

**JEFFERSON COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: GAIL SCOTT, ADAM BOLS, ROBERT DE WOLFE, DONNA HAUGOM, SHERIFF PAUL MILBRATH,  
PAUL HABLE, TED TUCHALSKI, ANDY JORGENSON, CAPTAIN DUANE SCOTT, NYCOL HABERMAN, CHIEF VERN  
BUTZINE, RYAN LESLIE, ANGELA SWINEHART, KRAIG BIEFELD, RYAN ELLIFSON, RYAN AVERY, JAKE BATTERMAN

UW-Extension (Lower level of Workforce Development Center)  
864 Collins Road, Jefferson WI 53549

**WEDNESDAY, August 10, 2016 at 1:00 p.m.**

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen Comments (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion and possible approval of May 11, 2016 Meeting Minutes
7. Communications
8. Election of Vice President
9. Discussion on implementation of IPAWS
10. Discussion on UW Green Bay Presentation
11. Discussion on changing to All Hazards
12. Discussion on EOC activation for Miles Paratus
13. Discussion on Hazardous Materials Spills/Billings – from 05/12/16 to 08/10/16
14. Updated Off-site Plans (05/11/16 to 08/10/16)

Perry Way Foods – Watertown – Anhydrous Ammonia (14,000 lbs.) – working with WEM and Perry Way to make sure they have correct facility ID/scheduling of visit to be done by mid-August

OSI Industries – Fort Atkinson – Anhydrous Ammonia (80,000 lbs.) and Battery Acid (4,725 lbs.) – visit is scheduled for August 12<sup>th</sup>.

Air Liquide – Johnson Creek – Anhydrous Ammonia (6,500 lbs.) – visit scheduled for August 12<sup>th</sup>.

Insight FS – Palmyra – Paraquat Dichloride (28 lbs) – EHS removed from facility – final transmittal prepared  
-complete

Tyson Foods – Jefferson – Anhydrous Ammonia (68,325 lbs.) and Sulfuric Acid (4,578 lbs.) – Plant closed and EHS removed – final transmittal prepared  
-complete

Digi-Star LLC – Fort Atkinson – Battery Acid (2,632 lbs.) – Visit completed on 7/21 and plan update in progress to be completed by mid-August

Valero – Johnson Creek – Sulfuric Acid (153,500 lbs.) – Visit completed on 7/26 and plan update in progress to be completed by mid-August

Dean Kincaid – Palmyra – Methomyl - WEM is working with contact at Dean Kincaid to determine how much of the EHS is actually on site and if they should be a planning facility.

15. Agency Updates
  - a. American Red Cross
  - b. Salvation Army
  - c. South Central Health Care Coalition

16. Correspondence
17. Set Time/Date Next Meeting Tentative – November 16, 2016 at 1:00 p.m.
18. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made