

AGENDA

JEFFERSON COUNTY BOARD MEETING

TUESDAY August 13, 2019 7:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
 2. **ROLL CALL BY COUNTY CLERK**
 3. **PLEDGE OF ALLEGIANCE**
 4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
 5. **APPROVAL OF THE AGENDA**
 6. **SPECIAL ORDER OF BUSINESS**
 - a. Resolution – Recognizing the Walter Family and Walter Grain Farms for their dedication and commitment to Jefferson County agriculture and related industries by hosting Wisconsin Farm Technology Days 2019 (Page 1-2)
 7. **APPROVAL OF JULY 9, 2019 MEETING MINUTES**
 8. **COMMUNICATIONS**
 - a. Treasurer’s Report (Addendum)
 - b. Resolution – In Memoriam – Carlton Zentner (Page 3)
 - c. Zoning Committee – Notice of Public Hearing, August 15 , 2019 (Page 4-5)
 9. **PUBLIC COMMENT**
 10. **ANNUAL REPORTS**
 - a. Highway – Bill Kern
 - b. Presiding Judge – Judge William Hue
 - c. Fair Park – Amy Listle
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
11. **BUILDING AND GROUNDS COMMITTEE**
 - a. Resolution – Approving bid for Courthouse elevator modernization and improvement (Page 6)
 12. **EXECUTIVE COMMITTEE**
 - a. Resolution – Creation of the 2020 Jefferson County Complete County Committee (Page 7-8)
 - b. Resolution – Creating the Jefferson County Condemnation Commission (Page 9)
 13. **FINANCE COMMITTEE**
 - a. Resolution – Disallowing the Claim of Valerie Westenberg (Page 10)
 - b. Resolution – Disallowing the Claim of Kim Buckley (Page 11)
 - c. Proclamation – Proclaiming the Month of August as Child Support Awareness Month in Jefferson County (Page 12)
 14. **HUMAN SERVICES BOARD**
 - a. Resolution – Accepting bid from Energy Services, Inc. to manage the Wisconsin Home Energy Assistance Program (Page 13-14)

NEXT COUNTY BOARD MEETINGS

September 10, 2019
7:00 P.M. – RM 205

15. **PARKS COMMITTEE**
 - a. Resolution – Authorizing a Cooperative Agreement between the Wisconsin Department of Natural Resources and Jefferson County (Page 15-16)
16. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 17)
 - b. Ordinance – Amending Official Zoning Maps (Page 18-19)
17. **APPOINTMENT BY COUNTY ADMINISTRATOR**
 - a. Lyle Wuestenberg, Johnson Creek, WI, to the Sheriff's Civil Service Commission to fill an unexpired term ending January 1, 2023 (Page 20)
18. **PUBLIC COMMENT** (General)
19. **ANNOUNCEMENTS**
20. **ADJOURN**

RESOLUTION NO. 2019-__

Recognizing the Walter Family and Walter Grain Farms for their dedication and commitment to Jefferson County agriculture and related industries by hosting Wisconsin Farm Technology Days 2019

Executive Summary

In 1952, several agencies formed a corporation called Wisconsin Farm Progress Days, Inc., now known as Wisconsin Farm Technology Days, with the first event being held in 1954. Its purpose was to demonstrate University research findings to Wisconsin citizens on a functioning farm at an outdoor show. The mission of the show was to promote technologies in agriculture and related industries and to provide leadership development and education. Today, Wisconsin Farm Technology Days is the largest agricultural show in Wisconsin and one of the largest in the nation. The three-day outdoor event showcases the latest improvements in production agriculture including many practical applications of recent research findings and technological developments. Each year Wisconsin Farm Technology Days is held in a different Wisconsin county on a different host family farm. The Walter Family offered to host this event in 2019 at the Walter Grain Farm in Johnson Creek; 35 years after their family first hosted the event in 1984. This resolution formally recognizes the dedication and commitment the Walter Family and Walter Grain Farms have demonstrated to Jefferson County agriculture and related industries by hosting Wisconsin Farm Technology Days 2019. The University Extension Education Committee considered this resolution at its meeting on August 12, 2019, and recommended forwarding to the County Board for approval.

