

## AGENDA

### JEFFERSON COUNTY BOARD MEETING

TUESDAY MAY 8, 2018 7:00 p.m.

Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

1. **CALL TO ORDER**
  2. **ROLL CALL BY COUNTY CLERK**
  3. **PLEDGE OF ALLEGIANCE**
  4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
  5. **APPROVAL OF THE AGENDA**
  6. **SPECIAL ORDER OF BUSINESS**
    - a. Resolution – Recognizing the Jefferson County Sheriff’s Office and the Jefferson County Police Departments of Jefferson, Fort Atkinson, Whitewater, UW-Whitewater, Palmyra, Lake Mills, Waterloo, Johnson Creek and Watertown for placing drug drop-off boxes in their lobbies for easy drug disposal and access for their residents (Page 1)
  7. **COMMUNICATIONS**
    - a. Treasurer’s Monthly Report (Addendum)
    - b. Committee Appointments by County Board Chair and 1<sup>st</sup> Vice Chair (Page 2-4)
    - c. Retirement Recognitions
    - d. Resolutions - Recognition of Outgoing Supervisors – Ron Buchanan and Gary Kutz
    - e. Proclamation – Fair Housing Week (Page 5)
    - f. Zoning Committee – Notice of Public Hearing, May 17, 2018 (Page 6-7)
  8. **PUBLIC COMMENT**
  9. **ANNUAL REPORTS**
    - a. Corporation Counsel – J. Blair Ward
    - b. County Administrator – Ben Wehmeier
    - c. Economic Development Consortium – Victoria Pratt
    - d. Human Resources – Terri Palm-Kostroski
    - e. Medical Examiner – Nichol Tesch
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **PLANNING AND ZONING COMMITTEE**
    - a. Report – Approval of Petitions (Page 8)
    - b. Ordinance – Amend Zoning Ordinance (Page 9-10)
    - c. Resolution – Extension of Digital Parcel Map Improvement Contract (Page 11-12)
  11. **PROCLAMATIONS**
    - a. Proclaiming May 17, 2018 as Jefferson County Peace Officers Memorial Day in Jefferson County (Page 13)
  12. **APPOINTMENTS BY COUNTY ADMINISTRATOR** (Page 14)
    - a. Blane Poulson to the Blue Spring Lake Management District
    - b. Blane Poulson to the Lower Spring Lake Rehabilitation District
    - c. Appointments to the Board of Health
    - d. Steve Nass to the Land Information Council
    - e. Lee Leverton to the Sheriff’s Civil Service Commission
    - f. Appointment to the Veterans’ Service Commission

13. **APPOINTMENTS BY COUNTY BOARD CHAIR** (Page 15
  - a. Robert Birmingham, Steve Mode, Edwin Morse, Laura Payne and Dick Schultz to the Historic Sites Preservation Council
  - b. Dick Jones, Jim Mode and Amy Rinard to the Economic Development Consortium
14. **PUBLIC COMMENT** (General)
15. **ANNOUNCEMENTS**
16. **ADJOURN**

**NEXT COUNTY BOARD MEETING  
JUNE 12, 2018 – 7:00 P.M. – RM 205**

RESOLUTION NO. 2018-\_\_\_

**Recognizing the Jefferson County Sheriff's Office and the Jefferson County Police Departments of Jefferson, Fort Atkinson, Whitewater, UW-Whitewater, Palmyra, Lake Mills, Waterloo, Johnson Creek and Watertown for placing drug drop-off boxes in their lobbies for easy drug disposal and access for their residents**

WHEREAS, the Jefferson County Sheriff's Office and the Police Departments of Jefferson, Fort Atkinson, Whitewater, UW-Whitewater, Palmyra, Lake Mills, Waterloo, Johnson Creek and Watertown have partnered with the Jefferson County Solid Waste/Air Quality Committee in placing drug drop-off boxes in their lobbies, and

