

**Agenda
Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549**

June 16, 2015 @ 8:00 a.m.

Committee Members: James Braughler, Chair; Jim Mode, Vice-Chair; Greg David, Secretary; Paul Babcock; and Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments - Members of the Public who wish to address the Committee on specific agenda items must register their request at this time
6. Communications
7. Approval of April 21, 2015 minutes
8. Review of Monthly Human Resources Financial Report (April)
9. Review of Retirement recognitions, April – June 2015
10. Recommendation to amend Personnel Ordinance HR0680, Sick Leave with Pay, specifically defining “dependent child”
11. Approval to fill the vacant Senior Systems Analyst position with a position having less qualifications, per Personnel ordinance HR0220, Application Procedure
12. Report from Human Resources Director
 - a. Vacant positions
 - b. Emergency Help requests
 - c. Hiring above minimum
 - d. 2015 Reclassification recommendations
13. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(f), consideration of medical data of specific person as it relates to a request of personal leave.
14. Reconvene into open session for consideration and possible action regarding items discussed in closed session
 - a. Consideration of employee personal leave of absence request
15. Set next meeting date and agenda
16. Adjournment

Next scheduled meeting: July 21, 2015 @ 8:30am.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.