

## AGENDA

### JEFFERSON COUNTY BOARD MEETING

Tuesday, October 23, 2012 7:00 p.m.

Jefferson County Courthouse  
320 South Main Street, Room 205  
Jefferson, WI 53549

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
5. **REVIEW OF THE AGENDA**
6. **COMMUNICATIONS**
7. **PUBLIC COMMENT** Note: Public Comment on Non-Budget items
8. **PUBLIC HEARING ON THE 2013 RECOMMENDED BUDGET**
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
9. **ECONOMIC DEVELOPMENT REVOLVING LOAN COMMITTEE**
  - a. Resolution – Authorizing Amending Intergovernmental Agreement with the Town of Sullivan for CDBG-EAP grant project (Page 1)
10. **HUMAN SERVICES BOARD**
  - a. Resolution – Approve contract for elderly nutrition site meals (Page 2)
11. **APPOINTMENTS BY COUNTY ADMINISTRATOR**
  - a. Jane Colwin, Fort Atkinson, WI to the Mid-Wisconsin Federated Library Systems Board for a three-year term ending January 1, 2016 (Page 3)
  - b. Dwayne Morris, Watertown, WI to the Mid-Wisconsin Federated Library Systems Board for a three-year term ending January 1, 2016 (Page 3)
  - c. Bill Dovi, Waterloo, WI to the Mid-Wisconsin Federated Library Systems Board for a three-year term ending January 1, 2016 (Page 3)
  - d. Janet Sayre Hoeft, Johnson Creek, WI to the Jefferson County Library Board for a three-year term ending December 31, 2015 (Page 3)
  - e. Leigh Froelich, Sullivan, WI to the Jefferson County Library Board for a three-year term ending December 31, 2015 (Page 3)
12. **APPOINTMENTS BY COUNTY HUMAN SERVICES BOARD**
  - a. Emily Pantely, Johnson Creek, WI, to the Nutrition Project Council for an indeterminate term (Page 4)
  - b. Holly Ingersoll, Lake Mills, WI, to the Nutrition Project Council for an indeterminate term (Page 40)
  - c. Jim Mode, Jefferson, WI, to the Aging and Disability Resource Center Advisory Committee to fill a three-year term ending July 1, 2015 (Page 4)
13. **ANNOUNCEMENTS**
14. **ADJOURN**

**PLEASE BRING PREVIOUSLY DISTRIBUTED COPY OF THE  
2013 RECOMMENDED BUDGET TO THIS MEETING**

**NEXT COUNTY BOARD MEETING, TUESDAY, NOVEMBER 13, 2012 7:00 P.M. ROOM 205  
(ADOPTION OF THE 2013 COUNTY BUDGET IS SCHEDULED FOR THIS MEETING)**

RESOLUTION NO. 2012-\_\_\_\_\_

**Resolution authorizing Amending Intergovernmental Agreement with the Town of Sullivan for CDBG-EAP grant project**

WHEREAS, on October 11, 2011, the Jefferson County Board of Supervisors adopted Resolution 2011-53 authorizing an Intergovernmental Agreement with the Town of Sullivan for a disaster recovery grant under the Emergency Assistance Program to fund the Rome Mill Pond Project, and

WHEREAS, on November 2, 2011, the Town of Sullivan Chairperson executed the Intergovernmental Agreement with Jefferson County for the project grant, and

WHEREAS, Jefferson County requested up to \$100,000 for the Rome Mill Pond Project and will make an additional request to the Wisconsin Department of Administration (formerly Wisconsin Department of Commerce) to use another \$55,000, for a total of \$155,000, of the grant funds received under the Community Development Block Grant-Emergency Assistance Program (CDBG-EAP) for the Rome Mill Pond Project, and

WHEREAS, Jefferson County and the Town of Sullivan need to amend the Intergovernmental Agreement, which is a written cooperative agreement per the grant requirements, to participate in such CDBG-EAP program in the increased amount, and

WHEREAS, Jefferson County and the Town of Sullivan understand that Jefferson County is the applicant and will have the ultimate responsibility to assume all obligations under the terms of the grants including assuring compliance with all applicable laws and program regulations, and

WHEREAS, it is understood that Jefferson County and the Town of Sullivan will have access to each others' respective grant records and authority to monitor all activities,

NOW, THEREFORE, pursuant to Wisconsin Statute sec. 66.0301, Jefferson County agrees to cooperate with the Town of Sullivan to submit a request for such additional funds, and agrees to cooperate in the implementation of the submitted CDBG-EAP program, as approved by the Department of Administration, and the Bureau of Community Finance.

