

## **AGENDA**

### **JEFFERSON COUNTY BOARD MEETING**

**February 9, 2016      7:00 p.m.**

**Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549**

1. **CALL TO ORDER**
  2. **ROLL CALL BY COUNTY CLERK**
  3. **PLEDGE OF ALLEGIANCE**
  4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
  5. **APPROVAL OF THE AGENDA**
  6. **COMMUNICATIONS**
    - a. Treasurer's Monthly Report (January) (Page 1)
    - b. Treasurer's Monthly Report (February ) (Addendum)
    - c. Retirement Recognitions
    - d. Recognition of Oakdale Farms for jail food donations
    - e. Notice of Claim – We Energies (Page 2)
    - f. Zoning Committee – Notice of Public Hearing on Text Amendment, February 18, 2016 (Page 3)
    - g. Zoning Committee – Notice of Public Hearing, February 18, 2016 (Page 4-5)
    - h. Administration and Rules Committee – Suggestions for Amendments to CHAPTER III of the BOARD OF SUPERVISORS RULES OF ORDER 2016-2018
  7. **PUBLIC COMMENT** (Agenda Items)
  8. **ANNUAL REPORTS**
    - a. Community Dental Clinic – Barb Morrison Gudgeon
    - b. Literacy Council – Lynn M. Forseth
    - c. Rock River Free Clinic – Kristin Wallace
    - d. UW Extension Education – Steve Grabow
    - e. 2015 Committee Meeting Payments (Page 6-17)
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
9. **ADMINISTRATION AND RULES COMMITTEE**
    - a. Ordinance – Amend the Jefferson County Criminal Justice Collaborating Council Ordinance (Page 18)
    - b. Resolution – Purchase and Implement New Land Records Management System for Register of Deeds (Page 19)
    - c. Resolution – Supporting amendment to 2009 Wisconsin Act 50 and to support 2015 Assembly Bill 515 (Page 20-21)
  10. **FINANCE COMMITTEE**
    - a. Resolution – Disallowing the claims of Stacey Fenner, Eric & Sheryl Gilbert and T.L. Thompson Associates, Inc./State Farm Insurance/Heidi Wieder (Page 22)

11. HUMAN RESOURCES COMMITTEE
  - a. Ordinance – Amend Personnel Ordinance HR0450, Leave of Absence without Pay, providing authority to grant leave of absences greater than four months (Page 23-24)
  - b. Ordinance – Amend Personnel Ordinance HR0640, Health Insurance, to comply with State Health plan requirements regarding voluntary health insurance cancellations (Page 25-26)
  - c. Ordinance – Amend Ordinance 2013-26, establish a procedure to set elected official salaries (Addendum)
  - d. Resolution – Eliminate a vacant, full-time Mental Health Technician position and create a full-time Community Support Program Professional I/II position at Human Services (Page 27)
  - e. Resolution – Eliminate a part-time Public Health Nurse position and create a part-time WIC Registered Dietician/Registered Nurse position at the Health Department (Page 28)
12. PARKS COMMITTEE
  - a. Resolution – Authorize application for Outdoor Recreation Aids Grant (Page 29)
  - b. Resolution – Approving the Sale of Fermented Malt Beverages in County Parks (Page 30)
13. PLANNING AND ZONING COMMITTEE
  - a. Report – Approval of Petitions (Page 31)
  - b. Ordinance – Amend Zoning Ordinance (Page 32-33)
14. UW EXTENSION EDUCATION COMMITTEE
  - a. Resolution – Addressing the proposed reconfiguration of the University of Wisconsin Cooperative Extension program into multicounty regions - nEXT Model (Addendum)
15. PUBLIC COMMENT (General)
16. ANNOUNCEMENTS
17. ADJOURN

**NEXT COUNTY BOARD MEETINGS**  
**March 8, 2016 – 7:00 P.M. - ROOM 205**

**GENERAL FINANCIAL CONDITION  
JEFFERSON COUNTY WISCONSIN  
January 1, 2016**

## Available Cash on Hand

December 1, 2015	\$ (652,690.33)
December Receipts	<u>\$ 5,815,348.41</u>

Total Cash \$ 5,162,658.08

## Disbursements

General - December 2015	\$ 3,337,873.87
Payroll - December 2015	<u>\$ 1,366,368.29</u>

Total Disbursements \$ 4,704,242.16

Total Available Cash **\$ 458,415.92**

Cash on Hand (in bank) Jan. 1, 2016	\$ 829,490.30
Less Outstanding Checks	<u>\$ 371,074.38</u>

Total Available Cash **\$ 458,415.92**

Local Government Investment Pool - General \$ 3,148,091.59

Institutional Capital Management / Dana \$ 28,251,769.61

Local Government Investment Pool -Clerk of Courts \$ 25,981.66

Local Government Investment Pool -Farmland Preservation \$ 228,050.03

Local Government Investment Pool -Parks/Liddle \$ 81,627.77

Local Government Investment Pool -Highway Bond \$ 1,868,961.50

\$ 33,604,482.16

2015 Interest - Super N.O.W. Account \$ 1,039.21

2015 Interest - L.G.I.P. - General Funds \$ 24,905.55

2015 Interest - ICM/DANA \$ 190,994.25

2015 Interest - L.G.I.P. - Parks /Carol Liddle Fund \$ 107.92

2015 Interest - L.G.I.P. - Farmland Preservation \$ 301.50

2015 Interest - L.G.I.P. - Clerk of Courts \$ 34.34

2015 Interest - L.G.I.P. - Highway Bond \$ 3,002.23

Total 2015 Interest **\$ 220,385.00**

JOHN E. JENSEN  
JEFFERSON COUNTY TREASURER

***JEFFERSON COUNTY CLERK***

***BARBARA A. FRANK***

***311 S. CENTER AVENUE, ROOM 109***

***JEFFERSON WI 53549-1799***

***920-674-7144***

***Fax: 920-674-7368***

***E-mail: barbf@jeffersoncountywi.gov***

**NOTICE OF CLAIM**

The Jefferson County Clerk was served with a Notice of Claim for Damages Pursuant to Wis. Stat. section 893.80 from We Energies for an unspecified dollar amount alleging that on June 25, 2015, We Energies suffered damage to its underground electric facility and loss of electric service at N7338 County Road N in the Town of Milford, Wisconsin, caused by the Jefferson County Highway Department during a road project.

**NOTICE OF PUBLIC HEARING  
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**SUBJECT:** Text Amendment to the Jefferson County Zoning Ordinance

**DATE:** Thursday, February 18, 2016

**TIME:** 7:00 p.m. (*Courthouse doors will open at 6:30*)

**PLACE:** Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Approval of Agenda**
5. **Explanation of Process by Committee Chair**
6. **Public Hearing on R3868T-16**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, February 18, 2016, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposal to update the Jefferson County Zoning Ordinance to include changes made in NR115 and Wisconsin Act 55. In addition, this amendment is to adopt the Wisconsin Wetland Inventory Maps using 2008 aerial photography, received by this office on March 17, 2015.

Any interested person is invited to attend this hearing. Written comments may be submitted to: Jefferson County Planning and Zoning Committee, Steve Nass, Chairperson. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

*A recording of the meeting will be available from the Zoning Department upon request.*

**NOTICE OF PUBLIC HEARING  
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

**DATE:** Thursday, February 18, 2016

**TIME:** **APPROXIMATELY 7:30 p.m.** (*Courthouse doors will open at 6:30*)

**PLACE:** Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Approval of Agenda**
5. **Explanation of Process by Committee Chair**
6. **Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at approximately **7:30 p.m.** on Thursday, February 18, 2016, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin, or immediately following the public hearing to update the Jefferson County Zoning Ordinance to include changes made in NR115 and Wisconsin Act 55, and to adopt the Wisconsin Wetland Inventory Maps using 2008 aerial photography. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL AND  
RURAL RESIDENTIAL**

**R3865A-16 – G5 CHS LLC:** Create a 4-acre farm consolidation lot around the home and buildings at **N7430 North Shore Road** in the Town of Waterloo on PIN 030-0813-3541-000 (40 Acres).

