

AGENDA

JEFFERSON COUNTY BOARD MEETING

TUESDAY SEPTEMBER 11, 2018 7:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **SPECIAL ORDER OF BUSINESS**
 - a. Introduction of Circuit Court Judge William Gruber
7. **APPROVAL OF AUGUST 13, 2018 MEETING MINUTES**
8. **COMMUNICATIONS**
 - a. Zoning Committee – Notice of Public Hearing, September 20, 2018 (Page 1)
9. **PUBLIC COMMENT**
10. **ANNUAL REPORTS**
 - a. Land and Water Conservation – Mark Watkins
 - b. Land Information – Andy Erdman
 - c. Library Board – Connie Meyer
 - d. Parks – Joe Nehmer
 - e. Planning and Zoning – Matt Zangl

NEXT COUNTY BOARD MEETINGS

October 9, 2018

October 23, 2018

7:00 P.M. – RM 205

COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES

11. **SPECIAL ORDER OF BUSINESS**
 - a. Resolution – Authorizing Intergovernmental Agreement to Authorize a Consortium for Joint Purchasing of Employer Benefits (Addendum)
 - b. Resolution – Recommending Dean Health Plan as the Employee Health Insurance provider for the Dodge-Jefferson Consortium and Offering Employees the Option of a \$500/\$1000 Low Deductible Health Plan, a \$1,500/\$3,000 High Deductible Health Plan (HDHP) with a Health Savings Account (HSA) and a Preferred Provider Organization (PPO) Health Plan (Addendum)
 - c. Resolution – Withdrawing from the Wisconsin Public Employer's Group Health Insurance Program (Addendum)
12. **BUILDING AND GROUNDS COMMITTEE**
 - a. Resolution – Accepting bids to demolish the existing rock retaining wall and construct a new retaining wall behind the Lueder Haus Human Services Building (Page 4)
 - b. Resolution – Authorization to enter into a Professional Service Contract for Roof Replacement at the Courthouse (Page 5)
13. **FINANCE COMMITTEE**
 - a. Resolution – Disallowance of Claim – Dawn Boley and Nicole Mayer (Page 6)
 - b. Resolution – Disallowing Claims of Nicole & Brian Schroeder, Jonathan Lapp, Carissa & Melissa Gross and Savanna & Gerald Drewek for Vehicle Damage at the 2018 County Fair (Page 7-8)
 - c. Resolution – Opting into a Class Action Lawsuit: *Kane County, Utah vs United States* under the Payment in Lieu of Taxes Act (Page 9)
14. **LAW ENFORCEMENT AND EMERGENCY MANAGEMENT**
 - a. Resolution – Authorizing a Professional Service Contract for Communication System Consultant (Page 10-11)

15. **PARKS COMMITTEE**
 - a. Resolution – Purchasing 3-span Prefabricated Steel Truss Bridge and Amending Resolution No. 2018-38 (Page 12-13)
16. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 14)
 - b. Ordinance – Amend Zoning Ordinance (Page 15-17)
17. **APPOINTMENT BY COUNTY ADMINISTRATOR**
 - a. Samantha LaMuro, Fort Atkinson, WI, to the Board of Health to fill an unexpired term ending May 12, 2020 (page 18)
18. **PUBLIC COMMENT** (General)
19. **ANNOUNCEMENTS**
20. **ADJOURN**

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; George Jaeckel, Vice-Chair; Don Reese, Secretary; Matt Foelker and Blane Poulson

SUBJECT: Map Amendments and a Text Amendment to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, September 20, 2018

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, September 20, 2018, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County, a petition to amend the text of the Jefferson County Zoning Ordinance and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM RESIDENTIAL R-1 TO COMMUNITY

R4091A-18 – Brenda Spies/Paul & Pamela Neis Property: Rezone all of PIN 032-0815-1733-000 (11.1 Acres) on **Jefferson Road** in the Town of Watertown. The request is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATIONS

CU1953-18 – Brenda Spies/Paul & Pamela Neis Property: Conditional use to allow for transportation services, a trucking operation, on PIN 032-0815-1733-000 (11.1 Acres) on **Jefferson Road**. This Town of Watertown property is being proposed for a Community zone. The request is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

