



Jefferson County

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**University of Wisconsin-Extension
Cooperative Extension**

DATE: January 3, 2012
TO: Ron Buchanan, Mike Burow, Jennifer Hanneman, Ed Morse, Lloyd Zastrow and Other Interested Citizens
CC: Gary Petre, John Molinaro, Matt Hanson
FROM: Kathleen Eisenmann, Family Living Agent
RE: University Extension Education Committee Meeting

A meeting of the Jefferson County University Extension Education Committee will be held on **Monday, January 9, 2012 at 8:30 a.m.** at UW-Extension, 864 Collins Rd., **Room 12**, Jefferson, Wisconsin.

Agenda

1. Call to order – Kathy E.
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Welcome of New Committee Member & Election of Committee Officers – Kathy E.
5. Approval of agenda (for possible rearrangement)
6. Approval of minutes from the November 14, 2011 meeting
7. Communications
8. Citizen Input and Comments
9. Review and Decision on UW-Extension Calendar Year 2012 Purchase of Care and Services Contract (133 contract) for Agents – Kathy E.
10. New Committee Member Orientation Discussion
11. Agent Reports
12. Identify next meeting dates/times and possible agenda items – February 13, 2012; March 12, 2012 and April 9, 2012.
13. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

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