**R3866A-16 – G5 CHS LLC:** Rezone to create building sites of 1.5 acres, 1.4 acres and 1 acre along **North Shore Road** in the Town of Waterloo from part of PIN 030-0813-3544-000 (40 Acres).

## **A-3 ZONE MODIFICATION**

**R3867A-16 – John & Sally Mason Property/Danny & Bridget Nelson:** Modify the A-3 zone approval granted by R3046A-05 to allow the combination of Lots 2 & 3 of CSM 4868A-25-185. The site is along **County Road H** in the Town of Palmyra.

## **CONDITIONAL USE PERMIT APPLICATIONS**

**CU1865-16 – Mark D Nicholson/Betty Klopac Trust Property:** Allow an extensive on-site storage structure of 6,000 square feet, 35 feet in height in a Residential R-1 zone at **W1315 South Shore Drive** in the Town of Palmyra on PIN 024-0516-3422-004 (1.4 Acres).

**CU1866-16 – Frederick & Jennifer Plautz Trust:** Allow a duplex in an A-3, Agricultural and Rural Residential zone at **W3315 Ranch Road**, Town of Farmington. The site is on PIN 008-0715-1011-002 (1.049 Acres).

**CU1867-16 – Frank & Rebecca Smale:** Allow multiple dwelling unit structures in a Residential R-1 zone at **W1251 North Blue Spring Lake Drive** in the Town of Palmyra. The site is on PIN 024-0516-2731-028 (0.537 Acre).

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

*A recording of the meeting will be available from the Zoning Department upon request.*

2015

*Jefferson County Committee Meetings*

<u>Name</u>	<u>Committee</u>	<u>Salary</u>	<u>Meeting Fees</u>	<u>Other Expenses</u>	<u>Total</u>	<u>Grand Total</u>
<b>BABCOCK, PAUL</b>						
12	COUNTY BOARD	660.00	660.00	82.80	1,402.80	
11	HUMAN RESOURCES COMMITTEE		605.00	75.90	680.90	
1	JOINT MEETING		55.00	0.00	55.00	
12	UW EXTENSION EDUC COMM		660.00	82.80	742.80	
						2,881.50
<b>BORLAND, GLEN</b>						
9	COUNTY BOARD	660.00	495.00	62.10	1,217.10	
7	ECONOMIC DEVELOPMENT CON		385.00	48.30	433.30	
11	UW EXTENSION EDUC COMM		605.00	75.90	680.90	
						2,331.30
<b>BRAUGHLER, JAMES</b>						
12	ADMIN & RULES/ICC		660.00	220.80	880.80	
10	COUNTY BOARD	660.00	550.00	128.80	1,338.80	
2	EDUCATION SESSION		110.00	143.75	253.75	
16	FINANCE COMMITTEE		880.00	276.00	1,156.00	
10	HUMAN RESOURCES COMMITTEE		550.00	165.60	715.60	
8	INTER-COUNTY COORD COMM		440.00	245.53	685.53	
2	JOINT MEETING		110.00	0.00	110.00	
6	MILEAGE DONATION			0.00	0.00	
3	SEMINAR/CONVENTION		215.00	201.25	416.25	
						5,556.73
<b>BUCHANAN, RONALD</b>						
12	COUNTY BOARD	660.00	660.00	220.80	1,540.80	
10	HIGHWAY COMMITTEE		550.00	184.00	734.00	
11	HOME CONSORTIUM		605.00	0.00	605.00	
2	JOINT MEETING		110.00	0.00	110.00	
4	SEMINAR/CONVENTION		220.00	142.60	362.60	
9	SOLID WASTE/AIR QUALITY		495.00	165.60	660.60	
1	VETERANS SERVICE COMM		55.00	18.40	73.40	
						4,086.40

\* Other Expense include mileage, parking, meals and registration fees



<u>Name</u>	<u>Committee</u>	<u>Salary</u>	<u>Meeting Fees</u>	<u>Other Expenses</u>	<u>Total</u>	<u>Grand Total</u>
<b>CHRISTENSEN, WALT</b>						
	11 COUNTY BOARD	660.00	605.00	158.13	1,423.13	
	11 FARMLAND CONSERV EASEMEN		605.00	158.13	763.13	
	11 HIGHWAY COMMITTEE		605.00	158.13	763.13	
	1 JOINT MEETING		55.00	0.00	55.00	
	9 LAKE RIPLEY MGMT DIST		495.00	138.00	633.00	
	1 MILEAGE DONATION			0.00	0.00	
	13 PARKS COMMITTEE		715.00	196.88	911.88	
	2 PER DIEM DONATION			0.00	0.00	
	1 SEMINAR/CONVENTION		80.00	0.00	80.00	
	3 UTILITY TAX CO		165.00	111.55	276.55	
						4,905.80
<b>COUNSELL, ALFRED C</b>						
	12 COUNTY BOARD	660.00	660.00	220.80	1,540.80	
	12 FAIR COMMITTEE		660.00	220.80	880.80	
	3 FAIR WEEK		165.00	55.20	220.20	
	11 HIGHWAY COMMITTEE		605.00	202.40	807.40	
	2 JOINT MEETING		110.00	0.00	110.00	
	10 LAW ENF/EM MGMT COMM		550.00	165.60	715.60	
						4,274.80
<b>DAVID, GREG</b>						
	11 COUNTY BOARD	660.00	605.00	161.00	1,426.00	
	11 HUMAN RESOURCES COMMITTEE		605.00	177.10	782.10	
	13 INFRASTRUCTURE		715.00	209.30	924.30	
	1 JOINT MEETING		55.00	0.00	55.00	
	33 PLANNING & ZONING COMM		1,815.00	531.30	2,346.30	
						5,533.70
<b>FOELKER, MATTHEW J</b>						
	12 COUNTY BOARD	660.00	660.00	138.00	1,458.00	
	13 FAIR COMMITTEE		715.00	149.50	864.50	
	3 FAIR WEEK		165.00	34.50	199.50	
	10 LAND & WATER CONSERVATION		550.00	115.00	665.00	
	14 PARKS COMMITTEE		770.00	155.57	925.57	
						4,112.57

\* Other Expense include mileage, parking, meals and registration fees

<u>Name</u>	<u>Committee</u>	<u>Salary</u>	<u>Meeting Fees</u>	<u>Other Expenses</u>	<u>Total</u>	<u>Grand Total</u>
<b>HANNEMAN, JENNIFER</b>						
12	ADMIN & RULES/ICC		660.00	0.00	660.00	
11	COUNTY BOARD	660.00	605.00	23.00	1,288.00	
10	FAIR COMMITTEE		550.00	0.00	550.00	
5	FAIR WEEK		275.00	0.00	275.00	
17	FINANCE COMMITTEE		935.00	36.80	971.80	
2	JOINT MEETING		110.00	0.00	110.00	
15	TASK FORCE CO OPERATIONS		825.00	4.60	829.60	
						4,684.40
<b>HARTZ, PETER</b>						
11	COUNTY BOARD	660.00	605.00	88.55	1,353.55	
9	LAND & WATER CONSERVATION		495.00	72.45	567.45	
9	UW EXTENSION EDUC COMM		495.00	72.45	567.45	
						2,488.45
<b>JAECKEL, GEORGE</b>						
12	COUNTY BOARD	660.00	660.00	62.10	1,382.10	
11	HIGHWAY COMMITTEE		605.00	70.15	675.15	
1	JOINT MEETING		55.00	0.00	55.00	
1	PER DIEM DONATION			0.00	0.00	
36	PLANNING & ZONING COMM		1,980.00	186.30	2,166.30	
14	TASK FORCE CO OPERATIONS		770.00	72.45	842.45	
						5,121.00
<b>JONES, RICHARD C</b>						
11	COUNTY BOARD	660.00	605.00	161.00	1,426.00	
18	FINANCE COMMITTEE		990.00	414.00	1,404.00	
12	HUMAN SERVICES BOARD		685.00	276.00	961.00	
13	INFRASTRUCTURE		715.00	276.00	991.00	
2	JOINT MEETING		110.00	23.00	133.00	
1	MILEAGE DONATION			0.00	0.00	
						4,915.00
<b>KANNARD, JOHN</b>						
12	COUNTY BOARD	660.00	660.00	202.40	1,522.40	
8	HOME CONSORTIUM		440.00	0.00	440.00	
14	INFRASTRUCTURE		770.00	257.60	1,027.60	
						2,990.00

