County Administrator at its Dec. 29 meeting. The Committee thanks County Board members and Department Heads for their helpful insights and suggestions. The Committee will be reviewing the Administrator's contract this month and will forward a recommendation to the County Board at its February meeting.

During the coming year, as a result of the review, the Committee will: update the County Administrator's job description to reflect various changes in expectations and job duties since the Administrator was hired; work to support the Administrator through better and more regular

communication about challenges he and his departments are facing; and will be encouraging and supporting the Administrator; Department Heads; County Board members and Committees, in their efforts to increase and improve communication and collaboration with each other.

**Strategic Planning** – At its December 29 meeting, the Administration and Rules Committee spent the majority of its meeting on restarting the strategic planning process that began in May but was put on hold in mid-summer and through fall because of the flooding and the demanding 2009 budget process. The Committee received an update and overview from UW Extension agent Steve Grabow, who has been assisting the Committee since discussions began.

The Committee was joined by Supervisors John Kannard, Greg David, and Carol Ward Knox, who has extensive experience in strategic planning in the private and non-profit sectors. The Committee also heard an excellent overview of the history and purpose of strategic planning by Whitewater resident Dennis Smith, a private sector strategic planning consultant who offered his services pro bono as a concerned resident eager to assist the County in our much-needed long term planning efforts.

As a result of the Committee's discussion, it was agreed that Supervisors Braughler and Ward Knox would meet with Mr. Petre and Mr. Grabow to develop a proposed outline for moving the process forward. Their draft will be presented to the Committee at a special meeting January 23. At that meeting, the committee will develop a proposal to present to the County Board in February. The proposal will provide a timeline for the planning process, a suggested workgroup of people who will coordinate the effort, and expected outcomes from the process.

The Committee also discussed the importance of involving various stakeholders in the process, such as citizens and Department Heads. There seemed to be general awareness that we need to allow sufficient time for the planning to take place but also need to have an outcome that is specific, realistic, achievable, measurable and timed. In addition, the Committee expressed awareness that the County Board will be under pressure to address 2010 budget shortfalls but may not have a completed strategic plan to inform those decisions. This might require working on several planning or prioritizing projects simultaneously so the County Board has some road map to follow in addressing short term budget issues while also developing a long-term, visionary plan beyond the next budget.

In addition, several committee members will be attending a day-long session on strategic planning by the Wisconsin Counties Association January 26 in Steven's Point. In the coming weeks, Supervisors are encouraged to talk with the members of the Administration and Rules Committee, to attend the Committee's meetings, and to volunteer for greater involvement in the strategic planning process, once a proposal is developed.

-- END --

ORDINANCE NO. 2008-26

Amend Board Rule to specify contracting authority for Fair Park sponsorships

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.05(2)(b) of the Board Rules is amended as follows:

(b) FAIR PARK COMMITTEE - Five members. The Fair Park Committee shall recommend Fair Park policies to the County Board and provide the Fair Park Director with guidance and assistance, as requested, in the operation of Jefferson County Fair Park. The Fair Park Committee may establish policies relating to the operation of the County Fair not requiring Board action and is authorized to contract for entertainment, sponsorships valued up to \$50,000 and to lease space to exhibitors for up to 15 days without further approval from the Board. The Fair Park Director may approve these entertainment contracts when the necessity for approval arises between scheduled Committee meetings. All approvals by the Director shall be reported to the Committee. In addition, the Fair Park Director may contract for sponsorships up to \$20,000 and enter leases for property storage that exceed 15 days. Sponsorships valued between \$20,000 and \$50,000 may be approved by the Committee. Sponsorships affecting other county departments shall be approved by the Board regardless of the amount of the contract. For events which are new to the Jefferson County Fair Park, the Fair Park Director shall consult with the County Administrator before the Committee or Director enters into a contract or lease. All contracts shall be submitted to the Corporation Counsel for approval before execution. The Director shall be responsible for the maintenance of the Fair Park buildings and grounds, and may propose plans for capital improvement and operational budgeting for review by the Committee and consideration by the Board. The Committee shall establish fees as part of the next year's budget and the Director may set unanticipated fees during the year and report such fees to the Committee. The Director may deviate from the established fee structure when it is advantageous to the operation of the Park, and shall report such arrangements to the Committee. [Amended 04/18/06, Ord. No. 2006-01; am. 05/08/07, Ord. 2007-06; am. 11/13/07, Ord. No. 2007-23]

Section 2. This ordinance shall be effective after passage and publication as provided by law.