WHEREAS, the mission of Wisconsin Farm Technology Days is to promote technologies in agriculture and related industries and to provide leadership development and education, and

WHEREAS, Jefferson County has a significant history of Agriculture beginning with the Aztalan settlements through the efforts of W.D. Hoard for Dairy Farming and continuing today with National and International Agribusiness Companies, and

WHEREAS, sixty percent of attendees of Wisconsin Farm Technology Days live within a 75 mile radius of the event, and

WHEREAS, over 600 exhibitors were on-site to demonstrate their business and products to those attending Wisconsin Farm Technology Days 2019, in Jefferson County, and

WHEREAS, Wisconsin Farm Technology Days provides a County the opportunity to highlight itself and Jefferson County has within its borders the State's largest Nursey, the largest Ethanol plant, the largest Trout Farm, along with significant Pickle and Meat Industries and Agribusiness Technology Development, and

WHEREAS, Agriculture is the leading economic engine in Jefferson County and the Walter Family is proud of their farm, community and County, and

WHEREAS, Bud and Bev Walter, Mike's parents, proudly hosted Wisconsin Farm Progress Days in Jefferson County in 1984, and

WHEREAS, Mike and Sarah Walter, with son Adam and his wife Heather, and son Brad and his wife Kristine, again hosted Wisconsin Farm Technology Days 2019 in Jefferson County at the same location, marking the 35th anniversary of the first show the Walter family hosted, and

WHEREAS, through their efforts in hosting Wisconsin Farm Technology Days 2019 in Jefferson County, the Walter Family and Walter Grain Farms have demonstrated their dedication and commitment to Jefferson County agriculture and related industries.

NOW, THEREFORE, BE IT RESOLVED that the Walter Family and Walter Grain Farms are hereby formally recognized by the Jefferson County Board of Supervisors for their dedication and commitment to Jefferson County agriculture and related industries by hosting Wisconsin Farm Technology Days 2019.

Fiscal Note: This resolution has no fiscal impact

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____ Vacant: _____

Referred By
University Extension Education Committee

08-13-19

REVIEWED: County Administrator: BW; Corporation Counsel: DBW; Finance Director: MAS

RESOLUTION NO. 2019-__

IN MEMORIAM – Carlton Zentner

WHEREAS, Carlton Zentner of Fort Atkinson was born on December 10, 1932, and died on July 14, 2019, and

WHEREAS, Carlton Zentner had served on the Jefferson County Board of Supervisors for District 26 from April, 2002 to September, 2015, and

WHEREAS, as a County Board Supervisor, Carlton Zentner served on the Land and Water Conservation Committee, UW Extension Committee, Building and Grounds/Veterans Committee, Highway 12 Environmental Impact Study Committee, Solid Waste/Air Quality Committee, Farmland Conservation Easement Committee, and Highway Committee.

WHEREAS, Carlton brought his unique perspective on fiscal responsibility to the Jefferson County Board of Supervisors, and

WHEREAS, Carlton Zentner is deserving of recognition by the Jefferson County Board of Supervisors for his public service, dedication, and thoughtfulness which will be missed by many.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, assembled in regular session this 13th day of August 2019, extends its sincere sympathy to Carlton's family with this acknowledgement of his contributions to the citizens of Jefferson County through his dedication to public service.

