

Agenda

**Jefferson County
Finance Committee**
Jefferson County Courthouse
320 S. Main Street
Room 112
Jefferson, WI 53549

Date: Thursday, January 10, 2013

Time: 8:30 a.m.

Committee members: Braughler, James B. Mode, Jim (Vice-Chair)
 Hanneman, Jennifer (Secretary) Molinaro, John
 Jones, Richard C. (Chair)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the agenda
5. Citizen comments
6. Approval of Finance Committee minutes for December 13, 2012
7. Communications
8. Discussion and possible action for approval of a capital purchase for replacement of email archiving for \$5,625. The funds will be found through savings within the MIS Department budget.
9. Discussion and possible action to approve overnight stay on January 24th for Terri Palm in Madison to attend a conference January 24th and 25th.
10. Discussion regarding the department surpluses/deficits estimates for 2012.
11. Discussion and possible action to transfer 2012 contingency funds to cover retirements in the beginning of 2013 that will be expensed in 2012.
12. Update on contingency fund balance
13. Set future meeting schedule, next meeting date, and possible agenda items
14. Payment of invoices
15. Adjourn

Next scheduled meetings: Thursday, February 14, 2013 Regular meeting
 Thursday, February 26, 2013 Special meeting
 Thursday, March 14, 2013 Regular meeting
 Thursday, April 11, 2013 Regular Meeting

All meetings are scheduled to begin at 8:30 am unless otherwise noted

*The Board may discuss and/or take action on any item specifically listed on the agenda
Individuals requiring special accommodations for attendance at the meeting should contact the
County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate
arrangements can be made.*