

**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: GAIL SCOTT, ADAM BOLS, ROBERT DEWOLFE, DONNA HAUGOM, SHERIFF PAUL MILBRATH, PAUL HABLE, CAPTAIN DUANE SCOTT, RYAN LESLIE, NYCOL HABERMAN, CHIEF VERN BUTZINE, ANGELA SWINEHART, CHIEF KRAIG BIEFELD, WARDEN PEARL WALLACE, CHRISTOPHER BACH, TYLER KUBICEK, REP. CODY HORLACHER, MICHAEL CLISH

UW-Extension (Lower level of Workforce Development Center) Room 12
864 Collins Road, Jefferson WI 53549

Wednesday, August 22, 2018 at 1:00 p.m.

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion and approval of the February 21, 2018 and May 16, 2018 Meeting Minutes
7. Communications
8. Election of Vice Chair
9. Discussion and possible approval of Compliance Inspector
10. Presentation by DNR – John Sinclair
11. Updated Off-site Plans (05/16/2018 to 08/21/2018)

2018 Plan of Work – 2nd Half

- Watertown Water Department – First Street (Update) – Watertown – Chlorine, Max Daily Amount Reported 750 lbs. – visit complete – plan update in progress
- Watertown Hops Co – Div of Millercoors LLC (Update) – Watertown – Anhydrous Ammonia, Max Daily Amount Reported 1,800 lbs. – Sulfuric Acid, Max Daily Amount Reported 64,207 lbs. – visit scheduled for 08/23/18
- AT&T – PV3106 (Update) – Fort Atkinson, Sulfuric Acid, Max Daily Amount Reported 1,596 lbs. – visit complete – plan update in progress
- Ball Container Corp (Update) – Fort Atkinson – Sulfuric Acid, Max Daily Amount Reported 92,693 lbs. – Hydrofluoric Acid, Max Daily Amount Reported 3,001 lbs. – visit complete – plan update in progress
- Spacesaver (Update) – Fort Atkinson – Sulfuric Acid, Max Daily Amount Reported 2,930 lbs. – visit complete – plan update in progress
- Epic Resins (New) – Palmyra – Phosphorus, Max Daily Amount Reported 1,323 lbs. – visit complete – plan update in progress
- BASO Gas Products, LLC (Final) – Watertown – Anhydrous Ammonia – received notice that all of the Ammonia has been removed – final submission sent to state on 07/19/18 and approved on 08/08/18

12. Agency Updates

- a. American Red Cross
- b. Salvation Army
- c. South Central WI Healthcare Emergency Readiness Coalition (SCWIHERC)
- d. Correspondence

13. Set Time/Date Next Meeting Tentative – November 21, 2018 at 1:00 p.m., UW-Extension Room 12 or other location to be determined at a later date.

14. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made