Requested By
Board of Supervisors

08-13-2019

REVIEWED: County Administrator: BW Corporation Counsel: JF Finance Director: WAD

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; George Jaeckel, Vice-Chair; Blane Poulson, Secretary; Matt Foelker and Lloyd Zastrow

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, August 15, 2019

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing on Thursday, August 15, 2019, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL/RURAL
BUSINESS**

R4170A-19 – Ron Zimmerman/Delores Zimmerman Trust Property: Create a 2-acre A-2 zone on **South Farmington Road** from PIN 008-0715-2434-001 (15 Acres) in the Town of Farmington. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATION

CU1999-19 – Ron Zimmerman/Delores Zimmerman Trust Property: Conditional use for storage of non-farm equipment in a proposed A-2 zone on **South Farmington Road**, Town of Farmington, on PIN 008-0715-2434-001 (15 Acres). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4171A-19 – Laura L Jacobson/Charlie Oestreich Trust Property: Create a new 1-acre building site on **Seavert Lane** from PIN 002-0714-2831-003 (28.226 Acres). The site is in the Town of Aztalan, and the request is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4174A-19 – Laura L Jacobson/Charlie Oestreich Trust Property: Enlarge an existing A-3 zone at **W6380 Seavert Lane** by 1 acre, part of PINs 002-0714-2831-003 (28.226 Acres) and 002-0714-2832-000 (29.674 Acres). The site is in the Town of Aztalan, and the request is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4172A-19 – Philip E Hack: Create a new 2-acre building site on **County Road D** in the Town of Hebron from part of PIN 010-0515-0234-002 (4.492 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4173A-19 – Thomas W Hooper: Create a 2.98-acre building site on **Pine Drive** from part of PIN 024-0516-1144-000 (40 Acres) in the Town of Palmyra. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATIONS

CU2000-19 – Jeff Foerster: Modify the original conditional use issued for planting of nursery stock in order to allow a new 6,000 square foot shed in the existing A-2 zone. The site is at **W7464 Koshkonong Mounds Road**, Town of Koshkonong on PIN 016-0513-2443-001 (10.456 Acres). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU2001-19 – Terry & Patricia Zoller: Conditional use to allow an extensive on-site storage structure of 1,080 square feet, over 15 feet in height in a Residential R-2 zone. The site is at **N7493 Switzke Road**, Town of Watertown, on PIN 032-0815-3332-007 (1.385 Acres). This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

RESOLUTION NO. 2019-_____

Approving bid for Courthouse elevator modernization and improvement

Executive Summary

The Central Services Department solicited bids from vendors to perform modernization and improvements to the Courthouse elevator. Two vendors responded to the County's request for proposals: MET Total Elevator Solutions for \$178,837 and Kone, Inc. for \$160,800. After reviewing these bids, the Building and Grounds Committee determined that Kone, Inc. is the lowest responsible bidder. This resolution authorizes Jefferson County to enter into a contract with Kone, Inc. for the modernization and improvement of the Courthouse elevator. The Building and Grounds Committee considered this resolution at its meeting on August 7, 2019, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Courthouse elevator is in need of modernization and improvement, and

WHEREAS, sealed bids were submitted pursuant to a Request for Proposals and opened on July 31, 2019, with the following results:

<u>Company</u>	<u>Price</u>
MET Total Elevator Solutions	\$178,837
Kone, Inc.	\$160,800

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is hereby authorized to enter into a contract with Kone, Inc. for the modernization and improvement of the Courthouse elevator at a cost not to exceed \$160,800.

Fiscal Note: This cost of this project will be up to \$160,800 which has been included in the Central Services budget for 2019.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Referred By
Building and Grounds Committee

08-13-2019

REVIEWED: County Administrator: BW; Corporation Counsel: JBL, Finance Director: MAD

RESOLUTION NO. 2019-__

Creation of the 2020 Jefferson County Complete Count Committee

Executive Summary

The U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population which provides an historic opportunity to help shape the foundation of our society and play an active role in American democracy. Jefferson County is committed to ensuring that every Jefferson County resident is counted by creating a Complete Count Committee which is a volunteer group of community leaders that will play a key role to educate and motivate residents to participate in the 2020 Census. This resolution demonstrates the commitment of Jefferson County to partnering with the U.S. Census Bureau in participating in the 2020 census and creates a Complete Count Committee to help ensure that every Jefferson County resident is counted. The Executive Committee considered this resolution at its meeting on July 31st, 2019, and recommended forwarding to the County Board for approval.

