

AGENDA

JEFFERSON COUNTY BOARD MEETING

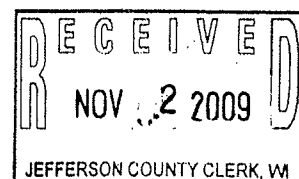
Tuesday, November 10, 2009 7:00 p.m.

Jefferson County Courthouse
320 South Main Street, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
4. **REVIEW OF THE AGENDA**
5. **APPROVAL OF COUNTY BOARD MINUTES – OCTOBER 13, 2009 MEETING**
6. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Addendum to Agenda)
 - b. Notice of Claim against Jefferson County (Page 1-2)
 - c. Recognition of Dr. Greg Gehred – Medical Director of Rock River Free Clinic
 - d. Zoning Committee Notice of Public Hearing, November 19, 2009, 7:00 p.m. Rm 205 (Page 3-4)
7. **PUBLIC COMMENT**

- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
8. **PLANNING & ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 5)
 - b. Approval of Zoning Petitions (Page 6)
 - c. Ordinance – Zoning Ordinance text amendment (Page 7-10)
9. **ADMINISTRATION & RULES COMMITTEE**
 - a. Report – County Board Chair Schmeling (Addendum to Agenda)
10. **ECONOMIC DEVELOPMENT CONSORTIUM**
 - a. Resolution – Approve CDBG-Flood Recovery Small Business Loans (Page 11)
 - b. Resolution – Authorizing submission of application (amendment) to participate in the Wisconsin Community Development Block Grant-Emergency Assistance Program (Page 12)
11. **FINANCE COMMITTEE – UNFINISHED BUSINESS**
 - a. Resolution – Creation of deductible reserve for liability insurance (Page 13-14)
 - b. Resolution – Authorize worker's compensation administration contract (Page 15)
 - c. Amend Proposed 2010 County Budget (Possible Addenda to Agenda)
 - d. Resolution – Establishing countywide levy and fees (Page 16-17)
 - e. Resolution – Establishing non-countywide levies for health and library services (Page 18)
12. **ANNOUNCEMENTS**
13. **ADJOURN**

PLEASE BRING PREVIOUSLY DISTRIBUTED BUDGET DOCUMENTS
NEXT COUNTY BOARD MEETING, DECEMBER 8, 2009 7:00 P.M. ROOM 205



**NOTICE OF CLAIM AND CLAIM
PURSUANT TO WIS. STAT. §893.80**

TO: **Barb Frank**
Jefferson County Clerk
Administration Building
320 S. Main St.
Jefferson, WI 53549-1718

Philip Ristow, Jefferson County Corporation Counsel
Administration Building
320 S. Main St.
Jefferson, WI 53549-1718

Abilities, Inc.
Tyler D. Hansen
28 Sherman Ave. E
Fort Atkinson, WI 53538-1864

CLAIMANT: **Lea Flores**
503 W. Madison St.
Lake Mills, WI 53551

PLEASE TAKE NOTICE, the above named Claimant hereby asserts and gives Notice of a Claim, pursuant to Wis. Stat. §893.80, arising out of the following circumstances:


1. Claimant Lea Flores is the daughter of John M. Rousseau. John M. Rousseau died on July 12, 2009. Claimant makes this claim pursuant to Wis. Stat. 895.04.
2. The deceased was, at the time of his death, a resident at Arrowhead Apartments, owned and operated by Abilities Inc. and/or Tyler D. Hansen, Jefferson County Human Services by Holly Pagel, Meredith Stevens, Dan Kerr, and Tyler D. Hansen on behalf of Abilities, Inc., and in conjunction with Jefferson County Human Services, were providing care and services to the decedent. The decedent was known by all of the above, and any of those involved with his care, to be an alcoholic. On or about July 1, 2009, the decedent slipped and fell in the shower at Arrowhead Apartments and suffered a left-sided subdural hematoma. After hospitalization and treatment, it was known by all caregivers that further drinking of alcohol and the mixing of other treatment medications could cause further bleeding and possibly injury or death.