CU1954-18 – Brenda Spies/Paul & Pamela Neis Property: Conditional use to allow for home occupations on 032-0815-1733-000 (11.1 Acres), **Jefferson Road** in the Town of Watertown. Occupations requested are lawn care, snowplowing, U-Haul rentals and Amsoil distribution. The request is in a proposed Community zone in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

FROM A-T, AGRICULTURAL TRANSITION TO A-3, AGRICULTURAL/RURAL RESIDENTIAL
R4092A-18 – George Jaeckel/Jaeckel Land LLC Property: Request to create a 5-acre lot around the home at **W5738 Edgewater Road** in the Town of Koshkonong from parts of PINS 016-0514-0311-002 (4.61 Acres),

016-0614-3443-014 (33.738 Acres), 016-0614-3444-000 (3.9 Acres) and 016-0614-3444-001 (4 Acres). The request is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL AND A-2, AGRICULTURAL AND RURAL BUSINESS
TO A-2**

R4093A-18 – Samuel Meyers: Rezone 7 acres of PIN 010-0615-3331-000 (21.765 Acres) near **W3930 State Road 106** in the Town of Hebron. The request is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATION

CU1955-18 – Samuel Meyers: Conditional use to allow storage of contractor's equipment in a proposed A-2 zone near **W3930 State Road 106**, on PINs 010-0615-3331-000 (21.765 Acres) and 010-0615-3334-002 (10.986 Acres). The site is in the Town of Hebron. The request is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL AND A-2, AGRICULTURAL AND RURAL BUSINESS
TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

R4094A-18 – Samuel Meyers: Create a 2-acre A-3 zone around the home at **W3930 State Road 106**, part of PINs 010-0615-3331-000 (21.765 Acres) and 010-0615-3334-002 (10.986 Acres) in the Town of Hebron. The request is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL /RURAL
RESIDENTIAL**

R4095A-18 – Brian Statz: Rezone 4 acres of PIN 014-0615-1131-000 (40 Acres) around the home and buildings at **N4259 County Road D** in the Town of Jefferson. The request is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4096A-18 – Brian Statz: Create a 5.2-acre farm consolidation lot around the home and buildings at **N6638 Kroghville Road** in the Town of Lake Mills from part of PIN 018-0713-0843-000 (27.8 Acres). Create a new 2.1-acre building site. The request is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

R4097A-18 – Brian Statz: Create a 5.8-acre N zone from PIN 018-0713-0843-000 (27.8 Acres) adjacent to the proposed A-3 zone on **Kroghville Road**, Town of Lake Mills. The request is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-1, EXCLUSIVE AGRICULTURAL
R4098A-18 – John R Schultz: Rezone approximately 0.5 acre of PIN 018-0713-0344-027 (2 Acres) for it to be absorbed into adjoining A-1 zoned property under the same ownership. The property is at **W8132 County Road B** in the Town of Lake Mills. The request is in accordance with Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance.

**FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL AND RURAL
BUSINESS**

R4099A-18 – Robert Pizur/AA Fundraiser LLC Property: Rezone 1.935 acres of PIN 016-0514-1511-025 (2.5 Acres) at **N1611 US Highway 12** in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATIONS

CU1956-18 – Robert Pizur/AA Fundraiser LLC Property: Conditional use to allow for mini-warehousing in a proposed A-2 zone at **N1611 US Highway 12**, Town of Koshkonong on PIN 016-0514-1511-025 (2.5 Acres). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU1957 – 18 – Dianna & Wade Woelfle: Conditional use to allow three dogs in a Residential R-2 zone at **N1626 South Main St**, Town of Koshkonong on PIN 016-0514-1611-035 (0.699 Ac). This is in accordance with Sec.11.04(f)2 of the Jefferson County Zoning Ordinance.

CU1958-18 – Ed Spiegelhoff: Allow a conditional home occupation plumbing business at **N7085 North Shore Rd** in the Town of Lake Mills, on PIN 018-0713-0231-002 (3.830 Acres). This is in accordance with Sec. 11.04(f)5 of the Jefferson County Zoning Ordinance, proposed in an A-T, Agricultural Transition zone.