WHEREAS, the U.S. Census Bureau is required by the United States Constitution to conduct a count of all persons, and

WHEREAS, census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for an accurate and fair redistricting of state legislative seats, county and city councils, and voting districts, and

WHEREAS, information from the 2020 Census is a vital tool for economic development and increased employment, and

WHEREAS, the Census count requires extensive work, and the Census Bureau requires partners at the state and local level to insure a complete and accurate count, and

WHEREAS, the Jefferson County Complete Count Committee will bring together a cross section of community members who will utilize their local knowledge and expertise to reach out to all persons of our community, and

WHEREAS, the Jefferson County Complete Count Committee will work with the Census Bureau and the State of Wisconsin to strive for an accurate count.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby creates a Complete Count Committee to help ensure that every Jefferson County resident is counted in the 2020 census, with membership of the Committee consisting of at least 9 members but not more than 15 members, appointed by the County Board Chair, which shall include some or all representation from: heads of community organizations; heads of business associations; heads of the public school systems; members of socially or economically disadvantaged populations; heads of relevant government agencies and departments, and any other representation which the Chair determines will further the mission of the Complete Count

Committee. Members will receive mileage and no per diem for serving on this committee.

BE IT FURTHER RESOLVED that Jefferson County is committed to partnering with the U.S. Census Bureau and the State of Wisconsin in participating in the 2020 census and will:

1. Support the goals and ideals for the 2020 Census and will disseminate 2020 Census information.
2. Encourage all County residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation.
3. Provide Census advocates to speak to County and Community Organizations.
4. Support census takers as they help our County complete an accurate count.
5. Strive to achieve a complete and accurate count of all persons within our borders.

Fiscal Note: The fiscal impact of creating the Jefferson County Complete Count Committee will be determined based on the number of meetings required.

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____ Vacant: _____

Referred By:
Executive Committee

08-13-2019

REVIEWED: County Administrator: BW; Corporation Counsel: JBW; Finance Director: MSD

RESOLUTION NO. 2019-__

Creating the Jefferson County Condemnation Commission

Executive Summary

Eminent Domain, also referred to as condemnation authority, is the power of local, state and federal governments to compel a private property owner to sell property to the government for public use as long as the owner is paid just compensation. As part of the condemnation procedure, Wisconsin Statute section 32.08(1) requires the creation of a Condemnation Commission consisting of six commissioners. Each commissioner must be a resident of Jefferson County or of an adjoining county in the same Jefferson County judicial circuit prior to appointment and remain so during the term of office. This resolution creates the statutorily required Condemnation Commission for Jefferson County. The Executive Committee considered this resolution at its meeting on July 31st, 2019, and recommended forwarding to the County Board for approval.

WHEREAS, Chapter 32 of the Wisconsin Statutes requires the Circuit Court of every Wisconsin County to appoint members to the County Condemnation Commission, and

WHEREAS, there is currently no Condemnation Commission for Jefferson County, and

WHEREAS, Section 32.08(4) of Wisconsin Statutes provides that the condemnation commissioners shall be paid an hourly rate established by the County Board, and

WHEREAS, the Jefferson County Circuit Court is proposing an hourly rate for commissioners to be \$100 per hour when attending condemnation commission hearings and viewing property, and \$70 per hour for reviewing cases, preparing decisions, and performing other required duties, and

WHEREAS, Section 32.08(4) provides that all commission compensation and expenses shall be approved by the circuit court.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Condemnation Commission is hereby created and the hourly rate for commissioners shall be \$100 per hour when attending condemnation commission hearings and viewing property, and \$70 per hour for reviewing cases, preparing decisions, and performing other required duties.

