

Agenda - Human Resources Committee – *Revised September 14, 2017

**Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549**

Tuesday, September 19, 2017 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Greg David; Jim Mode, Vice Chair; Michael Wineke; Lloyd Zastrow, Secretary

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of August 23, 2017, Human Resources Committee Minutes
7. Approval of September 15, 2017, Joint Finance and Human Resources Committee Minutes
8. Communications
9. Third quarter, 2017, Retirement Recognitions to be presented to County Board
10. Presentation by Highway Commissioner, Bill Kern, regarding Highway Equipment Operator differential and an equipment certification process update, in accordance with Personnel Ordinance HR0360(B)(8)(e)
11. Discussion of Resolution 2004-50 and possible amendment to insurance coverage for active military employees and their families
12. Discussion of Resolution 2004-51 and possible amendment to vacation accrual for employees on active military duty
13. Update on the selection of a Mass Notification and Alert Solution Services
14. Discussion and possible action on the Section 125b/Flexible Spending Plan (FSA) Administrator proposals
15. Update and discussion on the Wisconsin Public Employers' Group Health Insurance Program and other health insurance options and possible recommendation regarding county-sponsored health insurance for 2018
16. Discussion and possible recommendation to complete a Request for Proposal for a classification and compensation study for 2018-2019
17. Review of July, 2017, Monthly Financial Report for Human Resources and Safety
18. Report from Human Resources Director:
 - a. August, 2017, monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence approvals
19. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(g), conferring with legal counsel regarding litigation, or possible litigation, regarding an alleged violation of the Wisconsin Fair Employment Act
20. Reconvene into open session for consideration and possible action regarding items discussed in closed session
21. Set next meeting date and agenda items
22. Adjournment

Next scheduled meeting: Tuesday, October 17, 2017 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.