3. As a direct and proximate result of the failure of the above individuals to properly provide the appropriate care and reasonable supervision of the decedent, he suffered further personal injuries causing pain and suffering and ultimately his death.

4. Claimant alleges the above caregivers failed to properly oversee the dispensing of medications, perform bag checks and monitor and supervise the decedent after his fall, thereby allowing him to continue to use and abuse alcohol, all in disregard for his safety and in direct conflict with his medical discharge instructions concerning his head injury. By such actions, the above named caregivers failed to provide reasonable and necessary care, supervision, and other services in breach of their duty, and therefore, are jointly and severally liable to Claimant for her loss in accordance with Wis. Stat. 895.04.

WHEREFORE, Claimant Lea Flores makes this claim for relief against Jefferson County, Wisconsin, and Abilities Inc. and their above named agents, employees, and representatives mentioned herein, and others, for the wrongful death of her father, John M. Rousseau, as a result of the accident, in the amount of \$350,000.00.

Dated this 30th day of October, 2009.



Lea Flores
503 W. Madison St.
Lake Mills, WI. 53551

BY CERTIFIED MAIL - RETURN RECEIPT REQUESTED

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Richard Jones; Lloyd Zastrow

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance With Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, November 19, 2009, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the zoning ordinance of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM AGRICULTURAL A-1 AND A-3, RURAL RESIDENTIAL TO A-2, AGRIBUSINESS

3428A-09, 3429A-09 & CU1598-09 – Jeremy Feutz/Paul & Denise Zanoni Property: Rezone approximately 3 acres of PIN 008-0715-2544-001 (28 Acres) with conditional use for a landscaping business at **W2585 Bakertown Rd** in the Town of Farmington.

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

3430A-09 – John Kannard: Create three, 2-acre lots from part of PIN 026-0616-3442-000 (28.017 Acres) on **Schuyler Road** in the Town of Sullivan.

3431A-09 – Mike & Sarah Walter: Rezone to create a 2-acre building site on **Reichart Ln** in the Town of Milford from part of PIN 020-0814-2423-000 (39.25 Acres).

3440A-09 – Clarence Draeger: Rezone to create a new 1.2-acre building site near **W5125 Bark River Rd** from part of PIN 016-0514-0131-000 (25.894 Acres) in the Town of Koshkonong.

3432A-09 – Dale Weis: Create a 2.1-acre lot around the home at **N6019 CTH Y** in the Town of Farmington from PIN 008-0715-1922-000 (27.98 Acres).

**FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL AND N,
NATURAL RESOURCE**

3433A-09 & 3434A-09 – Dale Weis: Create a 1-acre building site across from **W3920 USH 18** on PIN 014-0615-0421-000 (29.570 Acres) and a 20-acre Natural Resource zone from PIN 014-0615-0424-000 (20 Acres). The sites are in the Town of Jefferson.

3435A-09 & 3436A-09 – Heath Schluter: Rezone to create two, 3-acre building sites on **Krenz Rd** and an adjoining 6.3-acre Natural Resource zone. The sites are in the Town of Farmington, part of PIN 008-0715-2144-000 (40 Acres).

FROM AGRICULTURAL A-1 TO N, NATURAL RESOURCE

3437A-09 – Mike & Sarah Walter: Rezone approximately 22 acres of PIN 020-0814-2412-000 (39.88 Acres) zone on **Navan Rd** in the Town of Milford.

3438A-09 – Dennis & Sally Kutz: Rezone approximately 29.5 acres of PINs 014-0614-2531-000 (15 Acres), 014-0614-2512-000 (40 Acres), 014-0614-2513-000 (43.9 Acres) and 014-0614-2542-000 (27.6 Acres). The site is near **N3054 Jaeckel Rd** in the Town of Jefferson.