WHEREAS, placing drug drop-off boxes in law-enforcement lobbies allows Jefferson County residents to have easy access to dispose of their drugs properly and further provides residents with drug drop-off boxes within ten miles of their home, and

WHEREAS, proper disposal keeps drugs out of the hands of children, Jefferson County ground water and stops their misuse, and

WHEREAS, law enforcement volunteers including Sheriff Paul Milbrath, Sheriff's Deputies, and Watertown and Fort Atkinson Police Officers participated in the collection of drugs at Clean Sweep events, and

WHEREAS, the Jefferson County Solid Waste/Air Quality Committee and the Jefferson County Drug Free Coalition thank the Jefferson County Sheriff's Office and the Police Departments of Jefferson, Fort Atkinson, Whitewater, UW-Whitewater, Palmyra, Lake Mills, Waterloo, Johnson Creek and Watertown for giving back to the community and for volunteering their time at the Clean Sweep program events and proper drug disposal at their collection boxes, and

WHEREAS, without their support, the Jefferson County Clean Sweep program and Drug Take Back collection sites would not be successful.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors gratefully acknowledges and appreciates its partnership with the Jefferson County Sheriff's Office and the Police Departments of Jefferson, Fort Atkinson, Whitewater, UW-Whitewater, Palmyra, Lake Mills, Waterloo, Johnson Creek and Watertown for the Solid Waste/Air Quality Committee's Clean Sweep and Recycling Program's Drug Take Back initiative.

BE IT FURTHER RESOLVED that upon passage, a copy of this resolution shall be sent to the two local newspapers, posted on the Jefferson County website and the Jefferson County Facebook page and a signed copy be presented to the Sheriff's Office and the Jefferson County Police Departments of Jefferson, Fort Atkinson, Whitewater, UW-Whitewater, Palmyra, Lake Mills, Waterloo, Johnson Creek and Watertown.

*Fiscal Note: This resolution will have no fiscal impact.*

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by Solid Waste & Air Quality Committee

05-08-18

Sharon Ehrhardt & J. Blair Ward: 03-26-18

REVIEWED: Administrator JK; Corp. Counsel JBL; Finance Director MSD

COMMITTEE ASSIGNMENTS 2018- 2020

I, Jim Schroeder, Chair of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority for standing committees, hereby appoint the following for a two-year term ending April 21, 2020 unless otherwise noted:

BUILDING AND GROUNDS COMMITTEE: (5 Members)

David, Patrick, Payne, Roberts Spaanem

COMMUNITY ACTION COALITION

Lund

ECONOMIC DEVELOPMENT CONSORTIUM: (3 Members + *Municipality Representatives*)

Carlson, David, Ellefson, Freitag, Hansen, Jones (4-30-2021), Mode (4-30-2019), Rinard (4-30-2020), Trebatoski, Wescott-Barten, Wilke

EXECUTIVE COMMITTEE: (5 Members - 1 Chair - 1 1<sup>st</sup> Vice Chair - 1 2<sup>nd</sup> Vice Chair)

Braugler, Mode, Nass, Rinard, Schroeder

FAIR PARK COMMITTEE: (7 Members)

Hall-Kind, Hartz, Nelan, Poulson, Spaanem, Steindorf, White

FINANCE COMMITTEE: (5 Members – 1 1<sup>st</sup> or 2<sup>nd</sup> Vice Chair)

Jaeckel, Jones, Nelan, Kutz, Rinard

HIGHWAY COMMITTEE: (5 Members)

Kannard, Reese, Schultz, Wineke, Zastrow

HISTORIC SITES PRESERVATION COUNCIL: (5 Members)

Birmingham, S.Mode, Morse, Payne, Schultz

HOME CONSORTIUM BOARD: (3 County Representatives)

Kannard, Kutz, Wineke

HUMAN RESOURCES COMMITTEE: (5 Members)

Braugler, Lund, Patrick, Payne, Wineke

LAND & WATER CONSERVATION COMMITTEE: (5 Members - 2 Members of UW Extension + 1 Chair of Farm Service Agency)