\* Other Expense include mileage, parking, meals and registration fees

Monday, February 01, 20

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<u>Name</u>	<u>Committee</u>	<u>Salary</u>	<u>Meeting Fees</u>	<u>Other Expenses</u>	<u>Total</u>	<u>Grand Total</u>
<b>KELLY, MICHAEL K</b>						
12	COUNTY BOARD	660.00	660.00	101.20	1,421.20	
14	INFRASTRUCTURE		770.00	119.60	889.60	
2	MILEAGE DONATION			0.00	0.00	
10	PARKS COMMITTEE		550.00	92.00	642.00	
1	PER DIEM DONATION			0.00	0.00	
						2,952.80
<b>KUTZ, RUSSELL K</b>						
12	COUNTY BOARD	660.00	660.00	18.98	1,338.98	
13	FAIR COMMITTEE		715.00	22.43	737.43	
5	FAIR WEEK		275.00	8.63	283.63	
8	HOME CONSORTIUM		440.00	0.00	440.00	
13	HUMAN SERVICES BOARD		740.00	6.90	746.90	
14	INFRASTRUCTURE		770.00	18.98	788.98	
12	MILEAGE DONATION			0.00	0.00	
16	TASK FORCE CO OPERATIONS		880.00	24.15	904.15	
						5,240.05
<b>LUND, KIRK</b>						
1	COMM ACTION COALITION		520.00	257.60	777.60	
12	COUNTY BOARD	660.00	660.00	124.20	1,444.20	
10	LAW ENF/EM MGMT COMM		550.00	93.15	643.15	
7	SOLID WASTE/AIR QUALITY		385.00	67.28	452.28	
						3,317.23
<b>MODE, JIM</b>						
3	AGING & DIS RESOURCE CENT			17.25	17.25	
12	COUNTY BOARD	660.00	660.00	69.00	1,389.00	
9	ECONOMIC DEVELOPMENT CON		495.00	51.75	546.75	
1	EDUCATION SESSION		55.00	46.00	101.00	
11	HUMAN RESOURCES COMMITTE		605.00	63.25	668.25	
17	HUMAN SERVICES BOARD		935.00	722.78	1,657.78	
1	JOINT MEETING		55.00	0.00	55.00	
						4,435.03
<b>MORRIS, DWAYNE</b>						
11	COUNTY BOARD	660.00	605.00	202.40	1,467.40	
1	JEFFERSON CO LIBRARY BRD		55.00	0.00	55.00	
9	LAW ENF/EM MGMT COMM		495.00	147.20	642.20	
3	MILEAGE DONATION			0.00	0.00	
						2,164.60

\* Other Expense include mileage, parking, meals and registration fees

Monday, February 01, 20

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<u>Name</u>	<u>Committee</u>	<u>Salary</u>	<u>Meeting Fees</u>	<u>Other Expenses</u>	<u>Total</u>	<u>Grand Total</u>
<b>MORSE, EDWIN W</b>						
	11 COUNTY BOARD	660.00	605.00	107.53	1,372.53	
	5 COUNTY BOARD OF HEALTH		275.00	48.88	323.88	
	9 LAND & WATER CONSERVATION		495.00	87.98	582.98	
	9 UW EXTENSION EDUC COMM		495.00	87.98	582.98	
						2,862.35
<b>NASS, STEVEN</b>						
	11 ADMIN & RULES/ICC		605.00	151.80	756.80	
	12 COUNTY BOARD	660.00	660.00	165.60	1,485.60	
	12 FARMLAND CONSERV EASEMEN		660.00	124.20	784.20	
	1 JOINT MEETING		55.00	13.80	68.80	
	2 LAND INFORMATION COUNCIL		110.00	27.60	137.60	
	1 MILEAGE DONATION			0.00	0.00	
	36 PLANNING & ZONING COMM		1,980.00	496.80	2,476.80	
	15 TASK FORCE CO OPERATIONS		825.00	165.60	990.60	
						6,700.40
<b>PATRICK, GREGGORY L</b>						
	4 COUNTY BOARD	165.00	220.00	28.75	413.75	
	3 LAND & WATER CONSERVATION		165.00	20.70	185.70	
	2 SOLID WASTE/AIR QUALITY		110.00	20.70	130.70	
						730.15
<b>PAYNE, LAURA</b>						
	12 COUNTY BOARD	660.00	660.00	131.10	1,451.10	
	1 EDUCATION SESSION		55.00	0.00	55.00	
	14 PARKS COMMITTEE		770.00	162.95	932.95	
	7 SOLID WASTE/AIR QUALITY		385.00	76.48	461.48	
	8 WI RIVER RAIL TRANSIT COM		440.00	27.60	467.60	
						3,368.13
<b>POULSON, BLANE</b>						
	11 COUNTY BOARD	660.00	605.00	195.50	1,460.50	
	13 FAIR COMMITTEE		715.00	254.15	969.15	
	5 FAIR WEEK		400.00	97.75	497.75	
	9 FARMLAND CONSERV EASEMEN		495.00	175.95	670.95	
	15 FINANCE COMMITTEE		825.00	293.25	1,118.25	
	1 JOINT MEETING		55.00	19.55	74.55	
	1 LOWER SPRING LAKE PROJECT		55.00	0.58	55.58	
						4,846.73

\* Other Expense Include mileage, parking, meals and registration fees

Monday, February 01, 20

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<u>Name</u>	<u>Committee</u>	<u>Salary</u>	<u>Meeting Fees</u>	<u>Other Expenses</u>	<u>Total</u>	<u>Grand Total</u>
REESE, DONALD						
	12 COUNTY BOARD	660.00	660.00	165.60	1,485.60	
	3 HIGHWAY COMMITTEE		165.00	41.40	206.40	
	35 PLANNING & ZONING COMM		1,925.00	483.00	2,408.00	
	9 SOLID WASTE/AIR QUALITY		495.00	124.20	619.20	
						4,719.20
RINARD, AMY R						
	11 ADMIN & RULES/ICC		605.00	303.60	908.60	
	10 COUNTY BOARD	660.00	550.00	276.00	1,486.00	
	1 JOINT MEETING		55.00	27.60	82.60	
	10 LAW ENF/EM MGMT COMM		550.00	248.40	798.40	
	31 PLANNING & ZONING COMM		1,705.00	855.60	2,560.60	
						5,836.20
SCHROEDER, JAMES R						
	10 ADMIN & RULES/ICC		550.00	0.00	550.00	
	1 ADVISORY COMM ON AGING		55.00	0.00	55.00	
	12 COUNTY BOARD	6,600.00	660.00	0.00	7,260.00	
	5 CRIMINAL JUST COOR COUNCI		275.00	0.00	275.00	
	3 ECONOMIC DEVELOPMENT CON		165.00	0.00	165.00	
	2 EDUCATION SESSION		110.00	0.00	110.00	
	1 FAIR COMMITTEE		55.00	0.00	55.00	
	2 FARMLAND CONSERV EASEMEN		110.00	0.00	110.00	
	13 FINANCE COMMITTEE		715.00	0.00	715.00	
	1 HIGHWAY COMMITTEE		55.00	0.00	55.00	
	5 INFRASTRUCTURE		275.00	0.00	275.00	
	8 INTER-COUNTY COORD COMM		440.00	0.00	440.00	
	4 JOINT MEETING		220.00	0.00	220.00	
	1 LAW ENF/EM MGMT COMM		55.00	0.00	55.00	
	5 MEET W/ LOCAL GOVT/ASSOC		275.00	0.00	275.00	
	7 MEET WITH ADMINISTRATOR		385.00	0.00	385.00	
	2 MEET WITH STATE EMPLOYEE		110.00	0.00	110.00	
	3 PARKS COMMITTEE		165.00	0.00	165.00	
	12 PER DIEM DONATION			0.00	0.00	
	3 SECURITY & FACILITIES		165.00	0.00	165.00	
	2 SEMINAR/CONVENTION		160.00	197.80	357.80	
	12 TASK FORCE CO OPERATIONS		660.00	0.00	660.00	
	3 UW EXTENSION EDUC COMM		165.00	0.00	165.00	
	1 WAUK CO VTAE DIST BOARD		55.00	0.00	55.00	
						12,677.80