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

VACANT \_\_\_\_\_

NOTE: Section 3.09 of the County Board Rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken. (First reading: December 9, 2008)

Requested by  
Administration & Rules Committee  
and Fair Park Committee

01-13-09

Philip C. Ristow: 12-03-08

**Item 11c**

**RESOLUTION NO. 2008-\_\_\_\_**

**Resolution requesting federal and/or state economic stimulus funding  
for county infrastructure projects**

WHEREAS, federal and state officials have discussed the possibility of economic stimulus funding for local infrastructure projects, and

WHEREAS, the Wisconsin Counties Association, based on its contact with state lawmakers, has requested all counties submit a list of potential infrastructure projects to the WCA by January 7, and

WHEREAS, Jefferson County Administrator forwarded a list of infrastructure projects including Highway Shop renovations, Sheriff Department administrative office building, Courthouse security entrance, road and highway repairs, other projects outlined in the Five-year Capital Improvement Plan and the County Board approved Parks and Recreation Plan, and

WHEREAS, the terms and conditions of any potential funding that may be received are unknown at this time,

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes the County Administrator to continue to seek funding from state or federal sources for any of the projects listed on the attachment hereto, subject to final Board approval of any terms and conditions required to qualify for the funding.

*Fiscal Note: There is no immediate fiscal impact resulting from this resolution.*

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

VACANT \_\_\_\_\_

Requested by  
Administration & Rules Committee

01-13-09

Philip C. Ristow: 01-08-09

Potential Jefferson County Infrastructure Projects			Timing	Status (designed, engineered, etc.)	Cost Estimate
Entity	Project Description				
Jefferson County in partnership with WDNR	Emerald Ash Borer Mitigation & Renewable Energy Facility		Start project within 90 days	Pending Feasibility Study Funding	450,000
Jefferson County and City of Jefferson Wastewater Treatment Facility	Integrated Renewable Energy and Wastewater Treatment Project		Start project within 90 days	Pending Feasibility Study Funding	325,000
Jefferson County	CNG Filling Station Infrastructure/ Clean Diesel Initiative		Start project within 90 days	Pending Feasibility Study Funding	750,000
Jefferson County Courthouse	Courthouse Security Entrance		Start project within 90 days	Planned	312,700
Jefferson County MIS	Purchase Spangler Building; Tear down existing building and turn into a parking lot		Start project within 90 days	All are designed	385,000
Jefferson County MIS	Cell phone antenna booster for every building		Start project within 90 days	All are designed	40,000
Jefferson County Fair Park	Replace 12 support columns in pavilion and goat barn		Start project within 90 days	Ready for construction	10,000
Jefferson County Hwy	CTH F - Pvt Resurfacing		Start project within 90 to 120 days	Planned, ready for resurfacing	2,272,700
Jefferson County Hwy	CTH N - Pvt Resurfacing		Start project within 90 to 120 days	Planned, ready for resurfacing	1,000,000
Jefferson County Hwy	CTH D - Pvt Resurfacing		Start project within 90 to 120 days	Planned, ready for resurfacing	1,125,000
Jefferson County Hwy	CTH C - Pvt Resurfacing		Start project within 90 to 120 days	Planned, ready for resurfacing	1,300,000
Jefferson County Hwy	CTH B - Pvt Resurfacing		Start project within 90 to 120 days	Planned, ready for resurfacing	1,300,000
Jefferson County Parks	Bicentennial Park Paving		Start project within 90 to 120 days	Planned	100,000
Jefferson County Parks	Mason Farm, Entry Road and Parking Lot Paving		Start project within 90 to 120 days	Concept Designed	400,000
Jefferson County Parks	Rock River Park, Pave Parking Lot, Road and Boat Launch		Start project within 90 to 120 days	Planned	30,000
Jefferson County Parks	Carlin Weid Park, Pave Road and Parking Lot		Start project within 90 to 120 days	Planned	40,000
Jefferson County Parks	Jones Lane/Banker Rd, Paving		Start project within 90 to 120 days	Planned	50,000
Jefferson County Parks	Korth Paving		Start project within 90 to 120 days	Engineered	60,000
Jefferson County Parks	Lower Rock Lake Parking Lot, Finish Mat		Start project within 90 to 120 days	Engineered	60,000
Jefferson County Parks	Mason Farm Historic Education/Preservation and Community Food Gardens		Start project within 90 to 120 days	Concept Designed	600,000
Jefferson County Parks	Garman Nature Preserve, trail head building and parking		Start project within 90 to 120 days	Planned	900,000
Jefferson County Parks	Pohlmann Park, Parking Lot Paving		Start project within 90 to 120 days	Planned	4,000
Jefferson County Parks	Hubbleton, Multi Purpose Transportation/Recreation Bridge		Start project within 90 to 120 days	Concept Designed	600,000
Jefferson County Fair Park	New blacktopping project		Start project within 90 to 120 days	Ready for surfacing	60,000
Jefferson County Fair Park	New electrical pedestals		Start project within 90 to 120 days	Ready to contract	6,500
Jefferson County Fair Park	New restroom behind grandstand		Start project within 90 to 120 days	Pending design	90,000
Jefferson County Sheriff	Make juvenile cells handicap compliant		Start project within 90 to 120 days	Pending bid	40,000
Jefferson County Central Services	Blacktop 424 S. Center St for new parking lot		Start project within 120 days	Planned, ready to go	9,365,500
Jefferson County Central Services	Re-roof section B of the courthouse		Start project within 120 days	Planned, ready to go	8,000
Jefferson County Central Services	Replace heating system in 1981 addition		Start project within 120 days	Ready to bid	30,000
Jefferson County Central Services	Replace heating system in Hillside Building		Start project within 120 days	Ready to bid	30,000
Jefferson County Central Services	Air conditioning system replacement in server room		Start project within 120 days	Ready to Bid	35,000
Jefferson County Central Services	Re-roof section C of the courthouse		Start project within 120 days	Planned, ready to go	28,000
Jefferson County Central Services	New virtualized server system to replace stand alone servers and to assist in Continuity of Operations in the event of a disaster.		Start project within 120 days	All are designed	110,000
Jefferson County MIS	Internet backup capability		Start project within 120 days	All are designed	90,000
Jefferson County Central Services	Replace air handling unit #4 in the courthouse		Start project within 180 days	Planned, ready to go	366,000
Jefferson County Central Services	Courthouse Generator		Start project within 180 days	Specs are ready	32,000
Jefferson County Central Services	Electrical upgrade for north end of courthouse		Start project within 180 days	Planned, ready to go	140,000
Jefferson County Central Services	Resurface courthouse parking lot		Start project within 180 days	Planned, ready to go	12,000
Jefferson County Parks	Garman Nature Preserve Development		Start project within 180 days	Planned, ready to go	184,000
Jefferson County Parks	Connector Bike Path or Shoulder Lake Mills to Waterloo via CTHB-CTHO		Start project within 180 days	Designed	10,000
Jefferson County Parks	Connector Bike Path or Shoulder Fort Atkinson to Whitewater via US12-CTHM-CTHN		Start project within 180 days	Planned	1,500,000
Jefferson County Parks			Start project within 180 days	Planned	1,500,000