3439A-09 – Dennis, Sally & John Kutz: Rezone to create a 5.4-acre Natural Resource zone near **N2565 CTH N** in the Town of Koshkonong from part of PIN 016-0614-3643-007 (14.571 Acres).

CONDITIONAL USE APPLICATIONS

CU1599-09 – K & H Properties, LLC/Oak Grove LLC & Abilities Inc Property: Conditional use for a public/semi-public use program building at **W3343 Hoffman Rd**, Town of Hebron. The site is part of PIN 010-0515-1011-000 (5 Acres) in an A-3 zone.

CU1600-09 – Dan V Wrench: Conditional use to allow an extensive on-site storage structure at **N7092 Erb Wrench Ln**, Town of Milford, in a Residential R-2 zone on PIN 020-0714-0132-003 (1.141 Acre).

6. Adjourn

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on September 17 and October 15, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS
3426T-09 and 3427A-09**

DATED THIS TWENTY-SIXTH DAY OF OCTOBER, 2009

Donald Reese, Secretary

**THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS, 3413A-09, 3414A-09, 3393A-09
AND 3425A-09, IS OCTOBER 17, 2009.**

Deb Magritz: 10-27-09

11-10-09

Item 8b

ORDINANCE NO. 2009-_____

Amend Zoning Ordinance

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3427A-09 was referred to the Jefferson County Planning and Zoning Committee for public hearing on October 15, 2009, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County as follows:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone approximately 1.16 acre of PIN 012-0816-1634-000 (42.943 acres) to create a new building site near N8528 Highview Road in the Town of Ixonia. This is considered a prime ag land lot; rezoning is conditioned upon receipt by Zoning of road access approval for the lot, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. (3427A-09 – Dean Jaeger/Pryceless Acres property)

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Ordinance Requested By
Planning and Zoning Committee

11-10-09

Deb Magritz: 10-27-09

ORDINANCE NO. 2009-_____

Zoning Ordinance text amendment

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3426T-09 was referred to the Jefferson County Planning and Zoning Committee for public hearing on September 17, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County as follows:

ZONING ORDINANCE TEXT AMENDMENT

3426T-09 – Jefferson County: Modify the Jefferson County Zoning Ordinance as follows: strikethroughs show text to be deleted; underlined areas show text to be added.

11.02 DEFINITIONS

Garage, Residential: A structure or carport for storage of automobiles, vehicles accessory to the residential use of the property, household equipment and material. ~~Three stalls plus no more than 150 square feet of additional floor area.~~ Maximum square footage - 1,000 square feet. Maximum height - 15 feet. Larger garages, sheds, parking of larger vehicles are treated under Extensive On-Site Parking or Storage.

Residential Accessory Uses and Buildings:

11.04 (d) ZONING DISTRICTS

Limited Number of Buildings. There shall be not more than one (1) principal dwelling structure and two (2) accessory structures, ~~including a private garage on any lot in either Residential District, Community and Waterfront Districts.~~ which include one (1) residential garage and one (1) residential accessory building on any lot in the R-1 and R-2 Residential, Community and Waterfront Districts.

11.04 (f) Zoning Controls

6. A-2 - AGRICULTURAL BUSINESS

Principal Uses. ~~All uses in this district shall be conditional uses.~~

Add in Principal Uses:

Agriculture, horticulture, dairying, beekeeping, livestock raising, hatching of fowl, nursery, greenhouse, non-commercial stable, truck farm, forest management, game farm, hunt club, roadside stand for the sale of products grown or produced on the premises. Existing dwelling that predates the enactment of this ordinance and its replacement, as long as the replacement dwelling is placed within 100 feet of the existing dwelling, unless otherwise reviewed and approved by the Planning and Zoning Committee. On

parcels with less than 35 acres of contiguous land, only one animal unit is allowed per acre, with a minimum of 2 acres required.