\* Other Expense Include mileage, parking, meals and registration fees

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<u>Name</u>	<u>Committee</u>	<u>Salary</u>	<u>Meeting Fees</u>	<u>Other Expenses</u>	<u>Total</u>	<u>Grand Total</u>
<b>SCHULTZ, RICHARD R</b>						
12	COUNTY BOARD	660.00	660.00	96.60	1,416.60	
5	COUNTY BOARD OF HEALTH		275.00	40.25	315.25	
7	HOME CONSORTIUM		385.00	0.00	385.00	
10	UW EXTENSION EDUC COMM		550.00	80.50	630.50	
						2,747.35
<b>TIETZ, RICHARD A</b>						
10	COUNTY BOARD	660.00	550.00	147.20	1,357.20	
7	ECONOMIC DEVELOPMENT CON		385.00	73.60	458.60	
10	HUMAN SERVICES BOARD		550.00	184.00	734.00	
4	MILEAGE DONATION			0.00	0.00	
12	PARKS COMMITTEE		660.00	230.80	890.80	
10	WI RIVER RAIL TRANSIT COM		550.00	271.40	821.40	
						4,262.00
<b>WINEKE, MICHAEL</b>						
12	COUNTY BOARD	660.00	660.00	207.00	1,527.00	
10	HUMAN RESOURCES COMMITTEE		550.00	172.50	722.50	
10	LAW ENF/EM MGMT COMM		550.00	155.25	705.25	
						2,954.75
<b>County Board Members' Totals</b>	1511	24,585.00	81,175.00	17,936.40	123,696.40	123,696.40
<b>AGER, LINDA</b>						
2	JEFFERSON CO LIBRARY BRD		110.00	13.80	123.80	
						123.80
<b>ANFANG, FRANK</b>						
10	LAND & WATER CONSERVATION		550.00	103.50	653.50	
						653.50
<b>BATTENBERG, CAROL</b>						
9	AGING & DIS RESOURCE CENT			103.50	103.50	
						103.50
<b>BIERMEIER, ART</b>						
2	JEFFERSON CO LIBRARY BRD		110.00	57.50	167.50	
						167.50
<b>BURLINGHAM, MARGARET</b>						
12	FARMLAND CONSERV EASEMEN		660.00	255.30	915.30	
						915.30
<b>CARROLL, DONALD</b>						
11	ZONING/BD OF ADJ		705.00	301.92	1,006.92	
						1,006.92

\* Other Expense include mileage, parking, meals and registration fees

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<u>Name</u>	<u>Committee</u>	<u>Salary</u>	<u>Meeting Fees</u>	<u>Other Expenses</u>	<u>Total</u>	<u>Grand Total</u>
CLISH, MICHAEL						
	1 VETERANS SERVICE COMM		55.00	11.50	66.50	66.50
CROUSE, CYNTHIA						
	10 HUMAN SERVICES BOARD		550.00	0.00	550.00	550.00
DELZER, DONALD						
	4 TRAFFIC SAFETY COMMISSION		220.00	34.50	254.50	254.50
EDWARDS, CALLIE						
	3 COUNTY BOARD	275.00	165.00	41.40	481.40	481.40
ELLINGSON, CAROL						
	0 NUTRITION			4.60	4.60	4.60
FINN, TIMOTHY						
	1 VETERANS SERVICE COMM		55.00	11.50	66.50	66.50
FROELICH, LEIGH						
	1 JEFFERSON CO LIBRARY BRD		55.00	0.00	55.00	55.00
GAUGERT, WILLIAM						
	6 SHERIFF'S CIVIL SERVICE		380.00	48.30	428.30	428.30
GERBIG, JANET						
	0 NUTRITION			119.60	119.60	119.60
HADLER, MARIAH						
	6 FARMLAND CONSERV EASEMEN		330.00	20.70	350.70	350.70
HARTWICK, SUE						
	2 MILEAGE DONATION			0.00	0.00	0.00
	2 PER DIEM DONATION			0.00	0.00	0.00
HINZMANN, DONNA						
	2 TRAFFIC SAFETY COMMISSION		110.00	4.03	114.03	114.03

\* Other Expense Include mileage, parking, meals and registration fees

<u>Name</u>	<u>Committee</u>	<u>Salary</u>	<u>Meeting Fees</u>	<u>Other Expenses</u>	<u>Total</u>	<u>Grand Total</u>
<b>HOEFT, JANET SAYRE</b>						
	2 JEFFERSON CO LIBRARY BRD		110.00	24.15	134.15	
	10 ZONING/BD OF ADJ		625.00	139.99	764.99	
						899.14
<b>HYNEK, PAUL</b>						
	1 ZONING/BD OF ADJ		55.00	15.75	70.75	
						70.75
<b>INGERSOLL, HOLLY</b>						
	0 NUTRITION			10.93	10.93	
						10.93
<b>KANNENBERG, RITA</b>						
	0 NUTRITION			74.75	74.75	
						74.75
<b>KRAUSE, DAN</b>						
	2 AGING & DIS RESOURCE CENT			12.65	12.65	
						12.65
<b>KRUEGER, RON</b>						
	16 TASK FORCE CO OPERATIONS		880.00	276.00	1,156.00	
						1,156.00
<b>KUTZ, RONALD</b>						
	1 TRAFFIC SAFETY COMMISSION		55.00	0.00	55.00	
						55.00
<b>LANGLOIS, CHERYL</b>						
	0 NUTRITION			20.70	20.70	
						20.70
<b>LARSON, JEFFREY</b>						
	1 LAND INFORMATION COUNCIL		55.00	9.20	64.20	
						64.20
<b>LARSON, JOANNE</b>						
	1 LAND INFORMATION COUNCIL		55.00	9.20	64.20	
						64.20
<b>LAUDENSLAGER, RODNEY</b>						
	2 SHERIFF'S CIVIL SERVICE		110.00	39.10	149.10	
						149.10
<b>LEVERTON, LEE</b>						
	4 SHERIFF'S CIVIL SERVICE		220.00	46.00	266.00	
						266.00

