

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Tuesday, June 20, 2017 @ 8:30 a.m.

Committee Members: James Braughler, Greg David, Jim Mode, Michael Wineke, Lloyd Zastrow

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval April 18, 2017 minutes
7. Communications
 - a. Retirement Recognitions for April - June, 2017
8. Discussion and possible action to recommend the creation of a full-time Psychotherapist position at Human Services
9. Discussion and possible action to amend Personnel Ordinance, HR0240, Establishing Positions, to provide a process to allow job-sharing for classified positions
10. Discussion and possible action to approve a job-sharing opportunity for the part-time Custodian position in Central Services
11. Discussion and possible action on increasing the FTE for the Safety Coordinator position in Human Resources from .5 to 1.0, effective January 1, 2018, per Personnel Ordinance, HR0240
12. Update and discussion on the Wisconsin Public Employers' Group Health Insurance Program and other health insurance options
13. Review of March, 2017, and April, 2017 Monthly Financial Reports for Human Resources and Safety
14. Report from Human Resources Director:
 - a. April and May, 2017, monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence approvals
 - e. Employees provided additional steps or benefits
 - f. Reclassification and New Hire requests for 2018 budget
15. Set next meeting date and agenda items
16. Adjournment

Next scheduled meeting: Tuesday, July 18, 2017 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.