Add in Conditional Uses:

hh. Retail sales of agricultural related items not grown on the premises.

ii. Storage of contractor's equipment and materials

jj. Mini warehousing/personal storage warehousing

kk. Bed and breakfast in an existing A-2 zone and an existing dwelling (as defined in Chapter DHS 197 in the Wisconsin Administrative Code)

ll. Tourist rooming house in an existing A-2 zone and an existing dwelling (as defined in Chapter DHS 195 in the Wisconsin Administrative Code)

7. A-3 - AGRICULTURAL/RURAL RESIDENTIAL

Add in Conditional Uses:

f. Bed and breakfast (as defined in Chapter DHS 197 in the Wisconsin Administrative Code)

g. Tourist rooming house (as defined in Chapter DHS 195 in the Wisconsin Administrative code)

12. R/R - RESIDENTIAL/RECREATIONAL

Add in Conditional Uses:

Bed and breakfast (as defined in Chapter DHS 197 in the Wisconsin Administrative Code)

Tourist rooming house (as defined in Chapter DHS 195 in the Wisconsin Administrative Code)

11.06(c)2. TRAFFIC, LOADING, PARKING AND ACCESS

2. Size of each parking space shall be not less than two hundred ~~sixteen~~ (216) (200) square feet exclusive of the space required for ingress and egress. A single-stall garage or one (1) stall in a multiple-stall garage may replace a single required parking space.

11.11(b)5.b.3) Applications for Conditional Use Permits, Variances, Administration Appeals, and Applications for Rezoning

3) Sanitary and Zoning Permits for Conditional Uses and Variances ~~Uses:~~ Issuance by the Planning and Zoning Committee for a conditional use approval or issuance by the Board of Adjustment of a variance shall not relieve the applicant of the obligation to obtain sanitary and zoning permits. ~~The fee normally charged for zoning permits shall not be imposed when the use has received a conditional use approval or a variance.~~

11.11 (d)2.e.1) Board of Adjustment

1) Due notice to parties in interest shall mean that the Zoning Administrator will mail, by ordinary postage, reasonable advance notice of all hearings and meetings on any pending matter to the applicant, to owners of record of properties which are located outside cities and villages and ~~within one quarter mile of~~ adjacent to the parcel involved in the application, to the clerk of the town where the property is located, to the clerk of any other town or any other village located within 1.5 miles of the property involved in the application, and to other parties who have made known to the office their specific interest in the matter and their request to receive such notices. Failure of the office to accomplish

such provision of notice shall not invalidate or prejudice the proceedings, provided the Board concludes that reasonable efforts were made or that the parties who subsequently complain of not having been sent or of not receiving notice did, in fact, know of the proceedings and had reasonable opportunity to attend or be represented, or to convey their views prior to the Board's decision.

11.15 NOTICE REQUIREMENTS. (9-8-81, Res. No. 81-87.) Upon receipt of a petition to amend this zoning ordinance and the official zoning map of Jefferson County, and applications for residential-type conditional use permits, notice of public hearing shall be mailed by first class postage to all persons listed in the Jefferson County Land Information Office as of the date of the petition as owning property within ~~one-quarter mile~~ 500 feet of the exterior boundary of the parcel for which rezoning is requested.

When a city or village boundary is included within ~~this a~~ a one-quarter mile radius, only the municipality affected will be notified in addition to all other property owners within the unincorporated areas in the ~~one-quarter mile~~ 500 feet radius, ~~except as provided below. Persons in the incorporated areas who own property immediately adjacent to the parcel for which the rezoning or residential type conditional use permit is requested shall be given notice of public hearing by first class mail.~~

All zoning and land use permits and conditional use permits granted shall be published at least once a month in the official newspaper as designated by the Jefferson County Board of Supervisors. Publication shall be within the last ten (10) days of each month.

Upon receipt of a petition requesting a conditional use permit, other than a residential-type conditional use permit, notice of public hearing shall be mailed by first class postage to all persons listed in the Jefferson County Land Information Office as of the date of the petition as owning property within ~~one-mile~~ one-quarter mile of the exterior boundary of the parcel for which the conditional use permit is requested.