CU1959-18 – Carolyn & Chris Goskeck: Conditional use to allow canoe and kayak rentals in a Community zone at **N6980 Kasten Rd** in the Town of Milford, on PIN 020-0714-0434-007 (6.148 Acres). Also allow an extensive on-site storage structure 40' X 60' at this location. This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

ZONING ORDINANCE TEXT AMENDMENT

R410T-18 – Jefferson County Zoning: This is a proposal to amend the shoreland provisions of the Jefferson County Zoning Ordinance by creating Sec. 11.10(k)7 and bringing the Ordinance into compliance with Wisconsin Administrative Code Chapter 115.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

Further information about Zoning can be found at www.jeffersoncountywi.gov

RESOLUTION NO. 2018-__

**Accepting bids to demolish the existing rock retaining wall and construct a new retaining wall
behind the Lueder Haus Human Services Building**

Executive Summary

The Human Services Department solicited bids from vendors to demolish the existing rock retaining wall and construct a new retaining wall behind the Lueder Haus Human Services Building. The Building and Grounds Committee met on September 5, 2018, and the Human Services Board met on September 11, 2018, and recommended forwarding this resolution to the County Board to accept the bid from KSW Construction as the lowest responsible bidder.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department received bids to demolish the existing rock retaining wall and construct a new retaining wall behind the Lueder Haus Human Services Building, and

WHEREAS, original bids were received with the following results:

Company	Bid Price
KSW Construction	\$121,152
Forest Landscaping	\$197,500
Laue's Landscaping	\$245,000
Highway Landscapers	\$250,025
Poblocki Paving	\$358,877

AND WHEREAS, the Human Services Board and the Building and Grounds Committee have determined that KSW Construction is the lowest responsible bidder for this project.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts the bid from KSW Construction as the lowest responsible bidder to demolish the existing rock retaining wall and construct a new retaining wall behind the Lueder Haus Human Services Building in the amount of \$121,152.




Fiscal Note: Funds of \$125,000 for this project have been allocated in 2018 Human Services Department Budget, Account Number 61169900.594820.65210.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Building & Grounds Committee/Human Services Board

09-11-18

Brian Bellford & J. Blair Ward: 09-04-18; Marc DeVries: 09-05-18

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2018-____

Authorization to enter into a Professional Service Contract for Roof Replacement at the Courthouse

Executive Summary

A Request for Proposals was published soliciting bids for roof replacement for approximately a 4,800 square foot section at the Courthouse. The County received one bid for the project. The Building & Grounds Committee reviewed the bid on September 5, 2018, and determined that Pioneer Roofing is the lowest responsible bidder for the project. The Building & Grounds Committee recommends that Pioneer Roofing be awarded the contract for roof replacement at the Courthouse.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, bids were solicited to remove old roofing and install new roofing at the Courthouse, and

WHEREAS, the following bids were received:

	<u>Courthouse</u>
Pioneer Roofing	\$ 39,234

WHEREAS, the Building & Grounds Committee has reviewed the bid and determined that Pioneer Roofing is the lowest responsible bidder for the project, and


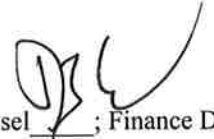

WHEREAS, the Building & Grounds Committee recommends accepting the bid of Pioneer Roofing in the amount of \$39,234 for the Courthouse.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a professional service contract with Pioneer Roofing in the amount of \$39,234 for replacement of a 4,800 square foot section of roof at the Courthouse.

Fiscal Note: Adequate funds for this project are in the 2018 Central Services Budget.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Building & Grounds Committee
Ben Wehmeier, J. Blair Ward & Marc DeVries: 09-05-18

REVIEWED: Administrator: ; Corp. Counsel: ; Finance Director: 

