

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 203
Jefferson, WI 53549

Wednesday, December 6, 2017 @ 8:00 a.m.

Committee Members: James Braughler, Chair; Greg David; Jim Mode, Vice Chair; Michael Wineke; Lloyd Zastrow, Secretary

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of November 28, 2017, Human Resources Committee Minutes
7. Communications
8. Discussion and possible action on the selection of a final candidate to conduct a County-wide Classification and Compensation Study for Jefferson County (excluding represented law enforcement)
9. Report from Human Resources Director:
 - a. November, 2017, monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence requests
 - e. Additional Steps and/or Benefits provided to employees
10. Set next meeting date and agenda items
11. Adjournment

Next scheduled meeting: Tuesday, December 19, 2017 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.