

**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: GAIL SCOTT, ADAM BOLS (Chair), ROBERT DEWOLFE, DONNA HAUGOM, SHERIFF PAUL MILBRATH, PAUL HABLE, CAPTAIN DUANE SCOTT, RYAN LESLIE, NYCOL HABERMAN, *CHIEF WES BENISCH , ANGELA SWINEHART, CHIEF KRAIG BIEFELD (Vice-Chair), *WARDEN Lt. JOHN SINCLAIR, TYLER KUBICEK, REP. CODY HORLACHER, MICHAEL CLISH, *SHANA BEAL

UW-Extension (Lower level of Workforce Development Center) Room 12
864 Collins Road, Jefferson WI 53549

Wednesday, February 20, 2019 at 1:00 p.m.

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion and approval of the August 22, 2018 Meeting Minutes – November Meeting was cancelled due to no quorum.
7. Communications
8. Discussion and possible approval of LEPC By- Laws
9. Discussion and possible approval of State Compliance Inspector
10. Spill Reports
11. Off-site Plans 2019
 - a. Regius Rubber LLC (#200172 Update) – Waterloo – Chlorine, max daily amount reported as 450 lbs – plan in progress/visit to be scheduled – update to be complete by end of September.
 - b. Sussek Machine Corporation (#199882 update) – Waterloo – Sulfuric Acid, max daily amount reported as 2,657 – plan in progress/visit to be scheduled – update to be complete by end of September.
 - c. Generac Power Systems Jefferson (# 200382 update) – Jefferson – Sulfuric Acid, max daily amount reported as 6,745 lbs – plan in progress/visit to be scheduled – waiting for phone call from facility.
 - d. United Cooperative (# 2113 Update) – Johnson Creek – Anhydrous Ammonia, max daily amount reported as 213,000 lbs – visit complete/plan in progress.
 - e. Crystal Farms (# 34661 Update) – Lake Mills – Sulfuric Acid, max daily amount reported as 8,000 lbs – plan in progress/visit to be scheduled – waiting for phone call from the facility.
 - f. Lake Mills Wastewater Treatment Plant (# 76023 Update) – Lake Mills – Chlorine, max daily amount reported as 1,500 lbs – Sulfuric Dioxide, max daily amount reported as 900 lbs – plan in progress/visit scheduled 02/14/19.
 - g. Diversey (# 11736 Update) – Watertown – Ammonia, max daily amount reported as 1,319 lbs. – Sulfuric Acid, max daily amount reported as 4,586 lbs. – Hydrofluoric Acid, max daily amount reported as 360 lbs. - plan in progress/visit to be scheduled – update to be complete by the end of September.
 - h. Insight FS (#45335 Updated) – Whitewater – Anhydrous Ammonia, max daily amount reported as 234,270 lbs. – plan in progress/visit scheduled – update to be complete by the end of September.
 - i. Concord Generating Station (# 125898 Update) – Watertown – Sulfuric Acid, max daily amount reported as 7,700 lbs. – plan in progress/visit to be scheduled – update to be complete by the end of September.

- j. Insight FS (# 5892 Update) – Jefferson – Paraquat Dichloride, max daily amount reported as 18.4 lbs. – plan in progress/visit scheduled 02/13/19.
12. Agency Updates
 - a. American Red Cross
 - b. Salvation Army
 - c. South Central WI Healthcare Emergency Readiness Coalition (SCWIHERC)
 13. Correspondence
 14. Set Time/Date Next Meeting Tentative – May 15, 2019 at 1:00 p.m., UW-Extension Room 12 or other location to be determined at a later date.
 15. Adjourn

*Pending County Board Approval on March 12, 2019

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made