

Agenda

**Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549**

November 18, 2014 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Paul Babcock; Greg David, Secretary; Jim Mode, Vice-Chair; Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of October 21, 2014 minutes
7. Communications
8. Monthly Financial Report
9. Consideration to increase maximum contribution to Section 125B Plan
10. Consideration to amend Personnel Ordinance HR0360, Hours of Work, Overtime and Compensatory Time to provide flexibility in compensatory carryover for Intake On-call workers and correct the FLSA classification for Public Health Nurses
11. Human Resources Department – Monthly Report
12. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(b), consideration of employee discipline and Wisconsin State Statutes 19.85 (1)(f), consideration of an employee's specific medical history as it relates to a leave of absence request and vacation donation request
13. Reconvene into open session for consideration and possible action regarding items discussed in closed session
14. Set next meeting date and agenda
15. Adjournment

Next scheduled meeting: December 16, 2014 @ 8:30am.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.