\* Other Expense include mileage, parking, meals and registration fees

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<u>Name</u>	<u>Committee</u>	<u>Salary</u>	<u>Meeting Fees</u>	<u>Other Expenses</u>	<u>Total</u>	<u>Grand Total</u>
MC KENZIE, JOHN						
	3 COUNTY BOARD OF HEALTH		165.00	24.15	189.15	
	10 HUMAN SERVICES BOARD		550.00	80.50	630.50	
						819.65
NATROP, BARBARA						
	0 NUTRITION			50.60	50.60	
						50.60
NEIDNER, PHIL						
	2 TRAFFIC SAFETY COMMISSION		110.00	16.68	126.68	
						126.68
PURCELL, KEVIN						
	6 SHERIFF'S CIVIL SERVICE		380.00	55.20	435.20	
						435.20
SCHULTZ, JAMES						
	11 HUMAN SERVICES BOARD		605.00	189.75	794.75	
						794.75
SMITH, TIMOTHY						
	15 TASK FORCE CO OPERATIONS		825.00	301.88	1,126.88	
						1,126.88
SPANGLER, CHRISTINE						
	4 SHERIFF'S CIVIL SERVICE		270.00	46.00	316.00	
						316.00
WEIS, DALE						
	12 ZONING/BD OF ADJ		760.00	184.77	944.77	
						944.77
WIESMANN, MARIE						
	5 COUNTY BOARD OF HEALTH		275.00	34.50	309.50	
						309.50
WILLIAMS, DONALD						
	4 COUNTY BOARD OF HEALTH		220.00	27.60	247.60	
						247.60
ZASTROW, LLOYD						
	2 ZONING/BD OF ADJ		135.00	59.90	194.90	
						194.90

\* Other Expense include mileage, parking, meals and registration fees

<u>Name</u>	<u>Committee</u>	<u>Salary</u>	<u>Meeting Fees</u>	<u>Other Expenses</u>	<u>Total</u>	<u>Grand Total</u>	
ZENTNER, CARLTON							
7	COUNTY BOARD	440.00	385.00	0.00	825.00		
7	HIGHWAY COMMITTEE		385.00	48.30	433.30		
1	JOINT MEETING		55.00	0.00	55.00		
4	LAND & WATER CONSERVATION		220.00	27.60	247.60		
1	PER DIEM DONATION			0.00	0.00		
2	SEMINAR/CONVENTION		110.00	407.40	517.40		
4	SOLID WASTE/AIR QUALITY		220.00	34.50	254.50		
						2,332.80	
Non Board Members' Totals		224	715.00	11,890.00	3,399.38	16,004.38	16,004.38
Grand Totals		1735	25,300.00	93,065.00	21,335.78	139,700.78	139,700.78

\* Other Expense include mileage, parking, meals and registration fees

# County Board Per Diem Cost

Year	Cost			
	Salary	Meeting Fees	Other Expenses	Total
2011	25,658	101,010	23,170	149,838
2012	25,548	96,625	21,935	144,108
2013	25,575	105,555	22,482	153,612
2014	25,438	92,105	21,527	139,070
2015	25,300	93,065	21,336	139,701

**Amend the Jefferson County Criminal Justice Collaborating Council**Executive Summary

The Jefferson County Board of Supervisors adopted Ordinance No. 2014-08 creating the Jefferson County Criminal Justice Collaborating Council on June 16, 2014. The principal mission of the Council is to enhance public safety in Jefferson County through community collaboration by ensuring offender accountability, providing rehabilitation programs and supporting the rights and needs of victims. In addition, the Council is committed to providing the coordinated leadership necessary to establish and foster innovative corrections programs for adult and juvenile offenders. Following the creation of the Jefferson County Criminal Justice Collaborating Council, the Council approved the addition of the Jefferson County Corporation Counsel as a member of the Council. This resolution amends Ordinance No. 2014-08 designating the Corporation Counsel as the fourteenth member of the Council.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES  
HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Section 3 of The Jefferson County Criminal Justice Collaborating Council ordinance is amended as follows:

Section 3. There shall be at least ~~thirteen~~ fourteen voting members of the Council whose membership is determined by the position the member occupies or by appointment of the Council:

1. Chief Judge or Presiding Judge for Jefferson County (Chair)
2. County Administrator
3. County Board Chair
4. Sheriff
5. District Attorney
6. Clerk of Circuit Court
7. Local government representative
8. Public Defender – Jefferson County
9. Jefferson County Police Chief & Sheriff's Association representative
10. Human Services Director
11. Parole and Probation Manager for Jefferson County
12. Education representative
13. Jefferson County citizen
14. Corporation Counsel

The local government representative, education representative and county citizen shall be selected by the other members of the Council. Additional members may be appointed as the Council deems appropriate. Members may designate a staff person to represent them and vote at Council meetings which designation shall be done by written correspondence addressed to the chair of the Council.

SECTION 2. This ordinance shall be effective after passage and publication as provided by law.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by Administration & Rules Committee

J. Blair Ward: 01-18-16; 02-01-16

REVIEWED: Administrator    ; Corp. Counsel    

Finance Director     02-09-16

## RESOLUTION NO. 2015-\_\_\_\_\_

**Resolution to Purchase and Implement New Land Records Management System for  
Register of Deeds Office**Executive Summary

The Jefferson County Register of Deeds Office currently uses a home grown computer system for land records management. This system is unable to keep up with new technologies in an efficient manner. County staff do not have the time or expertise in land records and financial management to customize a new system utilizing the technology that is required for land records management systems. The majority of Wisconsin counties contract with Fidler Technologies for their land records management system and several counties have moved from other vendors to Fidler because of their customer service and cutting edge technology.

WHEREAS, the Jefferson County Register of Deeds is seeking to update its land records management system to keep pace with the changing needs of land records management, and

WHEREAS, quotes were received from three (3) land records vendors for a new land records system as shown below:

Fidler Technologies Avid Life Cycle	\$ 75,500
Trimming Land Records Suite	\$114,750
West Central Indexing	\$105,200

WHEREAS, Fidler Technologies submitted the lowest responsible quote for providing the required system, and

WHEREAS, Fidler Technologies has offered to provide a Land Records Management System to Jefferson County for a cost of \$75,500.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to enter into a contract with Fidler Technologies to provide Jefferson County with a Land Records Management System for a cost of \$75,500.

*Fiscal Note: The Register of Deeds office has access to one time restricted funds to be used for land records modernization of the office which will be used to fund this purchase in the amount of \$75,000 in addition to one time hardware costs of approximately \$21,000. The annual maintenance fee will be \$30,000 per year commencing in 2017.*

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by  
Administration & Rules Committee; Finance Committee

02-09-16

J. Blair Ward: 02-01-16; 02-02-16

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

**Resolution supporting amendment to 2009 Wisconsin Act 50  
and to support 2015 Assembly Bill 515**

Executive Summary

The Jefferson County Unit of the Wisconsin Towns Association has requested the Jefferson County Solid Waste/Air Quality Committee to draft a resolution addressing the increasing costs associated with e-electronic waste recycling and to support increasing the recycling grant funds for local responsible units. The benefits of the Clean Sweep Recycling Program include controlling the disposal and storage of potentially hazardous household, agricultural, business, e-electronic and pharmaceutical waste. The E-Cycle Wisconsin program is supported by Wisconsin's electronics recycling law (2009 Wisconsin Act 50) and bans electronics such as TVs, computers and cell phones from Wisconsin landfills and incinerators. Due to the changes in the amount and the type of electronic waste that is recycled, 2009 Wisconsin Act 50 needs to be amended and Assembly Bill 515 needs to be enacted by the State Legislators. This will help address the current problem of disposing of CRT glass from older TVs and monitors made with leaded glass and future problem materials such as mercury lamps in flat-screen devices.

