



**Jefferson County**  
**Solid Waste/Air Quality Committee – Clean Sweep**  
**September 18, 2010**  
**City of Fort Atkinson Public Works Department**  
**700 James Place**  
**Fort Atkinson, WI 53538**

**Members:** Don Reese (Chair), Lloyd Zastrow (Vice-Chair), Vic Imrie Jr. (Secretary), Michael Miller, and Carlton Zentner

**Staff:** Rob Klotz and Sharon Ehrhardt

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1. Call to Order
  2. Roll Call (Establish a Quorum)
  3. Certification of Compliance With the Open Meetings Law
  4. Review the Agenda
  5. Clean Sweep Event Operation

**A. Place:** City of Fort Atkinson Public Works Department, 700 James Place, Fort Atkinson, WI 53538

**Directions:** Take Janesville Avenue (USH 26) to James Place which is one block south of Rockwell Avenue (stop light controlled intersection) and on the north side of Fireside Family Theater. Turn east on to James Place. Facility located on north side of the street.

**B. Time:** The staff should arrive at 7:00 a.m. The Solid Waste Committee, volunteers, nurses, pharmacists and work groups will start at 7:15 a.m. All volunteers need to sign in.

**C. Safety Meeting:** The safety meeting is at 7:30 a.m. sharp; all volunteers, Committee members and staff should attend this meeting. Veolia will be set up and ready for operation at 7:45 a.m. The general public will be arriving shortly before 8:00 a.m.

**D. Dress Requirements:** Please dress appropriately no sandals, open toed shoes or shorts.

6. Adjourn
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