When a city or village boundary is included within this ~~one-mile~~ one-quarter mile radius, only the municipality affected will be notified in addition to all other property owners within the unincorporated areas in the ~~one-mile~~ one-quarter mile radius, ~~except as provided below. Persons in the incorporated area who own property immediately adjacent to the parcel for which a conditional use permit is requested shall be given notice of public hearing by first class mail.~~

Failure to mail notice to all joint owners of a particular parcel of property shall not constitute noncompliance with this section of the Ordinance, as long as any one joint owner of that particular parcel has been mailed notice of the upcoming public hearing.

Upon receipt of a petition requesting a variance from the terms of this Zoning Ordinance, notice of public hearing shall be mailed by first class postage to all persons listed in the Jefferson County Land Information Office as of the date of the petition as owning property which is adjacent to the exterior boundary of the parcel for which the variance is requested. Under this section "adjoining owner" includes owners of parcels which are separated from the subject parcel by a road.

Petitions to amend this Zoning Ordinance and the official zoning map of Jefferson County, which are filed by a town board pursuant to town board action, shall be exempt from the notice requirements set forth in this section.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Ordinance Requested By
Planning and Zoning Committee

11-10-09

Deb Magritz 10-27-09

RESOLUTION NO. 2009-_____

Approve CDBG-Flood Recovery Small Business Loans

WHEREAS, the Board adopted Resolution No. 2008-58 on October 14, 2008, which authorized participation in the Community Development Block Grant-Flood Recovery Small Business Program, and

WHEREAS, local communities contributed funds from their Community Development Block Grant Programs to assist the County in this program, and

WHEREAS, the Revolving Loan Fund Committee recommends the applications of Michael McClure dba McClures Wood Creations; Greg Stehling & Son's Taxidermy Studio, LLC; Rivers Edge Farm Market, LLC; and Winter Woods, Inc. all of Jefferson, be approved, in the amount of \$20,000 each, and

WHEREAS, approval of the use of the revolving loan fund for these loans will enhance the ability of local businesses to recover from losses resulting from the 2008 flood,

NOW, THEREFORE, BE IT RESOLVED that Michael McClure dba McClures Wood Creations; Greg Stehling & Son's Taxidermy Studio, LLC; Rivers Edge Farm Market, LLC; and Winter Woods, Inc. are authorized to receive a revolving fund loan in the amount of \$20,000.

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loan.

Fiscal Note: The revolving loan fund originally had approximately \$150,000 from local sources available for this purpose. As that amount has been fully utilized, an additional \$150,000 has been made available from the State of Wisconsin Department of Commerce. At this time, it would appear that there will be a few more applications to consider. No county tax levy funds are used for these loans.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Economic Development Consortium

11-10-09

Philip C. Ristow: 11-04-09

Item 10b

RESOLUTION NO. 2009-____

Authorizing submission of application (amendment) to participate in the Wisconsin Community Development Block Grant-Emergency Assistance Program

WHEREAS, Resolution No. 2009-26 adopted April 21, 2009, authorized application for Community Development Block Grant-Emergency Assistance Program funds in the amount of \$7M, and

WHEREAS, a grant award of \$4M was received, and allocated between business assistance and purchasing damaged properties, and

WHEREAS, it appears additional funds may be available under the previously awarded Grant Contract #EAP08-14 to meet further needs for local disaster recovery, and

WHEREAS, JCEDC staff can make one application covering various county entities including Planning & Zoning and Land Information for an amendment to fund additional work such as FEMA Control Survey (QAQC), LIDAR and Ortho Photos-FEMA/DNR Restudy of Rock River Floodplain, floodplain mapping and identification and related floodplain assistance, and

WHEREAS, the JCEDC can administer additional programs if additional funds are awarded,

NOW, THEREFORE, BE IT RESOLVED that the County Board of Jefferson does approve and authorize the Jefferson County Economic Development Consortium to prepare and file an application for amendment of the grant memorialized in Contract #EAP08-14 in the approximate amount of \$2.8M.

