

**Agenda - Human Resources Committee**  
**Jefferson County Courthouse**  
**311 S Center Ave, Room 112**  
**Jefferson, WI 53549**

**Tuesday, July 18, 2017 @ 8:30 a.m.**

Committee Members:

James Braughler, Chair; Greg David; Jim Mode, Vice Chair; Michael Wineke; Lloyd Zastrow, Secretary

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval June 20, 2017 minutes
7. Communications
8. Discussion and possible action to recommend the creation of a pool of part-time Drug-Task Force Deputy positions at the Sheriff's Department
9. Discussion and possible action to amend Personnel Ordinance, HR0110, Definitions of Terms, to consider adding "Intern," "Job Shadowing," "Volunteers," and "Job Sharing," as well as any amendments to any other definition that may no longer be current
10. Update and discussion on the Wisconsin Public Employers' Group Health Insurance Program and other health insurance options
11. Review of May, 2017, Monthly Financial Reports for Human Resources and Safety
12. Report from Human Resources Director:
  - a. June, 2017, monthly accomplishments and goals
  - b. Vacant position requests
  - c. Emergency Help requests
  - d. Leave of Absence approvals
  - e. Employees provided additional steps or benefits
13. Convene into closed session pursuant to Wisconsin State Statutes, section 19.85(1)(g), conference with legal counsel concerning strategy with respect to litigation concerning worker's compensation, duty disability and/or disability discrimination claims
14. Reconvene into open session for consideration and possible action regarding items discussed in closed session
15. Set next meeting date and agenda items
16. Adjournment

**Next scheduled meeting: Tuesday, August 15, 2017 at 8:30 a.m.**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