09-11-18

RESOLUTION NO. 2018-__

Disallowing claims of Dawn Boley and Nicole Mayer

Executive Summary

Claims have been made against Jefferson County seeking a refund for the cost of admission to the Jefferson County Fair and for reserved seating tickets to see Travis Tritt at the Jefferson County Fair due to inclement weather. The claims have been reviewed by the County's insurance carrier, Wisconsin Municipal Mutual Insurance Company (WMMIC), and were recommended for disallowance based on the finding that the County is not legally responsible to refund the cost of admission or tickets. This resolution formally denies said claims filed against Jefferson County and directs the Corporation Counsel to give the claimants notice of disallowance. The Finance Committee met on September 7, 2018, and recommended forwarding this resolution to the County Board to disallow the claims.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the following claims were filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Claim Filed</u>	<u>Description</u>	<u>Alleged Damages</u>
Dawn Boley	7/13/18	08/14/18	Claimant alleges that the Jefferson County Fair failed to refund claimant for two sets of tickets (2 admission tickets and 2 tickets for Travis Tritt concert) due to inclement weather.	\$75.75
Nicole Meyer	7/13/18	08/30/18	Claimant alleges that the Jefferson County Fair failed to refund claimant for three tickets and fees for Travis Tritt concert due to inclement weather.	\$72.30

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claims because the County is not legally responsible for refunding the cost of admission or reserved seating based on the disclaimer printed on all admission tickets and Wisconsin law.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claims and directs the Corporation Counsel to give the claimants notice of disallowance.

Fiscal Note: Denial of these claims will have no fiscal impact. This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Finance Committee

J. Blair Ward: 08-20-18; 09-04-18

REVIEWED: Administrator: [Signature]; Corp. Counsel: [Signature]; Finance Director: [Signature]

09-11-18

RESOLUTION NO. 2018-__

Disallowing claims of Nicole & Brian Schroeder, Jonathan Lapp, Carissa & Melissa Gross and Savanna & Gerald Drewek for Vehicle Damage at the 2018 Jefferson County Fair

Executive Summary

Claims have been made against Jefferson County for damages to motor vehicles during the 2018 Jefferson County Fair when a tent owned and operated by a Fair vendor collapsed due to strong winds. The claims have been reviewed by the County's insurance carrier, Wisconsin Municipal Mutual Insurance Company (WMMIC), and were recommended for disallowance based on the finding that the County is not legally responsible. This finding was based on the Fair vendor's contractual obligation to maintain the tent and to defend, indemnify and hold harmless the County against any liabilities and losses while conducting business at the 2018 Jefferson County Fair. This resolution formally denies said claims filed against Jefferson County and directs the Corporation Counsel to give the claimants notice of disallowance. The Finance Committee met on September 7, 2018, and recommended forwarding this resolution to the County Board to disallow the claims.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the following claims were filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Claim Filed</u>	<u>Vehicle</u>	<u>Alleged Damages</u>
Nicole Schroeder & Brian Schroeder	7/13/18	7/23/18	2013 Dodge Dart	\$ 3,647.87 plus towing of \$151.00
Jonathan Lapp	7/13/18	7/25/18	2004 Acura MDX	\$ 3,163.00
Carissa Gross & Melissa Gross	7/13/18	7/29/18	2007 Ford Edge	\$ 2,756.79
Savanna Drewek & Gerald Drewek	7/13/18	8/08/18	2004 Toyota Camry	\$ 1,098.89

Description: Claimants allege that Jefferson County is responsible for damage to their vehicles caused by a collapsed tent on the alleged date of loss.

WHEREAS, the damage is alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of these claims because the County is not legally responsible for the alleged damage.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claims and directs the Corporation Counsel to give the claimants notice of disallowance.

Fiscal Note: Denial of these claims will have no fiscal impact. This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Finance Committee