BE IT FURTHER RESOLVED that should such grant funds or a portion thereof be awarded, the 2010 budget shall be amended to show revenues and expenses in such accounts as determined by the Accounting Manager to properly record the flow through of funds.

Fiscal Note: No County funds are required for this program. County staff time will be used to administer the grant.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____

Requested by
Economic Development Consortium

11-10-09

Philip Ristow: 11-05-09

RESOLUTION NO. 2009--_____

Creation of deductible reserve for liability insurance

WHEREAS, the Jefferson County Board of Supervisors created a health insurance reserve account in Resolution 2005-97 on 3/14/06 to address year to year variations in the cost of self-funded health insurance, and

WHEREAS, the Jefferson County Board of Supervisors created a Health Insurance Rate Policy in Resolution 2007-52 on 10/9/07 establishing an actuarial procedure to determine self-insured health insurance rates and reserves, and

WHEREAS, Jefferson County ceased being self-insured for health insurance effective 1-1-09 by switching to the Wisconsin Public Employer's Group Health Insurance Program as authorized by Resolution 2008-46 on 8/12/08, and

WHEREAS, sufficient funds were set aside as required under current accounting standards for health insurance claims incurred in 2008, the last year of the self-funded program, and processed for payment during 2009, and

WHEREAS, the Finance Committee recommends retaining \$10,000 at year-end 2009 for any remaining self-insured health insurance claims and administration, leaving approximately \$317,000 from the health insurance reserve available for other uses, and

WHEREAS, Jefferson County became insured for liability coverage through Wisconsin Municipal Mutual Insurance Company (WMMIC) effective 1-1-09 under Resolution 2008-60 dated 10/14/08, and

WHEREAS, the County has a deductible on the WMMIC policy of \$150,000 per claim with an aggregate of \$525,000 per year, and

WHEREAS, the County currently has on deposit at WMMIC an escrow account of \$262,500 (equaling 50%) of our maximum annual deductible, and

WHEREAS, the Finance Committee recommends retaining the remaining 50% in a liability insurance retention reserve,

NOW, THEREFORE, BE IT RESOLVED that the County's health insurance reserve account (A/C 100.342124) shall be reduced to \$10,000 by December 31, 2008, and

BE IT FURTHER RESOLVED that Resolution 2007-52 establishing an actuarial procedure to determine self-insured health insurance rates and reserves be repealed, and

BE IT FURTHER RESOLVED that the County shall create a Liability Insurance Retention Reserve in the amount of \$262,500 to fully fund the annual deductible reserve.

Fiscal note: The health insurance reserve account (A/C 100.342124) has a current balance of \$317,677. The projections for health insurance claims received during 2009 indicates claims will be less than the actuarially determined liability set up for Incurred But Not Reported (IBNR) claims at year end 2008. Sufficient funds should be available at year end 2009 to set up the reserve for insured deductibles, with the remaining funds otherwise lapsing to the General Fund.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Finance Committee

11-10-09

David P. Ehlinger: 9/10/09
Philip C. Ristow: 9/18/09
David P. Ehlinger: 10/5/09
David P. Ehlinger and Philip C. Ristow: 10/13/09

RESOLUTION NO. 2009- ____

Authorize worker’s compensation administration contract

WHEREAS, for many years, Jefferson County used Cambridge Integrated Services Group, Inc. as its third-party administrator for the County’s self-funded Worker’s Compensation Program, and

WHEREAS, Cambridge Integrated Services was purchased by Xchanging, a Texas company, mid-year 2009, and

WHEREAS, Jefferson County interviewed potential replacements for Xchanging, as the service was of lesser quality than had been received from Cambridge, and

WHEREAS, Cannon Cochran Management Services, Inc. (CCMSI) opened a Wisconsin office for worker’s compensation administration, which was staffed with the former Cambridge employees who had handled Jefferson County’s account, and

WHEREAS, Jefferson County contracted with CCMSI for third-party administrator services on September 1, 2009, for the balance of 2009 with an option to continue under the same pricing structure for 2010 and 2011, and

WHEREAS, the Finance Committee has reviewed the option and recommends approval of a two-year contract with CCMSI in accordance with their proposal with a minimum annual charge of \$17,500 per year.