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WHEREAS, the Jefferson County Unit of the Wisconsin Towns Association and the Jefferson County Solid Waste/Air Quality Committee recognize the benefits of the Clean Sweep Recycling Program to control the disposal and storage of potentially hazardous household, agricultural, business, e-electronic and pharmaceutical waste, and

WHEREAS, the Jefferson County Unit of the Wisconsin Towns Association and the Jefferson County Solid Waste/Air Quality Committee recognize the benefits of increasing the recycling grants to responsible units of local governments for certain eligible recycling expenses, and

WHEREAS, Assembly Bill 515 would increase grant funds by \$2,300,000 and be used to help local governments support recycling in their communities, and

WHEREAS, Assembly Bill 515 was introduced by Representatives Tittl, Ballweg, Berceau, Billings, Considine, Genrich, Goyke, Hintz, Knodl, Kolste, Krug, Mason, Milroy, Mursau, Novak, A. Ott, Pope, Quinn, Rodriguez, Rohrkaste, Sargent, Sinicki, Spiros, Spreitzer, Stuck, Subeck and C. Taylor; and co-sponsored by Senators Cowles, Bewley, Carpenter, Gudex, C. Larson, Miller, Olsen, Petrowski, Ringhand, Risser, Vinehout and Wirch, and

WHEREAS, in the Strategic Plan Citizen Survey, 84% of respondents said that the Clean Sweep Recycling Program is a very important service to county residents and was ranked fourth on the list of services residents wanted in the County, and

WHEREAS, the Jefferson County Unit of the Wisconsin Towns Association and the Jefferson County Solid Waste/Air Quality Committee recognize the E-Cycle Wisconsin program which is supported by Wisconsin's electronics recycling law (2009 Wisconsin Act 50), and bans electronics such as TVs, computers and cell phones from Wisconsin landfills and incinerators, and

WHEREAS, Wisconsin Act 50 needs to be updated to address the current problem of CRT glass from older TVs and monitors made with leaded glass, which is hazardous to our environment and safety of our residents if disposed of improperly, along with future problem materials, such as mercury lamps in flat-screen devices, and

WHEREAS, Wisconsin Act 50 establishes recycling fees payable by manufacturers based on the weight of covered electronic devices sold to households or schools in the state and as a result of new electronic devices weighing less than older devices the amount of recycling fee payable by manufacturers has been decreasing each year, while the cost for recycling has increased, and

WHEREAS, Jefferson County's cost for recycling TVs and monitors was \$42,184.16 from July to December 2015, and

WHEREAS, Senator Mark Miller, in cooperation with the DNR, supports efforts to amend Wisconsin Act 50 to be fair to manufactures, collectors and recyclers, and

WHEREAS, Jefferson County has partnered with the City of Watertown, City of Fort Atkinson, Town of Ixonia, City of Jefferson, Jefferson County MIS Department and Waterloo Utilities in collection of e-electronic waste and has been offered the support of the Jefferson County Unit of the Wisconsin Towns Association, and

WHEREAS, since 2010, Jefferson County's Clean Sweep Recycling Program has collected 4,241,934 pounds of e-electronic and 75% of the e-electronic waste collected is CRT TVs and monitors, and

WHEREAS, Memorandums of Understanding (MOU) signed with each partner have enabled Jefferson County to expand its Clean Sweep Recycling Program to collect electronics, appliances, chemicals and drugs.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports amending 2009 Wisconsin Act 50 to address electronic waste recycling as described above and further support Assembly Bill 515 to increase recycling grants.

BE IT FURTHER RESOLVED that the Jefferson County Clerk be directed to forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, the Wisconsin Towns Association, the League of Wisconsin Municipalities, Jefferson County's Legislative Representatives, the Joint Committee on Finance, the Associated Recyclers of Wisconsin, the Solid Waste Association of North America-Badger Chapter, and the Council on Recycling.




*Fiscal Note: This program is funded using contract fees from Waste Management-Deer Track Park Landfill and contributions from the City of Watertown, and other cities, towns, villages, businesses and residents. No tax levy dollars are used for this program.*

Ayes\_\_\_\_\_ Noes\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_ Vacant\_\_\_\_\_

Requested by  
Administration & Rules Committee

02-09-16

Sharon Ehrhardt/Rob Klotz: 12-15-15; Sharon Ehrhardt: 01-08-16; 01-12-16

REVIEWED: Administrator , Corp. Counsel , Finance Director 

## RESOLUTION NO. 2015-\_\_

**Resolution disallowing the claims of Stacey Fenner, Eric & Sheryl Gilbert and T.L. Thompson & Associates, Inc./State Farm Insurance/Heidi Wieder**

WHEREAS, on December 16, 2015, Jefferson County received a claim from Stacey Fenner in an amount of \$324.40 for damages to a 2005 GMC Yukon Denali which on December 10, 2015, was traveling northbound on Highway 26 when her vehicle struck a "tilted" manhole cover allegedly causing damage to the tire rim and tire, and

WHEREAS, on September 16, 2015, Jefferson County received a claim from Eric and Sheryl Gilbert in an amount of \$240.67 for damages to a 1997 GMC Savana Van which during the week of August 31, 2015, was traveling on Highway 59 that had been seal coated on August 26, 2015. The vehicle, traveling east out of town at about 5:00 a.m., allegedly had several stones strike it causing a chip to the windshield which then formed into a crack several inches long. The following day, the vehicle traveling west into town about 4:00 p.m., allegedly was struck by a stone from a vehicle coming from the opposite direction causing another chip to the windshield. The Jefferson County Highway Department had posted "loose gravel" signs on Highway 59, and

WHEREAS, on January 4, 2016, Jefferson County received a claim from T.L. Thompson & Associates, Inc./State Farm Insurance/Heidi Wieder (owner) in an amount of \$8,092.16 for damages to a 2013 Volkswagen on November 4, 2015, which was being driven by Horst Wieder eastbound on Beryl Drive, Watertown, Wisconsin, near the intersection of South Road where the Highway Department was replacing a culvert. The pavement was temporarily replaced with gravel approximately 6 inches below the road surface when the vehicle traveled over this section of the roadway allegedly causing damage to the vehicle. The Jefferson County Highway Department had signage to warn oncoming traffic.

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claims, on the basis that the County is not responsible for the alleged damage.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claims and directs the Corporation Counsel to give the claimants notice of disallowance.

*Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.*

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by Finance Committee

02-09-16

J. Blair Ward: 12-17-15; 01-06-16

REVIEWED: Administrator: ; Corp. Counsel: ; Finance Director: 



## ORDINANCE NO. 2015-\_\_\_\_

**Amend Personnel Ordinance HR0450, Leave of Absence without Pay, providing authority to grant leave of absences greater than four months**Executive Summary

Currently, the Human Resources Committee must approve all leave of absence requests that exceed four months. These requests are not reviewed and acted on until a regularly scheduled meeting of the Human Resources Committee. If an employee must commence unpaid leave before the committee can approve the request, this often means the employee will be on an unapproved leave until the Committee can meet to decide whether or not to approve the request. Sensitive and private health information must be shared to provide the committee enough information to make a decision. And, although the meeting is in closed session under Wisconsin State Statutes Section 19.85 (1)(f), employees are not always comfortable sharing sensitive information, and may be hesitant to go before a committee of Board Supervisors.

If an employee is requesting a lengthy leave of absence, oftentimes there is a serious health condition involved which often is identified as a disability under the Americans with Disabilities Act Amendments Act (ADAAA). Under the ADAAA, employers must make reasonable accommodations to employees with a disability. An extended leave of absence may be a required accommodation.

On December 15, 2015, the Human Resources Director requested the Human Resources Committee to review Ordinance HR0450, Leave of Absence without Pay, and to consider authorizing the Human Resources Director, or designee, to approve lengthy leave of absences and extensions of leave of absences. This would allow employees a one-on-one conversation about his/her leave, while ensuring the applicable employment laws are adhered to. On January 26, 2016, the Human Resources Committee considered the request and is recommending an amendment to HR0450, Leave of Absence without Pay, providing the Human Resources Director, or designee, the authority to grant leave of absences of up to one year.

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WHEREAS, Jefferson County employees should be able to request a leave of absence in the most timely and most private manner possible.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of Section HR0450, Leave of Absence without Pay, to authorize the Human Resources Director, or designee, the authority to grant leave of absences of up to one year.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR450, Leave of Absence without Pay, is amended as follows:

**HR0450 LEAVE OF ABSENCE WITHOUT PAY**

- D. The Human Resources ~~Committee~~ Director, or designee, may grant a leave of absence of up to 1 year to an employee, inclusive of any approved time authorized by the department head and State and Federal FMLA. Such 1-year leave may be extended if deemed reasonable by the Human Resources Director ~~if deemed reasonable by the Human Resources Committee in its sole discretion.~~ Employees may appeal the Human Resources Director's decision according to HR0560(B).