BE IT FURTHER RESOLVED that the County Board Chairperson is authorized to execute an Amended Cooperative Agreement with the Town of Sullivan setting forth the program details.

*Fiscal Note: This program is funded by the CDBG-EAP grant program through the State of Wisconsin. The town project will cost up to \$155,000 including administrative costs. The Jefferson County Economic Development Director will provide the grant administration.*

AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSTAIN \_\_\_\_\_  
ABSENT \_\_\_\_\_

Requested by  
Economic Development Revolving Loan Committee

10-23-12

**Item 10a**

**RESOLUTION NO. 2012-\_\_\_\_**

**Approve contract for elderly nutrition site meals**

WHEREAS, in 2011, Jefferson County’s eight elderly nutrition sites served 33,499 meals,  
and

WHEREAS, bids were sought for the 2013-2014 contract to provide meals to the nutrition sites, with the following results based on an estimate of 33,499 meals:

<u>Vendor</u>	<u>2013</u>	<u>2014</u>
Feil’s Catering	\$123,944	\$127,295
Best Events	\$159,282	\$167,490

AND, WHEREAS, the Human Services Board recommends contracting with Feil’s Catering for 2013 and 2014 elderly nutrition site meals,

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director is authorized to contract with Feil's Catering for 2013 and 2014 nutrition site meals at the rate of \$3.70 and \$3.80 per meal respectively for an estimated total of \$123,944 and \$127,295.

*Fiscal Note: The Elderly Nutrition Program cost about \$350,000 in 2011. Of that amount, the County’s contribution was about 11% or \$39,000, with the rest provided by federal programs and payments from the participants. For 2013, the County has adequate revenues and budgeted funds to pay for this contract.*

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

Requested by  
Human Services Board

10-23-12

Philip Ristow: 10-12-12; 10-16-12

**APPOINTMENTS BY COUNTY ADMINISTRATOR**

**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:**

**MEMBERS OF THE BOARD:**

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated Boards and Commissions:

Mid-Wisconsin Federated Library Systems Board

- a. Jane Colwin, Fort Atkinson, WI for a three-year term ending January 1, 2016.  
AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSTAIN \_\_\_\_\_  
ABSENT \_\_\_\_\_
  
- b. Dwayne Morris, Watertown, WI for a three-year term ending January 1, 2016.  
AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSTAIN \_\_\_\_\_  
ABSENT \_\_\_\_\_
  
- c. Bill Dovi, Waterloo, WI for a three-year term ending January 1, 2016  
AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSTAIN \_\_\_\_\_  
ABSENT \_\_\_\_\_

Jefferson County Library Board

- d. Janet Sayre Hoeft, Johnson Creek, WI for a three-year term ending December 31, 2015.  
AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSTAIN \_\_\_\_\_  
ABSENT \_\_\_\_\_
  
- e. Leigh Froelich, Sullivan, WI for a three-year term ending December 31, 2015.  
AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSTAIN \_\_\_\_\_  
ABSENT \_\_\_\_\_

10-23-2012

# Item 12a-c

**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:  
MEMBERS OF THE BOARD:**

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(h) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointments to the following Committee and Council:

Nutrition Project Council

- a. Emily Pantely, Johnson Creek, WI for an indeterminate term commencing October 23, 2012

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

- b. Holly Ingersoll, Lake Mills WI for an indeterminate term commencing October 23, 2012

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

Aging and Disability Resource Center Advisory Committee

- c. Jim Mode, Jefferson, WI, to fill a three-year term expiring July 1,2015

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

10-23-2012