Anfang (FSA), Burlingham, Christensen, Foelker, Herbst (UW), Kelly (UW), Morse

LAW ENFORCEMENT /EMERGENCY MANAGEMENT COMMITTEE: (5 Members)

Braugler, David, Lund, Morris, White

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Bach, Batterman, Biefeld, Bols, Butzine, Clish, DeWolfe, Ellifson, Haberman, Hable, Haugom, Horlacher, Leslie, Milbrath, G. Scott, D. Scott, Swinehart

MARSH COUNTRY HEALTH ALLIANCE (1 Member)

Mode

PARKS COMMITTEE: (5 Members)

Morse, Nass, Patrick, Tietz, Zastrow

PLANNING & ZONING COMMITTEE: (5 Members – 3 Unincorporated)

Foelker, Jaeckel, Nass, Poulson, Reese

SOLID WASTE COMMITTEE/AIR QUALITY: (5 Members)

David, Hartz, Reese, Spaanem, Schultz

UNIVERSITY EXTENSION EDUCATION COMMITTEE: (5 Members – 2 LWCC)

Herbst (LWCC), Kannard, Kelly (LWCC), Roberts, Zastrow

WI COUNTY UTILITY TAX ASSOCIATION: (1 Member)

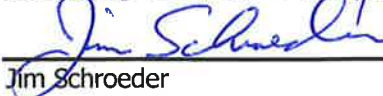
Christensen

WISCONSIN RIVER RAIL TRANSIT COMMISSION (3 Members)

Hansen (Alternate), Kannard (4-30-2021), Roberts (4-30-2020), Tietz (4-30-2019)

Effective May 1, 2018

Dated this 30th day of April, 2018

  
Jim Schroeder

**COMMITTEE ASSIGNMENTS 2018- 2020**

I, Steve Nass, 1<sup>st</sup> Vice Chair of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority for select standing committees, hereby appoint Supervisor Kirk Lund to the following for a two-year term ending April 21, 2020:

COMMUNITY ACTION COALITION

Lund

HUMAN RESOURCES COMMITTEE: (5 Members)

Lund

LAW ENFORCEMENT /EMERGENCY MANAGEMENT COMMITTEE: (5 Members)

Lund

Effective May 1st, 2018

Dated this 30<sup>th</sup> day of April, 2018

  
\_\_\_\_\_  
Steve Nass

1. JONES	Economic Development Consortium (JCEDC), Finance, Human Services
2. KELLY	Land and Water Conservation, UW Extension
3. DAVID	Building and Grounds, Law Enforcement and Emergency Management, Solid Waste and Air Quality
4. TIETZ	Human Services, Parks, Wisconsin River Rail Transit Commission (WRRTC)
5. BRAUGHLER	Executive, Human Resources, Law Enforcement and Emergency Management
6. HERBST	Land and Water Conservation, UW Extension
7. MORRIS	Bridges Federated Library System, Criminal Justice Collaborating Council, Library Board, Law Enforcement and Emergency Management
8. WINEKE	Highway, HOME Consortium, Human Resources
9. RINARD	2 <sup>nd</sup> Vice Chair, Executive, Economic Development Consortium (JCEDC), Finance
10. ZASTROW	Highway, Parks, UW Extension
11. REESE	Highway, Planning and Zoning, Solid Waste and Air Quality
12. HARTZ	Fair Park, Solid Waste and Air Quality
13. MORSE	Historic Sites Preservation Council, Land and Water Conservation, Parks
14. LUND	Community Action Coalition, Human Resources, Law Enforcement and Emergency Management
15. NASS	1 <sup>st</sup> Vice Chair, Executive, Parks, Planning and Zoning
16. PAYNE	Building and Grounds, Historic Sites Preservation Council, Human Resources
17. KUTZ	Aging and Disability Resource Center Advisory Committee (ADRC), Finance, HOME Consortium, Human Services
18. WHITE	Fair Park, Law Enforcement and Emergency Management
19. SCHROEDER	Chair, Executive, Intercounty Coordinating (ICC), Workforce Development Board of South Central WI
20. MODE	Executive, Economic Development Consortium (JCEDC), Human Services, Marsh Country Health Alliance
21. KANNARD	Highway, HOME Consortium, UW Extension, WI River Rail Transit Commission (WRRTC)
22. POULSON	Blue Spring Lake Management District, Fair Park, Lower Spring Lake Protection & Rehabilitation District, Planning and Zoning
23. JAECKEL	Finance, Planning and Zoning
24. SPAANEM	Building and Grounds, Fair Park, Solid Waste and Air Quality
25. FOELKER	Land and Water Conservation, Planning and Zoning
26. PATRICK	Building and Grounds, Human Resources, Parks
27. NELAN	Fair Park, Finance
28. SCHULTZ	Board of Health, Highway, Historic Sites Preservation Council, Solid Waste and Air Quality
29. ROBERTS	Building and Grounds, UW Extension, WI River Rail Transit Commission (WRRTC)
30. CHRISTENSEN	Lake Ripley Management District, Land and Water Conservation, WI County Utility Tax Association (WCUTA)