09-11-18

J. Blair Ward: 08-28-18

REVIEWED: Administrator: JBW; Corp. Counsel: JBW; Finance Director: WSP

RESOLUTION NO. 2018-__

**Opting into a Class Action Lawsuit, *Kane County, Utah v. United States*
Under the Payment in Lieu of Taxes Act**

Executive Summary

The Payment in Lieu of Taxes Act recognizes the financial impact of the inability of local governments to collect property taxes on certain tax-exempt Federal lands. Payments in Lieu of Taxes are Federal payments to local governments that help offset losses in property taxes due to non-taxable Federal lands within their boundaries. Due to insufficient Federal appropriations for the fiscal years 2015, 2016 and 2017, local governments did not receive the full amount to which they were entitled under the law. As a result, a class action lawsuit was commenced and The United States Court of Federal Claims certified *Kane County, Utah v. United States* as a class action lawsuit allowing local governments such as Jefferson County to opt in as a member of the class to qualify for a financial award owed to it by the United States government for the fiscal years 2015, 2016 and 2017. The Finance Committee met on September 7, 2018, and recommended forwarding this resolution to the County Board to opt in to a class action lawsuit under the Payment in Lieu of Taxes Act.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, local governments did not receive the full amount to which they were entitled under The Payment in Lieu of Taxes Act for the fiscal years 2015, 2016 and 2017, and

WHEREAS, a class action lawsuit was commenced to allow local governments to receive payments to which they are entitled, and

WHEREAS, Jefferson County must formally file a Class Action Opt-In Notice Form with the Court in order to qualify for its share of the class action recovery, and

WHEREAS, there is no risk to Jefferson County participating as a member of the class.

NOW, THEREFORE, the Jefferson County Board of Supervisors shall and hereby does approve the participation of Jefferson County as a party in said class action lawsuit and authorizes the Jefferson County Corporation Counsel to complete and file a Class Action Opt-In Notice Form on behalf of the County prior to the September 14, 2018 deadline for filing with the Court as an official act of Jefferson County.

Fiscal Note: Potential financial recovery for Jefferson County


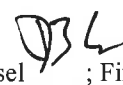

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by

Finance Committee

J. Blair Ward: 09-04-18; 09-05-18

09-11-18

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2018-__

Entering into a professional services contract to conduct a communication system analysis

Executive Summary

Jefferson County has developed a multi-phase capital project to update its current countywide communication system with the final outcome of migrating to a P25 (APCO Project 25) radio system (primarily digital). The total system cost estimate is approaching 1.5 to 1.8 million dollars. Due to the anticipated cost of the project and ensuring operational cooperation, staff and first responder partners recommended to proceed forward with an independent consultant's review of the project. The consultant's role will be to validate the proposed project and make recommendations that will meet the needs of the County for communication to include radio communication and paging systems. The Finance Committee authorized up to \$50,000 from contingency funds to pay for this project.

Jefferson County issued an RFP and received eight responses ranging from \$15,900 to \$76,160. Staff reviewed the proposals for price, capacity, expertise, similar project experience and proposed completion timeline. Two firms were interviewed and the consensus was to make a recommendation to contract with Elert and Associates from Minnesota. The Law Enforcement and Emergency Management Committee met on September 11, 2018, and recommended forwarding this resolution to the County Board to authorize the Jefferson County Administrator to enter into a professional services contract with Elert and Associates to conduct a communication system analysis.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County has a responsibility to maintain and operate the County Communication System which is a crucial link to first responders, and

WHEREAS, the County is making a significant investment in the countywide system to achieve P25 status and ensure reliability and redundancy with the system, and

WHEREAS, the County desires to have an independent expert review the proposed communication capital improvement and provide appropriate recommendations to the County to ensure the operational outcomes of the plan are achieved in a fiscally responsible manner, and

WHEREAS, the County received the following proposals from vendors:

Bidder	Cost
Mazzitello Professional Services -WI	\$15,900.00
Elert & Associates -MN	\$28,000.00
ACD Telecom -FL	\$35,975.00
Tusa Consulting Services -LA	\$41,390.65
PSC Alliance -MN	\$43,550.00
Trott Communications Group -TX	\$49,900.00
Federal Engineering, Inc -VA	\$59,936.00
Mission Critical Partners -PA	\$76,160.00

WHEREAS, representatives from the Sheriff's Department and Administration conducted phone interviews for two of the vendors to validate the approach to the project, project completion timeline and desired outcomes of the services. Based on this review, it is found that Elert and Associates was the lowest responsible bidder and provided the best value to the County based on price, capacity, expertise, similar project experience and proposed timeline.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a professional services contract with Elert and Associates to conduct a communication system analysis at a price not to exceed \$28,000.