Fiscal Note: The fiscal impact of creating the Jefferson County Condemnation Commission will be determined based on the number of local governments using condemnation authority in Jefferson County.

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____ Vacant: _____

Referred By:
Executive Committee

08-13-2019

REVIEWED: County Administrator: [Signature]; Corporation Counsel: [Signature]; Finance Director: [Signature]

RESOLUTION NO. 2019-____

Disallowing Claim of Valerie Westenberg

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. On July 11, 2019, the Finance Committee considered this resolution and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Claim Filed</u>	<u>Description</u>	<u>Alleged Damages</u>
Valerie Westenberg	6/17/19	6/18/19	Valerie Westenberg's vehicle was damaged while traveling on HWY Y in Johnson Creek, WI. Ms. Westenberg alleges that her vehicle was damaged by a rock that was thrown out of a county mower during maintenance operations.	\$1,126.00

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ayes ___ Noes ___ Abstain ___ Absent ___ Vacant ___.

Referred By
Finance Committee

08-13-2019

REVIEWED: County Administrator: BW, Corporation Counsel: DBW; Finance Director: MAS

RESOLUTION NO. 2019-____

Disallowing Claim of Kim Buckley

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. On July 11, 2019, the Finance Committee considered this resolution and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Claim Filed</u>	<u>Description</u>	<u>Alleged Damages</u>
Kim Buckley	5/30/19	6/12/19	Kim Buckley's vehicle was damaged while traveling on HWY 89 toward Waterloo, WI. Ms. Buckley alleges that her vehicle was damaged by a rock that was thrown out of a county mower during maintenance operations.	\$379.99

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ayes ___ Noes ___ Abstain ___ Absent ___ Vacant ___.

Referred By
Finance Committee

08-13-2019

REVIEWED: County Administrator: BW, Corporation Counsel: JBL; Finance Director: MB

PROCLAMATION NO. 2019- _____

Proclaiming the Month of August as Child Support Awareness Month in Jefferson County

Executive Summary

Research shows that a child’s well-being, economic security and success in life are improved when the child has a legal father and the financial support of both parents. Wisconsin Child Support agencies provide services to the public such as ensuring that children have a legal father designated on their birth certificates and that children have the financial support needed to grow and thrive. County Child Support agencies recognize the importance of providing services to both parents which helps them financially support their children and encourages involvement in their children’s lives. Wisconsin child support agencies collected over \$772 million in 2018 and ranked fourth nationally in the collection of child support in 2018. This proclamation proclaims the month of August as child support awareness month in Jefferson County and recognizes that August is also National Child Support Awareness Month. The Finance Committee considered this proclamation at its meeting on July 11, 2019 and recommended forwarding to the County Board for approval.

WHEREAS, the State of Wisconsin recognizes children as its greatest resource, and

WHEREAS, children’s well-being, economic security and success in life are enhanced by parents who provide financial and emotional support, and

WHEREAS, Wisconsin’s Child Support program ensures that parents take responsibility for the care and well-being of their children, supports the involvement of parents in their children’s lives, and provides services to both custodial and noncustodial parents, and

WHEREAS, child support agencies in Wisconsin collected more than \$772 million in child support in 2018, and

WHEREAS, sustaining the Child Support Program is an effective investment in Wisconsin’s future because the Child Support program increases self-sufficiency, reduces child poverty and has a positive effect on children’s well-being, and

WHEREAS, increased public awareness of the importance of providing children with the support they need and the services offered by the Child Support program through county and tribal-child support agencies benefits Wisconsin’s children and families.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of August, 2019, as Child Support Awareness Month in Jefferson County and commends this observance to all citizens.

Fiscal Note: This resolution has no fiscal impact.

