

**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: GAIL SCOTT, ADAM BOLS, ROBERT DE WOLFE, DONNA HAUGOM, SHERIFF PAUL MILBRATH, PAUL HABLE, TED TUCHALSKI, ANDY JORGENSON, CAPTAIN DUANE SCOTT, NYCOL HABERMAN, CHIEF VERN BUTZINE, RYAN LESLIE, ANGELA SWINEHART, KRAIG BIEFELD, RYAN ELLIFSON, MARYTHA BLANCHARD

UW-Extension (Lower level of Workforce Development Center)
864 Collins Road, Jefferson WI 53549

WEDNESDAY, MAY 11, 2016 at 1:00 p.m.

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen Comments (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion and possible approval of November 15, 2015 Meeting Minutes
7. Communications
8. Discussion on Hazardous Materials Spills/Billings – from 11/18/15 to 05/11/16
9. Discussion on 2016 training and preparation for a full-scale exercise (Miles Paratus)
10. Updated Off-site Plans (11/18/2015 to 05/11/2016)
 - Eaton Electrical – Watertown – Sulfuric Acid (2,309 lbs)
-complete
 - Standard Process – Palmyra – Anhydrous Ammonia (34,707 lbs), Sulfuric Acid (3,020 lbs – still verifying this quantity)
-complete
 - Nasco – Fort Atkinson – Formaldehyde (37% - 7,382 lbs), Formaldehyde (10% - 43,915 lbs – still verifying this quantity), Phenol (90% - 6,275 lbs), Sulfuric Acid (2,000 lbs)
-complete
 - Insight FS – Jefferson – Paraquat Dichloride (42 lbs)
-complete
 - Nestle Purina – Jefferson – Sulfuric Acid (40,950 lbs – still verifying this quantity)
-complete
 - Loeb-Lorman Metals – Fort Atkinson, Watertown – Assets have been sold, working on final transmittal information for both locations - complete
 - McCain – Fort Atkinson – being purchased by Jones Dairy Farm, sale to be concluded by Dec 2015 – working on final transmittal information – complete
 - Second Half POW 2016 Off-sites to be started this month.
11. Agency Updates
 - a. American Red Cross
 - b. Salvation Army
 - c. Southern Region Health Care Coalition
12. Correspondence
13. Set Time/Date Next Meeting Tentative – August 10, 2016 at 1:00 p.m.
14. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made