Section 2. This ordinance shall be effective after passage and publication as provided by law.


*Fiscal Note: This ordinance has no fiscal impact.*

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by  
Human Resources Committee

02-09-16

Terri M. Palm: 01-14-16; J. Blair Ward: 01-19-16

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

## ORDINANCE NO. 2015-\_\_\_\_\_

**Amend Personnel Ordinance HR0640, Health Insurance, to comply with State Health plan requirements regarding voluntary health insurance cancellations**Executive Summary

Prior to changes in Section 125 of the Internal Revenue Code (IRC), the County allowed employees to voluntarily cancel health insurance coverage at any time. However, recent regulation changes to the IRC prohibit employees from voluntarily cancelling coverage except in certain circumstances. The Department of Employee Trust Funds (ETF), which manages the Wisconsin Public Employers Group Health Insurance Plan (the State Plan), has also amended its administrative procedures to comply with the Section 125 IRC changes. On December 15, 2015, the Human Resources Committee reviewed the aforementioned regulations and is recommending to amend the County Personnel Ordinance to comply with ETF procedures and Section 125 of the Internal Revenue Code.

WHEREAS, Jefferson County participates in the Wisconsin Public Employers Group Health Insurance Plan, which is regulated by the Department of Employee Trust Funds (ETF), and

WHEREAS, ETF has made recent procedural changes relating to voluntary cancellations of an individual employee health insurance contract which are in compliance with Section 125 of the Internal Revenue Code.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of Section HR0640, Health Insurance, to comply with ETF and the IRC regarding voluntary health insurance cancellations.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0640, Health Insurance, is amended as follows:

**HR0640 HEALTH INSURANCE**

- H. If an employee's premium contribution is deducted on a pre-tax basis, under Section 125 of the Internal Revenue Code, the employee can voluntarily cancel coverage only in the following circumstances:
1. Employee moves from the service area
  2. Employee is on an unpaid leave of absence
  3. Spouse-to-spouse or dependent partner-to-dependent partner transfer (insurance contract is being switched from one spouse/dependent partner to the other, where both employees are employed by the County)

4. Employee premium contribution has increased significantly (the County's share of the premium contribution decreases by at least 5% and the employee share increases)
5. Employee AND all dependents become eligible for and enroll in other group coverage (documentation is required)
6. Annual It's Your Choice Open Enrollment period  
If an employee's premium contribution is deducted on a post-tax basis, the employee may cancel coverage at any time throughout the calendar year. An employee can voluntarily cancel coverage at any time by submitting an application to the County. The cancellation will be effective the last day of the month in which the employer receives the application or a later date as specified on the cancellation notice. Voluntary cancellation of coverage does not provide the employee and dependents an opportunity for continuation or conversion of the group coverage, and under no circumstances is a partial month's premium refunded.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

*Fiscal Note: There is no fiscal impact.*

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by Human Resources Committee

02-09-16

Terri M. Palm: 12-11-15; J. Blair Ward: 01-18-16

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

## RESOLUTION NO. 2015-\_\_\_\_

**Eliminate a vacant, full-time Mental Health Technician position and create a full-time Community Support Program Professional I/II position at Human Services**Executive Summary

Jefferson County continues to experience an extremely high caseload of individuals with severe and persistent mental illness. These cases often require a lot of time, attention and a higher skill level than a professional Social Worker can provide. Failure to provide the appropriate level of service results in individuals often being subject to an emergency detention, hospitalization, the county's judicial system and/or death. This comes at a high cost that is both an economic and society/human issue.

The Human Services Director, with the support of the County Administrator, is requesting the elimination of one full-time vacant Mental Health Technician (MHT) position and the creation of one full-time Community Support Program Professional I/II (CSP I/II) position. CSP I/II positions require either a bachelor's or master's degree and perform the duties of the Mental Health Technician position, as well as additional duties including assessment, case management, treatment planning and crisis services. This allows more people to be served. Additionally, there is Medical Assistance funding available to cover any additional expenses of a higher-skilled position. On January 26, 2016, the Human Resources Committee reviewed the request from the Human Services Director and is recommending the elimination of a vacant full-time MHT position and creation of a full-time CSP I/II position at Human Services.

WHEREAS, the Human Services Director requests, and the Human Resources Committee recommends, the elimination of one vacant full-time Mental Health Technician (MHT) position and the creation of one full-time Community Support Program Professional I/II (CSP I/II) position to provide assessment, case management, treatment planning and crisis services to individuals with severe and persistent mental illness.

NOW, THEREFORE, BE IT RESOLVED that the 2016 County Budget setting forth position allocations and funding at the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage.

*Fiscal Note: The annual difference of cost between a full-time MHT Position and a full-time CSP I/II position is \$20,517. There is an additional \$25,822.40 available through Medical Assistance funding that will exceed the extra cost. Therefore, no additional tax levy is required. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership (20 votes of the 30 member County Board).*

Ayes\_\_\_\_ Noes\_\_\_\_ Abstain\_\_\_\_ Absent\_\_\_\_ Vacant\_\_\_\_

Requested by  
Human Resources Committee

Terri M. Palm: 01-14-16

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

02-09-16

RESOLUTION NO. 2015-\_\_\_\_

**Eliminate a vacant, part-time Public Health Nurse position and create a part-time WIC Registered Dietician/Registered Nurse position at the Health Department**

Executive Summary

Jefferson County Health Department offers the WIC program to assist pregnant woman, infants and children to stay healthy. The purpose of the program is to promote and maintain the health and well-being of nutritionally at-risk pregnant, breastfeeding and postpartum women; infants; and children. Traditionally, a part-time Public Health Nurse fulfilled the duties and responsibilities required of the WIC program. At that time, Personal Care duties were also assigned to the position. However, with the elimination of the Personal Care program in March 2015 and the upcoming vacancy of the position, it is in the best interest of the program and the individuals served to fill the position with a Registered Dietician if possible. A Registered Dietitian is a professional who is specifically trained in the areas needed for the position. If a qualified Registered Dietitian cannot be hired, a Bachelors Registered Nurse may also be qualified to perform these duties.

The Director/Health Officer is requesting the elimination of one vacant, part-time Public Health Nurse and the creation of one *non-exempt*, part-time WIC Registered Dietician/Registered Nurse position. This position would allow the Health Department to fill the position with either a Registered Dietitian or a Bachelor's Registered Nurse, depending on the qualifications of the candidates.

WHEREAS, the Director/Health Officer requests, and the Human Resources Committee recommends, the elimination of one vacant, part-time Public Health Nurse position and the creation of one non-exempt, part-time WIC Registered Dietitian/Registered Nurse position to provide the specific nutritional needs to women, children and infants in the WIC program.

NOW, THEREFORE, BE IT RESOLVED that the 2016 County Budget setting forth position allocations and funding at the Health Department be and is hereby amended to reflect the above change, to become **effective March 19, 2016.**

*Fiscal Note: It is not anticipated that there will be a difference of cost between a part-time Public Health Nurse position and a part-time WIC Registered Dietitian/Registered Nurse position. In addition, the WIC Program is 100% funded with Federal and State funding. Therefore, no additional tax levy is required.*

Ayes\_\_\_\_\_ Noes\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_ Vacant\_\_\_\_\_

Requested by  
Human Resources Committee

02-09-16

Terri M. Palm: 02-03-16

REVIEWED: Administrator \_\_\_\_\_; Corp. Counsel \_\_\_\_\_; Finance Director \_\_\_\_\_

## RESOLUTION NO. 2015-\_\_

**Authorize application for Outdoor Recreation Aids Grant**Executive Summary

Jefferson County participates in the WI DNR Snowmobile Trail Maintenance Program. Jefferson County maintains approximately 182.7 miles of public snowmobile trail. The WI DNR requires the Outdoor Recreation Aids Grant resolution be renewed each calendar year.

