

**Agenda - Human Resources Committee**  
**Jefferson County Courthouse**  
**311 S Center Ave, Room 112**  
**Jefferson, WI 53549**

**Tuesday, October 17, 2017 @ 8:30 a.m.**

Committee Members: James Braughler, Chair; Greg David; Jim Mode, Vice Chair; Michael Wineke; Lloyd Zastrow, Secretary

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of September 19, 2017, Joint Finance and Human Resources Committee Minutes
7. Communications
8. Discussion and possible action to eliminate two Community Outreach Workers, full-time, and create two Juvenile Justice Workers, full-time, at the Human Services Department
9. Discussion and possible action to eliminate two vacant, full-time Legal Assistant and create two full-time Child Support Enforcement Specialist I/II in the Child Support Agency
10. Review of August, 2017, Monthly Financial Report for Human Resources and Safety
11. Report from Human Resources Director:
  - a. September, 2017, monthly accomplishments and goals
  - b. Vacant position requests
  - c. Emergency Help requests
  - d. Additional Steps and/or Benefits provided to employees
12. Set next meeting date and agenda items
13. Adjournment

**Next scheduled meeting: Tuesday, November 21, 2017 at 8:30 a.m.**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*