

**Fair Park
Committee Members:**

Ron Buchanan, Chair

Blane Poulson, Vice Chair

Matthew Foelker, Secretary

Gregory Torres

Paul Babcock

**FAIR PARK COMMITTEE
MEETING AGENDA**

February 7, 2013

8:00 a.m.

**Jefferson County Fair Park
Activity Center Conference Room
503 N. Jackson Avenue
Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of December 6th Meeting
7. Communications
8. Discussion and Possible action regarding Sheriff's Department Event
9. 2013 Fair
 - a. Entertainment Updates
 - b. Vendor Contracts
10. Fair Park Director's Report
11. Fair Park Supervisor's Report
 - a. RFP – Camping Pedestals/Panels & Fair Time Electrical Support
 - b. HVAC Update
 - c. Full Time Maintenance Position Update
12. Fair Office Report
 - a. Administrative Assistant Position Update
 - b. Wisconsin Association of Fairs Convention
 - i. Summary
 - ii. VIP Award Winner – Amy Kramer
13. Set next meeting date March 7th and Potential Future Meeting Agenda Items
14. Adjourn

The Committee may discuss and/or take action on any item specially listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made