## Proclamation

WHEREAS 2018 is the 50<sup>th</sup> anniversary of the passage of Title VIII of the Civil Rights Act of 1968, known as the Federal Fair Housing Law, and Wisconsin is celebrating the 53<sup>rd</sup> anniversary of the Wisconsin Open Housing Law; and


WHEREAS fair housing occurs when people have a wide range of housing choices based on their income and needs regardless of race, color, sex, sexual orientation, religion, national origin, ancestry, age marital status, lawful source of income, disability, family status or status as a victim of domestic abuse, sexual abuse or stalking.

NOW THEREFORE BE IT HEREBY RESOLVED that I, Jim Schroeder, County Board Chair of Jefferson County, do hereby proclaim March 19<sup>th</sup> (week) to be

### FAIR HOUSING WEEK

in Jefferson County and commend all those who have been involved with the struggle for fair housing. I wish continued success in breaking the barriers that limit the realization of equal housing opportunity for everyone.

IN TESTIMONY WHEREOF, I Jim Schroeder Jefferson County Board Chair, hereby sign the commendation and affix the seal of Jefferson County on the 8<sup>th</sup> day of May in the year two thousand and eighteen.

  
\_\_\_\_\_  
Name  
County Board Chair

**NOTICE OF PUBLIC HEARING  
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Don Reese, George Jaeckel, Matt Foelker, Blane Poulson*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

**DATE:** Thursday, May 17, 2018

**TIME:** 7:00 p.m. (*Courthouse doors will open at 6:30*)

**PLACE:** Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, May 17, 2018, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-1 EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL  
BUSINESS OR FROM A-1 TO R-2, RESIDENTIAL**

**R4056A-18 – St Paul’s Evangelical Lutheran Church:** Rezone PINs 012-0816-0831-001 (5.788 Ac) and 012-0816-0824-001 (3 Ac) to bring into conformance an existing church, school, parsonage and teacherage. The sites are at **W1955, W1956, W1949 and W1969 Gopher Hill Road** in the Town of Ixonia. This is in accordance with Sec. 11.04(f)7 or 11.04(f)2 of the Jefferson County Zoning Ordinance.

**CONDITIONAL USE PERMIT APPLICATION**

**CU1945-18 – St Paul’s Evangelical Lutheran Church:** Conditional use in either a proposed A-2 zone or an R-2 zone to bring into compliance an existing church, school and parsonage, and to allow conversion of the teacherage for a daycare facility. The sites are at **W1955, W1956, W1949 and W1969 Gopher Hill Road** in the Town of Ixonia, on PINs 012-0816-0831-001 (5.788 Ac) and 012-0816-0824-001 (3 Ac). This request is in accordance with Sec. 11.04(f)7 or 11.04(f)2 of the Jefferson County Zoning Ordinance.