Jefferson County Parks	Connector Bike Path or Shoulder Jefferson to Whitewater via CTHN	Start project within 180 days	Planned	1,950,000
Jefferson County Parks	Connector Bike Path or Shoulder Lake Mills to Watertown via CTHA	Start project within 180 days	Planned	1,950,000
Jefferson County Parks	Connector Bike Path or Shoulder Town of Koshkonong finish trail, Glacial River Paving	Start project within 180 days	Planned	300,000
Jefferson County Parks	Connector Bike Path or Shoulder Cambridge to Lake Mills via CTHA	Start project within 180 days	Planned	1,500,000
Jefferson County Parks	Connector Bike Path or Shoulder Cambridge to Watertown via SH134	Start project within 180 days	Planned	2,100,000
Jefferson County Parks	Connector Bike Path or Shoulder Lake Mills to Johnson Creek via CTHB	Start project within 180 days	Planned	1,050,000
Jefferson County Parks	Connector Bike Path or Shoulder Jefferson to Johnson Creek via CTHY	Start project within 180 days	Planned	900,000
Jefferson County Parks	Connector Bike Path or Shoulder Jefferson to Junction, Glacial Drumlins Trail	Start project within 180 days	Planned	450,000
Jefferson County Parks	Connector Bike Path or Shoulder Fort Atkinson to Lake Mills via Banker, Keising, CTHJ, Cth G and Mud Lake Rd	Start project within 180 days	Planned	600,000
Jefferson County Parks	Connector Bike Path or Shoulder Watertown to Ixonia via CTHE and CTHP	Start project within 180 days	Planned	1,800,000
Jefferson County Parks	Connector Bike Path or Shoulder Watertown to Johnson Creek	Start project within 180 days	Planned	1,350,000
Jefferson County Parks	Connector Bike Path or Shoulder Jefferson to Watertown via CTHY	Start project within 180 days	Planned	1,350,000
Jefferson County Parks	Connector Bike Path or Shoulder Sullivan to Palmyra via CTHE	Start project within 180 days	Planned	2,100,000
Jefferson County Sheriff	Re-roof section B of the jail	Start project within 180 days	Pending bid	37,000
Highway	Highway Facility	Start project within 180 to 360 days		20,815,000
Highway	CTH J - Reconstruction	Start project within 360 days	Planned, needs more design work	11,500,000
Highway	CTH SC - Reconstruction	Start project within 360 days	Planned, needs more design work	1,800,000
Highway	CTH K - Reconstruction	Start project within 360 days	Planned, needs more design work	1,300,000
Highway	New Facility	Start project within 360 days	Planned, needs more design work	2,700,000
Jefferson County Fair Park	New indoor arena	Start project within 360 days	Concept designs	12,000,000
Jefferson County Sheriff	Construction of new Jail and/or Huber facility	Start project within 360 days	Facility study complete	1,300,000
				15,000,000
				34,100,000
			Grand Total	78,419,200



