

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Tuesday, March 13, 2018 @ 6:30 p.m.

Committee Members: James Braughler, Chair; Greg David; Jim Mode, Vice Chair; Michael Wineke; Lloyd Zastrow, Secretary

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of February 20, 2018, Human Resources Committee Minutes
7. Communications
8. Discussion and possible action to temporarily increase hours from part-time to full-time, with benefits, for the Deputy County Clerk/Election Clerk position in the County Clerk's Office through December 31, 2018
9. Update, discussion and possible action regarding employer-sponsored health insurance options
10. Update, discussion and possible action regarding the 2018 Classification and Compensation Study
11. Review of January, 2018 Monthly Financial Reports for Human Resources and Safety
12. Report from Human Resources Director:
 - a. February, 2018, monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence requests
 - e. Additional Steps and/or Benefits and/or Interim Appointments provided to employees
13. Set next meeting date and agenda items
14. Adjournment

Next scheduled meeting: Tuesday, March 20, 2018 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.