

**Agenda**  
**Human Resources Committee**  
**Jefferson County Courthouse**  
**320 S Main St, Room 112**  
**Jefferson, WI 53549**

**October 15, 2013 @ 8:30 a.m.**

Committee Members: James Braughler, Chair; Greg David; Pamela Rogers, Secretary; Jim Schroeder,  
and Dick Schultz, Vice-Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of September 17, 2013 minutes
7. Communications
8. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(e), consideration of union negotiations, and Wisconsin State Statutes 19.85 (1)(f), consideration of two employee's specific medical history as it relates to a leave of absence request
9. Reconvene into open session for consideration and possible action regarding items discussed in closed session
10. Monthly Financial Report
11. Review of recent Safety Audit
12. Update on the Affordable Care Act
13. Update on progress of HIPAA Privacy analysis and assessment
14. Review and possible amendment to Personnel Ordinance HR0628, Dental Insurance; HR0630, Disability Insurance; and HR0640, Health insurance to comply with current practice in regards to eligibility and COBRA coverage
15. Review of Resolution 2004-50 and possible recommendation for amendment to insurance coverage for active military employees and their families
16. Review of Resolution 2004-51 and possible recommendation for amendment to vacation accrual for employees on active military duty
17. Set next meeting date and agenda
18. Adjournment

**Next scheduled meeting: November 19, 2013 @ 8:30 a.m.**

The Committee may discuss and/or take action on any item specifically listed on the agenda

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**