**FROM A-1, EXCLUSIVE AGRICULTURAL AND FROM A-3,  
AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL AND RURAL  
BUSINESS**

**R4057A-18 – Ronald C Maas:** Rezone all of PIN 032-0815-2621-000 (16.6 Ac) from A-1 to A-2 and part of PIN 032-0815-2621-002 (1.69 Ac) from A-3 to A-2. The site is on **County Road D** in the Town of Watertown. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**CONDITIONAL USE PERMIT APPLICATION**

**CU1946-18 – Ronald C Maas:** Conditional use to create a golf farm/golf course in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance near **N8085 and N8073 County Road D**. This is comprised of all of PIN 032-0815-2621-000 (16.6 Ac) and part of 032-0815-2621-002 (1.69 Ac) in the Town of Watertown, in a proposed A-2 zone.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL  
RESIDENTIAL**

**R4058A-18 – Sonja Kruesel/Dennis & Pamela Staude Trust Property:** Create two, 2-acre building sites from part of PINs 032-0815-3322-002 (7.15 Ac) and 032-0815-3324-000 (20 Ac) along **Switzke and Emerald Roads** in the Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES**

**R4059A-18 – Thomas Wilson/Lindlland LLC Property:** Rezone 24 acres, a part of PINs 010-0615-2643-000 (40 Ac) and 010-0615-2642-000 (40 Ac) along the Bark River and near **Hess Lane** in the Town of Hebron. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

**R4060A-18 – John & Beverly Hachtel:** Rezone PINs 026-0616-3033-000 (39.72 Ac) and 026-0616-3034 (40 Ac) near **Hanson Road** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

Further information about Zoning can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

**REPORT  
TO THE HONORABLE MEMBERS OF THE  
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on March 15 and April 19, 2018, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R4046A-18, R4051A-18, R4052A-18, R4053A-18,  
R4054A-18, AND R4055A-18**

**DATED THIS 30<sup>th</sup> DAY OF APRIL 2018  
Donald Reese, Secretary**

**THE PRIOR MONTH'S AMENDMENTS, R4047A-18, R4048A-18 AND R4049A-18  
ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD,  
SUBJECT TO WIS. STATS. 59.69(5).**

**ORDINANCE NO. 2018-\_\_\_**

**Amending Zoning Ordinance**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R4046A-18 was referred to the Jefferson County Planning and Zoning Committee for public hearing on March 15 and Petitions R4051A-18, R4052A-18, R4053A-18, R4054A-18 and R4055A-18 were referred for public hearing on April 19, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1 EXCLUSIVE AGRICULTURAL TO A-2,  
AGRICULTURAL AND RURAL BUSINESS**

**APPROVE WITH CONDITIONS** and rezone 0.88 acre from part of PIN 020-0814-2134-000 (38.16 acre) owned by Eggert Acres LLC and PIN 020-0814-2134-001 (1.84 acres) owned by Cherise and Jeffrey Kienast to create an A-2 zone on **West Road**, Town of Milford. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. R4051A-18 – Randy Schultz

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,  
AGRICULTURAL/RURAL RESIDENTIAL**

**APPROVE WITH CONDITIONS** and reconfigure a 1.84-acre lot around the home at **N8187 County Road Q** from part of PIN 020-0814-2134-000 (38.16 acres) owned by Eggert Acres LLC and PIN 020-0814-2134-001 (1.84 acres) owned by Cherise and Jeffrey Kienast. Rezone to create a 1.12-acre new building site on **West Road** from PIN 020-0814-2134-000 (38.16 acres) owned by Eggert Acres LLC. The sites are in the Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. R4052A-18 – Randy Schultz