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____ Vacant: _____

Referred By:
Finance Committee

8-13-19

REVIEWED: County Administrator: BLW, Corporation Counsel: DBL, Finance Director: MAD

RESOLUTION NO. 2019-___

Accepting bid from Energy Services, Inc. to manage the Wisconsin Home Energy Assistance Program

Executive Summary

The Jefferson County Human Services Department manages the Wisconsin Home Energy Assistance Program and contracts with Energy Services, Inc. to administer this program. On May 20, 2019, the Jefferson County Human Services Department published a Request for Proposals seeking bids to manage the Wisconsin Home Energy Assistance Program after the existing contract with Energy Services, Inc. ends on September 30, 2019. The current contractor, Energy Services, Inc., was the only vendor to submit a bid in response to the Request for Proposals. This resolution accepts the bid from Energy Services, Inc. to manage the Wisconsin Home Energy Assistance Program and authorizes the Human Services Department to enter into a contract with Energy Services, Inc. in the amount of \$118,748 commencing on October 1, 2019, and ending on September 30, 2020, with the option for annual renewals for up to three years. The Human Services Board considered this resolution at its meeting on July 9, 2019, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Energy Services, Inc. has managed the Wisconsin Home Energy Assistance Program for Jefferson County since 1999, and

WHEREAS, Energy Services, Inc. has managed the Wisconsin Home Energy Assistance Program for at least twenty-two other counties, and

WHEREAS, Energy Services, Inc. has the staff and qualifications to continue to manage the Wisconsin Home Energy Assistance Program for Jefferson County, and

WHEREAS, Energy Services, Inc. provided a cost proposal to manage the Wisconsin Home Energy Assistance Program for an estimated \$118,748 starting October 1, 2019, and ending September 30, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts the bid from Energy Services, Inc. to manage the Wisconsin Home Energy Assistance Program and authorizes the Human Services Department to enter into a contract with Energy Services, Inc. in the amount of \$118,748 commencing on October 1, 2019 and ending on September 30, 2020, with the option for annual renewals for up to three years.

Fiscal Note: All payments made to Energy Services, Inc. for managing the Wisconsin Home Energy Assistance Program will be reimbursed to Jefferson County by the State of Wisconsin Department of Administration. Revenue and expenditures associated with this program have been accounted for in the Human Services budget.

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____ Vacant: _____

Referred By:
Human Services Board

08-13-19

REVIEWED: County Administrator: BW; Corporation Counsel: DBW; Finance Director: MSP

RESOLUTION NO. 2019-__

Authorizing a Cooperative Agreement between the Wisconsin Department of Natural Resources and Jefferson County

Executive Summary

The Jefferson County Parks Department is working with the Wisconsin Department of Natural Resources to construct a handicap accessible access point to the Bark River and Rome Pond Wildlife Area. The project will include an ADA accessible canoe/kayak launch and additional parking for access off of County Highway E at the Bark River in the Town of Sullivan. The purpose of this project is to increase access to the DNR Wildlife Area for hunters and fisherman in accordance with the Wisconsin Department of Natural Resource's master plan. This resolution will authorize Jefferson County to enter into a cooperative agreement with the Wisconsin Department of Natural Resources to increase access to the DNR Wildlife Areas for hunters and fisherman on the Bark River and Rome Pond in accordance with the Wisconsin Department of Natural Resources master plan. Entering into a cooperative agreement with the Wisconsin Department of Natural Resources will provide up to \$13,380 of federal grant funds as reimbursement to Jefferson County. The Parks Committee considered this resolution at its meeting on August 5th and the Finance Committee considered this resolution at its meeting on August 8th, 2019. Both committees recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, this Cooperative Agreement between the State of Wisconsin Department of Natural Resources (WDNR) and Jefferson County (COUNTY), entered into under authority of Wisconsin Statutes s. 23.09(2)(h), is intended to establish collaboration and provide funding solely for completion of the project, and

