

Agenda
Human Resources Committee
Jefferson County Courthouse
320 S Main St, Room 112
Jefferson, WI 53549

March 19, 2013 @ 8:30 a.m.

Committee Members:

James Braughler, Chair; Greg David; Pamela Rogers, Secretary; Jim Schroeder, and Dick Schultz, Vice-Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of February 27, 2013 minutes
7. Approval of February 28, 2013 minutes
8. Communications
9. Review and approval of meeting dates and times for May 2013 – April 2014
10. Retirement recognitions, January – March, 2013
11. Recommendation of grade placements for 2013 unfunded and elected officials positions
12. Update on Risk Manager/Safety consultant for 2013
13. Update on Community Supported Agriculture (CSA)
14. Consideration of Personnel Ordinance HR0430, Family Medical Leave Act and Military Leave Act, to comply with amended regulations, effective March 8, 2013
15. Consideration of a policy addressing compensation for operating heavy equipment at the Highway department
16. Consideration of amendments, additions or deletions to sections in HR0360, Hours of Work, Overtime and Compensatory Time addressing additional compensation for Highway Workers
17. Consideration of review recommendation by Carlson Dettmann for the Highway Equipment Operator position
18. Consideration of review request from Highway Worker requesting a reclassification into an Equipment Operator position
19. Discussion of a policy to allow wage negotiations/adjustments with current employees
20. Report from Human Resources
 - a. 2012 accrual carryovers
 - b. Emergency help requests fourth quarter, 2012
 - c. Position vacancy requests fourth quarter, 2012
21. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(b), consideration of employee discipline
22. Reconvene into open session
23. Set next meeting date and agenda
24. Adjournment

Next scheduled meeting: April 16, 2013 @ 8:30am.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.