**APPROVE WITH CONDITIONS** and create a 1-acre building site on **Engelhart Road** and a 3-acre farm consolidation lot around the existing home at **N9338 Engelhart Road** from part of PIN 020-0814-0544-000 (33.796 acres) in the Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. R4053A-18 – Charles & Jill Hutchins/C & J Hutchins Trust property

**APPROVE WITH CONDITIONS** and create a 2.5-acre farm consolidation lot around the home at **N7669 French Road** and a new 1.1-acre building site also on **French Road**, both from part of PIN 020-0814-2744-000 (40 acres) in the Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. R4054A-18- Debra Stults

**APPROVE WITH CONDITIONS** and create a 1-acre building site from part of PIN 006-0716-1731-000 (16.757 acres) near **W1928 County Road B**, Town of Concord. This is being done in accordance with Sec. 11.04(f) 8 of the Jefferson County Zoning Ordinance. R4046A-18 – Tamie Roberts

**FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE**

**APPROVE WITH CONDITIONS** and create a 4.5-acre Natural Resource zone near **N6322 Shorewood Hills Road** from part of PIN 018-0713-1614-000 (30.089 acres) in the Town of Lake Mills. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. R4055A-18 – Garry Anderson/Leroy Scheel Trust property

***PLEASE SEE INDIVIDUAL FILES FOR A COMPLETE RECORD OF THE ABOVE DECISIONS.***

The above rezonings shall be null and void and of no effect 1 year from the date of County Board approval unless all applicable conditions have been completed by that date.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by  
Planning & Zoning Committee

05-08-18

Deb Magritz: 04-20-18

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

**RESOLUTION NO. 2018-\_\_**

**Extension of Digital Parcel Map Improvement Contract**

Executive Summary

Digital parcel maps delineating land ownership are a key component of the Jefferson County Geographic Information System (GIS). This information is used by the general public and real estate professionals including assessors, appraisers, title searchers, land surveyors and attorneys along with local, state and federal officials. The digital parcel maps for the rural areas of Jefferson County were automated in the early nineteen nineties by digitizing hand drawn maps and transforming the coordinate data to the Public Land Survey System grid. These digital parcel maps have served the County well for the past 20 plus years. However, the digitizing and transforming process resulted in some horizontal positional inaccuracies that are evident when overlaying the digital parcel lines over orthophotography. The parcel map improvement project integrates property surveys, orthophotography and other survey data to increase the accuracy of the County's digital parcel maps. Pro-West and Associates of Walker, Minnesota, was awarded the contract in May of 2016 as the lowest responsible bidder at a cost of \$8.85 per parcel. The first phase of the multi-year project has allowed Pro-West and Associate technicians to become conversant in the County's digital parcel maps unique characteristics and records systems for accessing surveys, deeds and other documents required to improve parcel map accuracy. The contract with Pro-West and Associates was extended in April of 2018 at the same price of \$8.85 per parcel. This resolution authorizes the Land Information Office to extend the current contract with Pro-West and Associates of Walker, Minnesota a second time for additional parcel mapping services at a slightly higher cost of \$9.25 per parcel. The Planning & Zoning Committee considered this resolution at its April 30, 2018 meeting and voted to forward to the County Board for approval.

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WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, a request for proposals to provide digital parcel mapping service was received from 6 companies in 2016, and

WHEREAS, the price per parcel of \$9.25 proposed by Pro-West and Associates is 29% less than next lowest bid price of \$13.00 in 2016, and

WHEREAS, Pro-West and Associates is agreeable to providing parcel mapping services for an additional 6,486 parcels at \$9.25 price per parcel, and

WHEREAS, solicitation of new bids could increase the price per parcel due to the additional vendor costs of developing proposals, and

WHEREAS, the Planning and Zoning Committee recommends extending the current contract with Pro-West and Associates of Walker, Minnesota, to provide additional parcel mapping services in 2018, and

WHEREAS, extending this contract is consistent with section 6 of the Jefferson County Purchasing Ordinance.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby authorize the Land Information Office to extend the current contract with Pro-West and Associates of Walker, Minnesota, for additional parcel mapping services at a cost of \$9.25 per parcel for a total project cost of \$59,999.50.


