

**Nutrition Project Council Agenda**  
**Jefferson County**  
Workforce Development Center  
874 Collins Road, Room 103  
Jefferson, WI

Date: April 30th, 2019

Time: 2:00 p.m.

**Committee Members:** Carol O'Neil- Chair, Audrey Postel- Vice Chair, Carol Ellingson, Janet Gerbig, Barbara Schmitt, Nancy Boos and Carol Battenberg.

1. Call to order
2. Roll call (establish of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Minutes
6. Communication
7. Public Comment (Members who wish to address the committee on specific agenda items must register their request at this time)
8. Governance on Secretary Role
9. Review of Policies
10. Discussion and Possible Action on Suggested Donation Increase
11. Discussion and Possible Amendments to Bylaws
12. Presentation by ADRC Mobility Manager, Michael Hanes
13. Discussion on Possible Future Agenda Items
14. Adjourn

Future Meeting dates: July 30<sup>th</sup>, 2019

October 29<sup>th</sup>, 2019

Following the meeting: Workplace Chemical Safety & First Aid Basics

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.