

**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: GAIL SCOTT, ADAM BOLS, ROBERT DEWOLFE, DONNA HAUGOM, SHERIFF PAUL MILBRATH,
PAUL HABLE, CAPTAIN DUANE SCOTT, NYCOL HABERMAN, CHIEF VERN BUTZINE, RYAN LESLIE, ANGELA SWINEHART,
KRAIG BIEFELD, RYAN ELLIFSON, CHRISTOPHER BACH, JEFF LARKIN, CODY HORLACHER, MICHAEL CLISH

UW-Extension (Lower level of Workforce Development Center) Room 12
864 Collins Road, Jefferson WI 53549

Wednesday, November 15, 2017 at 1:00 p.m.

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion and approval of February 24, 2017 , May 17, 2017 and August 16, 2017 Meeting Minutes
7. Communications
8. Discussion and approval of LEPC By Laws
9. Discussion on Hazardous Materials Spills/Billings – from 08/17/17 to 11/14/17
 - Discussion of Mercury Spill
10. Updated Off-site Plans (08/17/17 to 11/14/17)
 - 2017 Plan of Work – 2nd Half
 - Jefferson County-Wide Farm Plan – complete and sent to state
 - Jones Dairy Farm (Update) – Fort Atkinson – Anhydrous Ammonia, Max Daily Amount Reported 94,500 lbs., Sulfuric Acid, Max Daily Amount Reported 4,266 lbs. – complete and sent to state
 - LD Foods (Update) – Jefferson- Anhydrous Ammonia, Max Daily Amount Reported 1,538 lbs. – complete and sent to state
 - Wal-Mart Supercenter 3499 (Update) – Jefferson – Sulfuric Acid, Max Daily Amount Approximately 1,600 lbs. – complete and sent to state
 - Watertown Water Department West Street (Update) – Watertown – Chlorine, Max Daily Amount Reported 750 lbs. – complete and sent to state
 - Watertown Water Department First Street (Update) – Watertown – Chlorine, Max Daily Amount Reported 750 lbs. – This site is currently under construction and work is approximately 2 months behind schedule. The EHS may not be back on-site until mid to late September. The state office has given us permission to push this plan to 2018.
 - Trek – WI Distribution Center (New Plan) – Johnson Creek – Sulfuric Acid, Max Daily Amount Reported 4,325 lbs. – complete and sent to state
 - Frontier Communications (New Plan) – Lake Mills – Sulfuric Acid, Max Daily Amount Reported 1,226 lbs. – complete and sent to state
 - Frontier Communications (New Plan) – Waterloo – Sulfuric Acid, Max Daily Amount Reported 544 lbs. – this amount was confirmed and no plan is needed

2018 Plan of Work – 1st Half

- University of Wisconsin Whitewater (Update) – Whitewater – Sulfuric Acid, Max Daily Amount Reported 12,108 lbs. – visit to be scheduled
- Wal-Mart #1776 (Update) – Watertown – Sulfuric Acid, Max Daily Amount Reported Approximately 1,600 lbs. – visit to be scheduled
- Wisconsin Bell (Update) – Jefferson – Sulfuric Acid, Max Daily Amount Reported 1,018 lbs. – visit to be scheduled
- Americold (Update) – Jefferson – Anhydrous Ammonia, Max Daily Amount Reported 33,031 lbs. and Sulfuric Acid, Max Daily Amount Reported 8,844 lbs. – visit to be scheduled
- Reiss Industries (Update) – Watertown - 2, 4 TOLUENE DIISOCYANATE, Max Daily Amount Reported 46,120 lbs. and - 2, 6 TOLUENE DIISOCYANATE, Max Daily Amount Reported 8,560 lbs. – visit to be scheduled
- AT&T – PV6106 (Update) – Watertown – Sulfuric Acid, Max Daily Amount Reported 3,563 lbs. – visit to be scheduled

11. Agency Updates

- a. American Red Cross
- b. Salvation Army
- c. South Central Health Care Coalition

12. Correspondence

13. Set Time/Date Next Meeting Tentative – February 21, 2018 at 1:00 p.m., UW-Extension Room 12

14. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made