

Agenda
Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

July 21, 2015 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Jim Mode, Vice-Chair; Greg David, Secretary; Paul Babcock; and Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments - Members of the Public who wish to address the Committee on specific agenda items must register their request at this time
6. Communications
7. Approval of July 9, 2015 minutes
8. Discussion and possible action addressing E1/E2 Equipment Operator, including how it relates to an equipment certification process, per Personnel Ordinance HR0360, Hours of Work, Overtime and Compensatory Time
9. Discussion and possible action to amend Exempt position listing under Personnel Ordinance HR0250, Exempt Service and Personnel Ordinance HR0360, Hours of Work, Overtime and Compensatory Time
10. Review of survey data from various counties and cities regarding military leave and review and possible action to recommend an amendment to Personnel Ordinance HR0461, Military Leave Procedure, regarding pay and/or benefit while on military leave
11. Information and discussion on possible upcoming employment law and benefit changes:
 - a. State Health Plan options
 - b. Fair Labor Standards Act amendments
 - c. Highway overtime survey
12. Review Human Resources Department monthly Financial Reports from May, 2015
13. Report from Human Resources Director
 - a. Human Resources June Monthly Report
 - b. Emergency Help requests
 - c. Hiring above minimum
 - d. 2015 Reclassification recommendations

14. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(f), consideration of medical data of specific person as it relates to a request of personal leave
15. Reconvene into open session for consideration and possible action regarding items discussed in closed session
 - a. Consideration and possible action of employee personal leave of absence request
16. Set next meeting date and agenda
17. Adjournment

Next scheduled meeting: Tuesday, August 18, 2015 @ 8:30am.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.