WHEREAS, Jefferson County is interested in developing lands for public outdoor recreation purposes as described in the application, and

WHEREAS, financial aid is required to carry out the annual snowmobile trail maintenance project, and

WHEREAS, Jefferson County includes expenses and offsetting revenue in the adopted budget each year for this program,

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes Joseph W. Nehmer, Jefferson County Parks Department Director, to act on behalf of Jefferson County to:

- submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available for the snowmobile trail maintenance project;
- submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- submit signed documents; and
- take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that Jefferson County will comply with state or federal rules for the programs to be open to the general public during reasonable hours consistent with the type of facility and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project sites.




*Fiscal Note: The snowmobile trail maintenance program is expected to cost \$45,675 for winter 2016-2017. One hundred percent (100%) of this cost is funded by the grant.*

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by  
Parks Committee

02-09-16

Joe Nehmer: 02-01-16

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

**Approving the sale of fermented malt beverages in County Parks**Executive Summary

The Jefferson County Parks Department is continuously looking at new methods to raise funds for the maintenance and improvement of county parks using non-tax levy funds. In 2015, the County Board authorized the Parks Department to hold a fund raising event in Korth Park involving the sale of fermented malt beverages, food and live music. Based on the success of this event, the Jefferson County Parks Department is again seeking authorization to hold fund raising events in various county parks involving the sale of fermented malt beverages, food and live music which will be open to the public. The dates and locations of all events will be determined by the Jefferson County Parks Director. All proceeds raised from these events will be used for maintenance and improvements to the Jefferson County Parks and trails system. Wisconsin State Statute section 125.06(6) exempts counties from the requirement to obtain a license or permit to sell fermented malt beverages in any public park operated by a county and instead requires a county to enact an ordinance, resolution, rule or regulation allowing such sales. A formal report will be given to the Parks Committee following these events.

WHEREAS, the Jefferson County Parks Department is seeking to raise funds for the maintenance and improvements to the current and future county parks and trails system using non-tax levy funds, and

WHEREAS, events held in County parks involving the sale of fermented malt beverages have been successful in raising funds for the Jefferson County Parks Department in the past, and

WHEREAS, Jefferson County's insurance liability carrier, Wisconsin Municipal Mutual Insurance Company, has confirmed that there is liability coverage for these types of events under the existing liability policy for the County, and

WHEREAS, Wisconsin State Statute section 125.06(6) exempts counties from the requirement to obtain a license or permit to sell fermented malt beverages in any public park operated by the county, and instead requires a county to enact an ordinance, resolution, rule or regulation allowing such sales.




NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Parks Department is hereby authorized to hold fundraising events in County parks involving the sale of fermented malt beverages, food and live music, with the dates and locations of all events to be determined by the Jefferson County Parks Director to raise funds for the maintenance and improvements to the current and future county parks and trails system using non-tax levy funds.

*Fiscal Note: This event will have no cost to the County. The amount of proceeds raised will not be known until after the event.*

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_  
Requested by Parks Committee

02-09-16

J. Blair Ward: 02-02-16; 02-03-16; Joe Nehmer: 02-03-16; 02-04-16

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 



**REPORT  
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY  
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on August 20, October 15, December 17, 2015, and January 21, 2016, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3821A-15, R3834A-15, R3858A-15, R3859A-15, R3860A-15, R3861A-15, R3862A-16, R3863A-16 AND R3864A-16**

**DATED THIS TWENTY-FIFTH DAY OF JANUARY 2016**

**Donald Reese, Secretary**

**THE DECEMBER 2015 AMENDMENTS, R3798A-15, R3844A-15, R3846A-15, R3850A-15, R3851A-15, R3855A-15, R3856A-15, R3857A-15 AND R3854A-15 ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).**

**ORDINANCE NO. 2015-\_\_\_\_\_**

**Amend Zoning Ordinance**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R3821A-15 was referred to the Jefferson County Planning and Zoning Committee for public hearing on August 20, 2015; Petition R3834A-15 was referred for public hearing on October 15; Petitions R3858A-15, R3859A-15, R3860A-15 and R3861A-15 were referred for public hearing on December 17, 2015; and Petitions R3862A-16, R3863A-16 and R3864A-16 were referred for public hearing on January 21, 2016, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL AND RURAL RESIDENTIAL**

Create a 1.4-acre building site including the shed at **N851 Cold Spring Road** in the Town of Koshkonong on PIN 016-0514-2511-000 (40 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of suitable soil test and receipt and recording of a final certified survey map, including extraterritorial plat review if necessary. R3821A-15 – Roy A Nosek

Create a 2-acre building site across from W191 Concord Center Drive as well as a 4.2-acre farm consolidation lot at **W158 Concord Center Drive**, all from PINs 006-0716-1344-002 (1 acre) and 006-0716-1343-000 (50.668 acres) in the Town of Concord. The vacant lot combination utilizes the last available A-3 zone for the property, and is therefore conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt of a suitable soil test, and upon approval and recording of a final certified survey map for the lots. R3834A-15 – Jeff & Sandy Leverenz/Saddle Wish Farm property

Rezone approximately 2 acres of PIN 022-0613-2214-000 (34.35 acres) at **W8135 US Highway 12** in the Town of Oakland to add it to an adjoining A-3-zoned lot. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon recording of a final certified survey map for the combined lot. R3858A-15 – Wayne & Joanne Armstrong

Create a 2-acre building site in the Town of Oakland from PIN 022-0613-2323-001 (6.785 acres) on **Oestreich Lane**. Rezoning is conditioned upon road access approval, upon receipt of a

suitable soil test, and upon approval and recording of a final certified survey map for the lot. R3859A-15 – Wayne & Joanne Armstrong

Rezone to create a 2-acre building site on **Woodside Road** and a 4-ac building site adjoining it with access onto **Rockdale Road** from PIN 028-0513-0613-000 (25.453 acres) in the Town of Sumner. This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for each lot, upon receipt by Zoning of suitable soil tests, and upon approval and recording of a final certified survey map. R3860A-15 –Lars Hans Lein/Lein Acres LLC property

Create a 3.5-acre building site at **N8402 Witte Lane** in the Town of Watertown from PIN 032-0815-2323-000 (46.03 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon receipt of a suitable soil test and upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R3861A-15 – Wilbur Miller

Rezone 1.8036 acres around the pre-1975 home at **N9585 Sun-Val Road** from PIN 012-0816-0614-000 (2 acres) and create a new 1-acre building site adjacent from PIN 012-0816-0614-001 (37.978 acres). The properties are in the Town of Ixonia. Rezoning is conditioned upon road access approval, upon receipt of a suitable soil test for the vacant lot, and upon approval and recording of a final certified map, including extraterritorial plat review if necessary. R3863A-16 – Paul & Mary Jaeger

Create a 4-acre lot around the pre-1975 home at **N3197 County Road A** in the Town of Oakland, on PIN 022-0613-2824-000 (54.671 acres). Rezoning is conditioned upon approval and recording of the final certified survey map for the lot. R3864A-16 – James & Viola Behm

**FROM A-3, AGRICULTURAL AND RURAL RESIDENTIAL TO A-2,  
AGRICULTURAL/RURAL BUSINESS**

Rezone PIN 008-0715-1614-003 (3.931 acres); an attendant conditional use would allow for adaptive reuse of a pre-1970 barn at **W3733 County Road B** as a recreational facility. The site is in the Town of Farmington. R3862A-16 & CU1863-16 – Kevin Emrath/EMCO Investments

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by  
Planning and Zoning Committee

02-09-16

Deb Magritz: 1-26-16

REVIEWED: Administrator  Corp Counsel  Finance Director 