Fiscal Note: The Finance Committee approved a transfer from contingency of up to \$50,000 for this project at its June 12, 2018 meeting.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Law Enforcement/Emergency Management Committee

09-11-18

Ben Wehmeier, J. Blair Ward: 09-05-18

REVIEWED: Administrator BW, Corp. Counsel JBL, Finance Director [Signature]

RESOLUTION NO. 2018-__

Purchasing 3-Span Prefabricated Steel Truss Bridge and Amending Resolution 2018-38

Executive Summary

The Jefferson County Parks Department is constructing a recreation trail for hiking, biking and cross-country skiing on right-of-way owned by We Energies. The proposed trail is 10.96 miles in length and is located between the City of Watertown, Wisconsin, and the City of Oconomowoc, Wisconsin. This off-road paved trail connection will be built on the former interurban rail line that connected the City of Watertown to the City of Oconomowoc. The interurban rail line is now a utility corridor owned by We Energies, and American Transmission Company (ATC) operates the electric transmission facilities on the corridor. The City of Watertown and the City of Oconomowoc are the project boundaries. Purchasing a 3-span prefabricated steel truss bridge will allow trail users to cross the Rock River and connect segments one and two of the trail. The Jefferson County Board of Supervisors considered this resolution at its meeting on August 13, 2018, and voted to accept the bid of Anderson Bridges as the lowest responsible bidder in the amount of \$174,300. Anderson Bridges subsequently withdrew its bid to construct a 3-span prefabricated steel truss bridge, and the second lowest bidder, Wheeler Lumber, LLC, has agreed to construct the bridge and reduce its bid to the same amount previously bid by Anderson Bridges. This resolution authorizes Jefferson County to enter into a contract with Wheeler Lumber, LLC for a 3-span prefabricated steel truss bridge instead of Anderson Bridges for the same amount as previously authorized by the County Board. The Parks Committee considered this resolution at its meeting on September 4, 2018, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, a bridge needs to be constructed over the Rock River in the Town of Watertown in order to connect segments one and two of the trail, and

WHEREAS, the Jefferson County Board of Supervisors has previously approved the execution of a grant contract with the Wisconsin Department of Natural Resources for the construction and installation of a bridge across the Rock River, and

WHEREAS, the Parks Department has solicited written proposals for the purchase of a 3-span prefabricated steel truss bridge, and

WHEREAS, the Parks Department received four bids, one from Anderson Bridges in the amount of \$174,300, one from Wheeler Lumber, LLC in the amount of \$175,500, one from Big-R-Bridge in the amount of \$207,969, and one from Contech Engineering Solutions in the amount of \$209,712, and

WHEREAS, Anderson Bridges has rescinded its bid to fabricate a 3-span prefabricated steel truss bridge, and Wheeler Lumber, LLC has agreed to construct the bridge and reduce its bid to the same amount previously bid by Anderson Bridges, and

WHEREAS, the Parks Department recommends the purchase of a 3-span prefabricated steel truss bridge from bidder Wheeler Lumber, LLC,

NOW, THEREFORE, BE IT RESOLVED that Parks Director Joe Nehmer is authorized to purchase a 3-span prefabricated steel truss bridge in the amount of \$174,300 from Wheeler Lumber, LLC as the lowest responsible bidder.

BE IT FURTHER RESOLVED that County Board Resolution No. 2018-38 is hereby amended to reflect the changes stated herein.




Fiscal Note: The total cost to purchase the bridge is \$174,300 funded mostly by grants and donations with \$37,500 from Jefferson County tax levy. This expenditure has been previously approved by the County Board in Resolution No. 2018-38.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Parks Committee

09-11-18

Mary Nimm: 01-30-18; J. Blair Ward: 01-31-18, 02-01-18; 08-03-18; J. Blair Ward, Mary Nimm & Joe Nehmer: 02-02-18; J. Blair Ward: 09-04-18

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF
SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on August 23, 2018, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R4080A-18, R4081A-18, R4082A-18, R4083A-18,
R4084A-18, R4085A-18, R4087A-18, R4089A-18 AND R4090A-18**