NOW, THEREFORE, BE IT RESOLVED the County Clerk is authorized to contract with CCMSI for a two-year term for worker’s compensation administration based on minimum annual charges of \$17,500.

Fiscal Note: The minimum contract amount payable was \$19,000 in 2003; \$19,700 in 2006 and \$20,750 in 2009. CCMSI’s charges are below the prior years’ charges.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____

Requested by
Finance Committee

11-10-09

Philip Ristow: 11-04-09

Item 11d

RESOLUTION NO. 2009-_____

Resolution establishing countywide levy and fees

WHEREAS, the 2010 County Budget was presented by the County Administrator on October 13, 2009, and

WHEREAS, the 2010 County Budget was the subject of a public hearing on October 27, 2009.

NOW, THEREFORE, BE IT RESOLVED that the general fund designations set forth on page 29 of the recommended budget, the authorized positions, the total department appropriation for each department and the levy contained in the countywide portion of the 2010 Budget, as amended, be adopted and the sum of \$ _____ be levied as a county tax to be raised on the 2009 tax roll, and

BE IT FURTHER RESOLVED that the above amount be apportioned according to equalized values established by the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED that the fee increases for various licenses, permits and services used to establish revenue amounts in the budget are hereby approved. (See attachment for detail)

Fiscal Note: As presented, the countywide levy is proposed at \$24,287,826, which is a mill rate of \$3.6735 per \$1,000 of equalized value.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Finance Committee

11-10-09

Philip C. Ristow: 11-04-09

**LICENSE, PERMIT AND OTHER SERVICE FEE
INCREASES EFFECTIVE 1/1/2010**

	<u>From</u>	<u>To</u>	<u>Estimated Total Net Revenue</u>
<u>HEALTH</u>			
Immunization charge per person	(none)	\$ 10	\$ 35,000
<u>LAND AND WATER CONSERVATION</u>			
Farmland Preservation certification fee	(none)	\$ 5	\$ 4,500
DATCP 51 worksheet review fee	(none)	\$ 500	\$ 1,500
<u>SHERIFF</u>			
Warrant fee	\$ 20	\$ 30	\$ 3,800
<u>ZONING</u>			
A-1 rezoning administrative fee (in addition to all other applicable fees)	(none)	\$ 100	\$ 5,000
Conversion fees for rezoning from A-1 pursuant to s. 91.48, Stats., and Dept. of Revenue annual use value calculations (currently estimated at about \$225 to \$930 per acre rezoned) – fees collected are transmitted to the State and may total in excess of \$100,000 per year.	(none)	per statute	<u>\$ 0</u>
ESTIMATED TOTAL NET REVENUE INCREASES			<u><u>\$49,800</u></u>

Item 11e

RESOLUTION NO. 2009-_____

Resolution establishing non-countywide levies for health and library services

WHEREAS, the non-countywide budget for 2010 containing total department appropriations and levies is apportioned to the municipalities benefiting from the services furnished.

NOW, THEREFORE, BE IT RESOLVED that the sums listed below be levied upon all property in Jefferson County that is taxable for the purpose listed:

Health Department	\$715,196
Library Services	\$970,496

BE IT FURTHER RESOLVED that the above amounts be apportioned to equalized values as established by the State Department of Revenue.

Fiscal Note: Health mill rate is \$.1254; library mill rate is \$.2986 per \$1,000 of equalized value.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Finance Committee

11-10-09

Philip C. Ristow: 11-05-09