WHEREAS, the primary purpose of the project is to provide additional access to the Bark River and Rome Pond Wildlife Area for hunting and fishing in accordance with the Wisconsin Department of Natural Resources master plan in addition to increasing opportunities for canoe recreation, and

WHEREAS, work will be performed by contracted vendors, DNR staff, Jefferson County staff, and Adopt-A-Wildlife-Area volunteers, and

WHEREAS, the Agreement is effective upon signing and execution and remains in effect through the term of the public access easement, and

WHEREAS, The Wisconsin Department of Natural Resources shall provide payments to Jefferson County upon completion of the project to the satisfaction of the Wisconsin Department of Natural Resources.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to enter into a cooperative agreement on behalf of Jefferson County with the Wisconsin Department of Natural Resources for construction of an ADA accessible canoe/kayak launch which includes additional parking for access off of County Highway E at the Bark River in the Town of Sullivan.

BE IT FURTHER RESOLVED, that Jefferson County will provide labor and materials for the project with expected reimbursement by the Wisconsin Department of Natural Resources in the amount of \$13,380.

Fiscal Note: Jefferson County will provide labor for this project which has been previously budgeted and will not exceed the reimbursed amount of \$13,380. No budget adjustment is required.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested By:
Parks Committee and Finance Committee

8-13-19

REVIEWED: Administrator Bl; Corporation Counsel DBL; Finance Director ADP

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on July 18, 2019 as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R4158A-19, R4166A-19, R4167A-19,
R4168A-19 and R4169A-19**

DATED THIS 22nd DAY OF July, 2019

Blane Poulson, Secretary

**THE PRIOR MONTH'S AMENDMENTS, R4149A-19, R4154A-19,
R4157A-19, R4160A-19, R4161A-19, R4162A-19, R4163A-19, R4164A-
19 AND R4165A-19
ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD,
SUBJECT TO WIS. STATS. 59.69(5)**

ORDINANCE NO. _____

Amending Official Zoning Maps

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4158A-19, R4166A-19, R4167A-19, R4168A-19 and R4169A-19 were referred to the Jefferson County Planning and Zoning Committee for public hearing on July 18, 2019, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone to create two, 2-acre building sites **near N5185 County Road P** from part of PIN 006-0716-3121-000 (34.8 Acres) in the Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of suitable soil tests and approval and recording of a final certified survey for the lots. R4166A-19 – Anfang Properties LLC

Create a 5-acre farm consolidation lot around the home and buildings at **W7091 County Road J** from part of PIN 014-0614-1912-000 (39.78 Acres) in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4167A-19 – Michael Fornecker/Edward V Fornecker Trust Property

Create a 1-acre farm consolidation lot around the home and buildings at **W8731 Advent Rd** in the Town of Oakland from part of PIN 022-0613-3331-009 (9.36 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4168A-19 – Michael Larson/Milo Larson Trust Property

FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-1, EXCLUSIVE AGRICULTURAL

Rezone PIN 016-0513-3442-002 (0.47 Acre) to A-1 to add it to adjoining A-1 zoned property. The site is in the Town of Koshkonong, near **N278 Pottawatom Trail**. This is in accordance with Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance. R4158A-19 – Mark A Meyer

**FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL
AND RURAL BUSINESS**

Create a 1-acre A-2 zone from part of PIN 022-0613-1324-000 (13.618 Acres) at **N3888 Scheppert Rd**, in the Town of Oakland. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and approval and recording of a final certified survey map for the lot. R4169A-19 – Mark Marsh

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____ Vacant: _____

Referred By:
Planning and Zoning Committee

08-13-19

REVIEWED: County Administrator: BW; Corporation Counsel: JBW; Finance Director: MSB

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

APPOINTMENTS BY COUNTY ADMINISTRATOR

By virtue of the authority vested in me under Section 59.18 (2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

- a. Lyle Wuestenberg, Johnson Creek, WI, to the Sheriff's Civil Service Commission to fill the unexpired term of Lee Leverton ending January 1, 2023.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____