DATED THIS 28th DAY OF AUGUST 2018

Donald Reese, Secretary

**THE PRIOR MONTH'S AMENDMENTS R4071A-18, R4072A-18, R4073A-18, R4074A-
18, R4076A-18, R4077A-18, R4078A-18 AND R4079T-18
ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS.
STATS. 59.69(5).**

ORDINANCE NO. 2018-__

Amending Zoning Ordinance

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4080A-18, R4081A-18, R4082A-18, R4083A-18, R4084A-18, R4085A-18, R4087A-18, R4089A-18 and R4090A-18 were referred to the Jefferson County Planning and Zoning Committee for public hearing on August 23, 2018, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM BUSINESS TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone PIN 014-0614-1413-002 (1.13 acres) at **N3964 County Road K** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. R4080A-18 – Peter R. Dempsey

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2,
AGRICULTURAL AND RURAL BUSINESS**

Rezone PIN 030-0813-1722-001 (1 acre) and approximately one acre of PIN 030-0813-1722-000 (38.970 acres) to create a 2-acre lot for local utility use. The site is in the Town of Waterloo on **County Road O**. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4081A-18 – City of Waterloo/Gary & Diane Skalitzky properties

Rezone approximately 1.2392 acres of PIN 008-0715-3512-000 (39.25 acres) for a rural business zone to allow for storage of contractor's equipment on **Bakertown Road** in the Town of Farmington. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. This action is conditioned upon road access approval and approval and recording of a final certified survey map for the lot. R4082A-18 – James & Melissa Thoma/Cedar Home Farms property

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

Create a 1.4442-acre building site along **Bakertown Road** in the Town of Farmington from part of PIN 008-0715-3512-000 (39.25 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test and upon approval and recording of the final certified survey map. R4083A-18 – James & Melissa Thoma/Cedar Home Farms property

Create a 1.14-acre building site from part of PIN 012-0816-3221-000 (67.6 acres) near **N7661 County Road E** in the Town of Ixonia. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt of a suitable soil test and approval and recording of the final certified survey map. R4084A-18 – Randall V. Mitchell

Create two, 2.1-acre lots, one around each of the two homes at **W7496 Mud Lake Road** and also create a new 1-acre building site, also on **Mud Lake Road**. These are part of PINs 018-0713-2534-000 (33.33 acres) and 018-0713-2543-001 (26.666 acres) in the Town of Lake Mills. The action also utilizes consolidation of parcels of record with PIN 018-0713-2531-001 (20 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The proposal uses the last available A-3 zone for the property, therefore rezoning is conditioned upon recording an affidavit acknowledging that fact. It is further conditioned upon receipt of a suitable soil test for the vacant lot and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4085A-18 – Kruwell Farms LLC

Create a 2-acre building site from part of PIN 030-0813-2921-000 (29.5 acres) near **N8083 Fuchs Lane** in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The proposal utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test, and approval and recording of a final certified survey map. R4087A-18 – Elsbeth Fuchs

Rezone to create a 4-acre building site from part of PIN 016-0514-1513-004 (19.4 acres) along **County Road K**, a 3-acre farm consolidation lot from PIN 016-0514-1542-000 (38.81 acres) around the home and buildings at **N1494 County Road K**, and a 2-acre new building site from PIN 016-0514-1543-000 (19.34 acres), also along **County Road K**. The properties are in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The proposal utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of suitable soil tests for the vacant lots, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4089A-18 – C3 Acres LLC, c/o Peter Newcomb

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES

Create a 31-acre Natural Resource zone from part of PINs 016-0514-1513-004 (19.4 acres) and 016-0514-1542-000 (38.81 acres). Create a 6-acre Natural Resource zone from part of PIN 016-0514-1543-000 (19.34 acres). Both proposals are in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4090A-18 – C3 Acres LLC, c/o Peter Newcomb



The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Planning & Zoning Committee

09-11-18

Deb Magritz: 08-30-18

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

APPOINTMENTS BY COUNTY ADMINISTRATOR

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Sections 59.18(2)(b) of the Wisconsin Statutes, I do hereby request confirmation of the following appointments:

Samantha LaMuro, Fort Atkinson, WI, to the Board of Health to fill an unexpired term ending May 12, 2020. I respectfully request confirmation of this appointment.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____