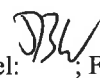

*Fiscal Note: The project is funded in the 2018 budget account 1303.521219 through a Wisconsin Land Information Program Strategic Initiative Grant of \$50,000 and non-tax levy Land Information Program retained fees of \$9,999.50. All of these funds are derived from a portion of Register of Deeds document recording fees.*

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by Planning and Zoning Committee

05-08-18

Andy Erdman & J. Blair Ward: 04-27-2018

REVIEWED: Administrator: ; Corp. Counsel: ; Finance Director: 

**PROCLAMATION**

**Proclaiming May 17, 2018, as Jefferson County  
Peace Officers Memorial Day in Jefferson County**

WHEREAS, each year Congress and the President of the United States designate May 15<sup>th</sup> as Peace Officers Memorial Day and the week in which that date falls as National Police Week, and

WHEREAS, the members of the law enforcement agencies of Jefferson County play an essential role in safeguarding the rights and freedoms of the citizens of Jefferson County, and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement officers, and that members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, by protecting citizens against violence and disorder, and by protecting the innocent against deception and the weak against oppression, and

WHEREAS, the Jefferson County Board calls upon all citizens of Jefferson County and upon all patriotic, civic and educational organizations to observe the week of May 13-19, 2018, as National Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens, and

WHEREAS, the men and women of our law enforcement community unceasingly provide a vital public service, and

WHEREAS, the Board calls upon all citizens of Jefferson County to observe Wednesday, May 17, 2018, as Jefferson County Peace Officers Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty; and let us recognize and pay respect to the survivors of our fallen heroes.




NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board proclaims May 17, 2018, as Jefferson County Peace Officers Memorial Day.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by  
County Administrator

05-08-18

J. Blair Ward: 04-05-18; 04-13-18

REVIEWED: Administrator: ; Corp. Counsel: ; Finance Director: 

**APPOINTMENTS BY COUNTY ADMINISTRATOR**

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:  
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 (2)(b) of the Wisconsin Statutes, I respectfully request confirmation of this appointment.

- a. Blane Poulson to the Blue Spring Lake Management District for a two year term ending April 21, 2020.

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

- b. Blane Poulson to the Lower Spring Lake Rehabilitation District for a two year term ending April 21, 2020.

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

- c. Two Appointments to the Board of Health for three year terms ending May 10, 2022.

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

- d. Steve Nass to the Land Information Council for a two year term ending April 21, 2020.

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

- e. Lee Leverton, Lake Mills, WI to the Sheriff's Civil Service Commission for a five year term ending January 1, 2023.

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

- f. One appointment to the Veterans' Service Commission for a three-year term ending December 11, 2023.

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

05-08-2018



**APPOINTMENTS BY COUNTY BOARD CHAIR**

By virtue of the authority vested in me I do hereby appoint and request the County Board’s confirmation of the following individuals as members of the designated Consortiums, Commissions and Committees:

Historic Sites Preservation Council

- a. Robert Birmingham, Madison, WI for a two-year term ending April 21, 2020.  
AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_
- b. Steve Mode, Fort Atkinson, WI for a two-year term ending April 21, 2020.  
AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_
- c. Edwin Morse, Lake Mills, WI for a two-year term ending April 21, 2020.  
AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_
- d. Laura Payne, Cambridge, WI for a two-year term ending April 21, 2020.  
AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_
- e. Dick Schultz, Fort Atkinson, WI for a two-year term ending April 21, 2020.  
AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

Economic Development Consortium

- a. Jim Mode, Jefferson, WI for a one-year term ending April 30, 2019.  
AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_
- b. Amy Rinard, Watertown, WI for a two-year term ending April 30, 2020  
AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_
- c. Richard Jones, Waterloo, WI for a three-year term ending April 30, 2021  
AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

05-08-2018