ORDINANCE NO. 2008-\_\_\_\_\_

**Personnel Ordinance amendments for clarifying current practices and procedures regarding sworn, non-represented employees, as well as health insurance coverage for active military personnel**

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0120, Differences for Sworn, Non-Represented Employees, of the Personnel Ordinance is amended to include uniform allowance as follows:

**HR0120**            **DIFFERENCES FOR SWORN, NON-REPRESENTED EMPLOYEES.** All sworn, non-represented employees will be subject to the policies in the Personnel Ordinance, except as it relates to accruals for vacation, sick, holiday, shift differentials and hazardous pay, in which case the current LAW contract language shall apply. In addition, longevity pay and sick leave payout shall be converted into a Health Insurance benefit for retirees and shall be paid by the County to the Administrator of the Health Insurance Benefit Trust, with longevity being paid on the first business day after December 1<sup>st</sup> of each year and the sick leave payout being paid on the first pay period following the employees retirement date. Sergeants shall be granted compensatory time and receive uniform allowance as set forth in the current LAW union contract. (Am. Ord. 2006-35, 2/14/06; Am. Ord 2008-24, 11/10/2008)

Section 2. Section HR0461 (B) (2), Military Leave Procedure, of the Personnel Ordinance is amended to give active military leave personnel access to health insurance coverage as required under the Wisconsin State Health Insurance plan, as well as create paragraph (3) and amend the new paragraph (4) to identify current dental and life insurance benefit practices, and renumber remaining sections 4 – 6 as follows:

**HR0461**            **MILITARY LEAVE PROCEDURE**  
B.            Seniority and Benefits  
1.            Seniority will continue to accrue while on military leave.  
2.            Continuation of Health/Dental insurance will be offered under the group plan for 24 36 months in accordance with the Wisconsin Public Employer’s Group Health Insurance Plan, which also covers requirements under COBRA and USERRA. The employee will be required to pay the “active” employee contribution for the first 18 months. For the next 18 months the employee will be required to pay 100% of the premium, which is due by the 20<sup>th</sup> of the month prior to the month of coverage. If the employee does not return to work within 36 months, the employee will be offered an additional 36 months of COBRA coverage as required under the Wisconsin Public Employer’s Group Health Insurance Plan. The employee will be required to pay 102% of the full premium for COBRA coverage. The COBRA and USERRA coverage will run concurrently. For COBRA or USERRA coverage, the employee will only be required to pay the “active” employee contribution for the first 18 months. For the next 6 months under USERRA, and thereafter, if additional COBRA coverage must be offered, the employee will be required to pay 102% of the full premium. [Amended 03/08/05, Ordinance No. 2004-35].

~~USERRA coverage will run concurrently. For COBRA or USERRA coverage, the employee will only be required to pay the "active" employee contribution for the first 18 months. For the next 6 months under USERRA, and thereafter, if additional COBRA coverage must be offered, the employee will be required to pay 102% of the full premium. [Amended 03/08/05, Ordinance No. 2004-35].~~

3. Continuation of Dental insurance will be offered under the group plan for 24 months in accordance with COBRA and USERRA requirements. The COBRA and USERRA coverage will run concurrently. For COBRA or USERRA coverage, the employee will be required to pay the "active" employee contribution for the first 18 months. For the next 6 months under USERRA, and thereafter, if additional COBRA coverage is offered, the employee will be required to pay 102% of the full premium.
3. 4 Life insurance will continue under the group plan for a minimum of 30 days of unpaid leave. Once the insurance would normally end with the group plan, the employee may continue coverage by paying premiums to Jefferson County until the employee returns to work. The County will continue to pay the employer's required portion of the premium for the first 18 months, after which, the employee will be required to pay the additional required contribution.

Section 3. This ordinance shall be effective after passage and publication as provided by law.

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

VACANT \_\_\_\_\_

Requested by  
Human Resources Committee

01-13-09

Terri M. Palm-Kostroski: 12-26-08