

Agenda
Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

July 15, 2014 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Greg David, Secretary; Jim Mode, Vice-Chair;
Paul Babcock; and Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of June 17, 2014 minutes
7. Communications
8. Monthly Financial Report
9. Consideration to create one part-time Aging and Disability Resource Specialist position at Human Services
10. Consideration to create one part-time Disability Benefit Specialist at Human Services
11. Review and approval of amendments to *Jefferson County Affirmative Action and Equal Employment Opportunity Policy* to comply with new regulations and current practice
12. Review and possible recommendation to amend Personnel Ordinance HR0645, Holidays, to conform with the practice at the Highway Department during their four 10-hour day schedule
13. Review of Personnel Ordinance HR0360, Hours of Work, Overtime and Compensatory Time, and Equipment Operator Pay, including wage compression affect with Highway Lead Workers. ***Items 13 and 14 will be addressed at 9:00am with Charles Carlson from Carlson Dettmann Consulting available by telephone conference.***
14. Review of pay structure and exempt status for Sergeants and possible recommendation for adjustment of wages
15. Consideration for Jefferson County to become a Wellness Partner with Anytime Fitness to support and promote Health and Wellness for Jefferson County employees and their families
16. Set next meeting date and agenda
17. Adjournment

Next scheduled meeting: August 19, 2014 @ 8:30am.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.