

**Agenda - Human Resources Committee**  
**Jefferson County Courthouse**  
**311 S Center Ave, Room 112**  
**Jefferson, WI 53549**

**Tuesday, July 24, 2018 @ 8:30 a.m.**

Committee Members: James Braughler, Chair; Kirk Lund; Gregory Patrick, Secretary; Laura Payne; Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of July 2, 2018, Human Resources Committee Minutes
7. Update and discussion regarding the 2018 Employee Classification and Compensation Study
8. Update and discussion regarding employer-sponsored health insurance options
  - a. Possible Action to recommend to the Executive Committee an Intergovernmental Agreement to Authorize a Consortium for Joint Purchasing of Employer Benefits
9. Convene into closed session pursuant to Wisconsin State Statute Section 19.85 (1)(b), "considering dismissal, demotion, licensing or discipline of any public employee" to consider approval of the Sheriff's recommendation of employee discipline. *Note: For the purpose of the closed session, the Committee will be acting under the Civil Service Grievance Committee.*
10. Reconvene into open session for consideration and possible action regarding approval of the Sheriff's recommendation of employee discipline.
11. Review of June, 2018 Monthly Financial Reports for Human Resources and Safety
12. Report from Human Resources Director:
  - a. June, 2018, monthly accomplishments and goals
  - b. Vacant position requests
  - c. Emergency Help requests
  - d. Leave of Absence requests
  - e. Additional Steps and/or Benefits and/or Interim Appointments provided to employees
13. Set next meeting date and agenda items
14. Adjournment

**Next scheduled meeting: Tuesday, August 21, 2018 at 8:30 a.m.**

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.