

Agenda

Jefferson County Finance Committee

Jefferson County Courthouse
320 S. Main Street
Room 112
Jefferson, WI 53549

Date: Thursday, April 12, 2012

Time: 8:30 a.m.

Committee members: Jim Braughler, Secretary Dick Jones, Vice Chair
Jim Mode John Molinaro
Pam Rogers, Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the agenda
5. Citizen comments
6. Approval of Finance Committee minutes for March 8, 2012
7. Communications
 - a. Local government and related organizational responses to Government Accounting Standards Board regarding financial projections
8. Discussion and possible action on a request from the Human Services Director to send one staff member to an out-of-state training academy
9. Discussion and possible action regarding contingency fund request from Emergency Management related to increased 2011 non-lapsing requests for Hazmat Operations
10. Discussion and possible action regarding Sheriff Department budget amendments related to communication tower leases, shooting range utilities, and shooting range remodeling
11. Discussion and possible action regarding County credit cards
 - a. Increase Fair Park Administrative Secretary limit from \$3,000 to \$5,000
 - b. Issue Fair Park Marketing Assistant card with a limit of \$3,000
 - c. Cancellation of Fair Park Director card
 - d. Authorize issuance of County Administrator Administrative Assistant – Confidential credit card already in existence
12. Discussion and possible action regarding contingency fund request from Sheriff Department related to courthouse security
13. Review and possible amendment of the 2013 budget calendar
14. Update on contingency fund balance
15. Payment of invoices
16. Set future meeting schedule, next meeting date, and possible agenda items
 - a. May 10th – Election of committee chair, vice-chair, and secretary
17. Adjourn

Next scheduled meetings:	Thursday, May 10	Regular meeting	(tentative)
	Thursday, June 14	Regular meeting	(tentative)
	Thursday, July 12	Regular meeting	(tentative)

All meetings are scheduled to begin at 8:30 am unless otherwise noted

The Board may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.