

# WISCONSIN RIVER RAIL TRANSIT COMMISSION

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MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, February 10, 2017 Meeting Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Troy Maggied, WRRTC Administrator

## Wisconsin River Rail Transit Commission

Meeting Friday, February 10<sup>th</sup>, 2017 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

### *WRRTC's Schedule of Meetings:*

2017
January 6
February 10
March 10
April 7
May 5
June 9
July 7
August 4
September 8
October 6
November 10
December 8

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

*Thank you for your interest and assistance.*

*To learn more about WRRTC, please visit our website at [www.wrrtc.org](http://www.wrrtc.org)*

# Wisconsin River Rail Transit Commission

Meeting - Friday, February 10<sup>th</sup>, 2017 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

*10 minutes estimated | Action Items*

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Troy Maggied
3. Action Item. **Certification of Meeting’s Public Notice** – Noticed by Maggied
4. Action Item. **Approval of Agenda** – Prepared by Maggied
5. Action Item. **Approval of draft January 2017 Meeting Minutes**– Prepared by Maggied
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

## REPORTS & COMMISSION BUSINESS

*5 minutes estimated | Update and Action Item*

8. **WRRTC Financial Report** – Jim Matzinger, Accountant
  - Treasurer’s Report for December and Payment of Bills

*5 minutes estimated | Discussion and Possible Action*

9. **Discussion and Possible Action on Amending 2017 and 2018 WRRTC Budget** – Jim Matzinger, WRRTC Accountant

*5 minutes estimated | Update*

10. **Wisconsin & Southern Railroad’s Report on Operations** – WSOR
  - Update on Monthly Maintenance Activities
  - Update on Capital Projects
  - Other Continuing Issues/ Topics
  - Update on Business Development

*5 minutes estimated | Update*

11. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT

*5 minutes estimated | Update*

12. **WRRTC Correspondence/Communications and Administrator’s Report** – Troy Maggied, Admin.

*5 minutes estimated | Discussion & Update*

13. **Discussion and Possible Action on 2016 WRRTC audit engagement letter** – Alan Sweeney, WRRTC Chair

*10 minutes estimated | Discussion & Possible Action*

14. **Discussion and Possible Action on Revenue Memorandum of Understanding By and Between the PRTC and the WRRTC** – Alan Sweeney, WRRTC Chair

*10 minutes estimated | Discussion & Possible Action*

15. **Discussion and Possible Action for scope of work and application for FRPP funding for stabilization of bridge A-428, and rails to trails conversion north of MP 7.97** – Alan Sweeney, Chair

*20 minutes estimated | Discussion & Possible Action*

16. **Discussion on the Duties of the WRRTC Administrator’s Position** – Alan Sweeney, Chair

*5 minutes estimated | Discussion & Possible Action*

17. **Adoption of a Resolution thanking Mary Penn for her service to the WRRTC** – Alan Sweeney, Chair

18. Action Item. **Adjournment**