

AGENDA

JEFFERSON COUNTY BOARD MEETING

TUESDAY October 8, 2019 7:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
 2. **ROLL CALL BY COUNTY CLERK**
 3. **PLEDGE OF ALLEGIANCE**
 4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
 5. **APPROVAL OF THE AGENDA**
 6. **APPROVAL OF SEPTEMBER 10, 2019 MEETING MINUTES**
 7. **COMMUNICATIONS**
 - a. Report – Net New Construction 2019 (Page 1)
 - b. Report – 2019 County Apportionment (Page 2-4)
 - c. Treasurer’s Report (Addendum)
 - d. Retirement Recognition
 - e. Zoning Committee – Notice of Public Hearing, October 17, 2019 (Page 5-6)
 8. **PUBLIC COMMENT**
 9. **SPECIAL ORDER OF BUSINESS**
 - a. Presentation of the 2020 Recommended Budget
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **FINANCE COMMITTEE**
 - a. Resolution – Entering into a Contract for Auditing Services (Page 7)
 11. **PARKS COMMITTEE**
 - a. Resolution – Authorizing County Conservation Aids Grant Application (Page 8-9)
 - b. Resolution – Accepting bid for Interurban Trail Fencing (Addendum)
 12. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 10)
 - b. Ordinance – Amending Official Zoning Map (Page 11-12)
 13. **PUBLIC COMMENT** (General)
 14. **ANNOUNCEMENTS**
 15. **ADJOURN**

NEXT COUNTY BOARD MEETINGS

October 22, 2019
7:00 P.M. – RM 205

NET NEW CONSTRUCTION 2019

COMUN CODE	MUNICIPALITY	2018 EQUALIZED VALUE	2019 NET NEW CONSTRUCTION	PERCENT
28002	TOWN OF AZTALAN	141,649,900	457,000	0.32%
28004	TOWN OF COLD SPRING	77,293,300	178,100	0.23%
28006	TOWN OF CONCORD	190,784,800	1,935,300	1.01%
28008	TOWN OF FARMINGTON	138,182,600	839,500	0.61%
28010	TOWN OF HEBRON	107,093,300	707,900	0.66%
28012	TOWN OF IXONIA	488,916,100	6,706,600	1.37%
28014	TOWN OF JEFFERSON	199,741,700	3,909,700	1.96%
28016	TOWN OF KOSHKONONG	399,888,900	3,518,900	0.88%
28018	TOWN OF LAKE MILLS	339,075,700	9,724,600	2.87%
28020	TOWN OF MILFORD	110,856,000	1,025,900	0.93%
28022	TOWN OF OAKLAND	380,193,500	5,322,700	1.40%
28024	TOWN OF PALMYRA	205,497,900	4,409,400	2.15%
28026	TOWN OF SULLIVAN	203,176,600	1,908,500	0.94%
28028	TOWN OF SUMNER	123,257,000	1,680,500	1.36%
28030	TOWN OF WATERLOO	92,649,100	1,356,800	1.46%
28032	TOWN OF WATERTOWN	194,042,900	2,649,800	1.37%
28111	VILLAGE OF CAMBRIDGE *	6,374,700	0	0.00%
28141	VILLAGE OF JOHNSON CREEK	352,511,200	6,259,800	1.78%
28146	VILLAGE OF LAC LA BELLE *	414,100	0	0.00%
28171	VILLAGE OF PALMYRA	126,791,500	540,900	0.43%
28181	VILLAGE OF SULLIVAN	47,138,200	540,200	1.15%
28226	CITY OF FORT ATKINSON	936,226,400	12,805,500	1.37%
28241	CITY OF JEFFERSON	535,314,100	3,641,300	0.68%
28246	CITY OF LAKE MILLS	565,307,400	7,129,100	1.26%
28290	CITY OF WATERLOO	223,514,400	2,896,600	1.30%
28291	CITY OF WATERTOWN *	994,829,800	14,392,300	1.45%
28292	CITY OF WHITEWATER *	79,486,600	1,889,700	2.38%
28999	COUNTY OF JEFFERSON	7,260,207,700	96,426,600	1.33%

* Split districts are summed at the end of the report

TID303WI

Report Used for Apportionment of County Levy

Date: 08/09/2019

JEFFERSON County

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2019 County Apportionment

District	Equalized Value Reduced by TID Value Increment	% to Total
Aztalan	152,625,300	.020727954
Cold Spring	81,130,200	.011018246
Concord	204,098,500	.027718500
Farmington	144,133,600	.019574701
Hebron	115,479,200	.015683164
Ixonia	523,708,100	.071124496
Jefferson	218,791,000	.029713880
Koshkonong	428,515,200	.058196403
Lake Mills	352,996,700	.047940279
Milford	125,696,300	.017070742
Oakland	411,540,300	.055891052
Palmyra	222,412,100	.030205659
Sullivan	217,793,100	.029578356
Sumner	128,222,400	.017413810
Waterloo	95,101,800	.012915721
Watertown	208,046,100	.028254621
Town Total	3,630,289,900	.493027585
Cambridge	6,423,000	.000872304
Johnson Creek	241,756,500	.032832811
Lac La Belle	415,000	.000056361
Palmyra	120,297,000	.016337466
Sullivan	49,843,500	.006769217
Village Total	418,735,000	.056868160
Fort Atkinson	944,362,000	.128253260
Jefferson	541,643,000	.073560225
Lake Mills	560,302,900	.076094415

JEFFERSON County

2019 County Apportionment

District	Equalized Value Reduced by TID Value Increment	% to Total
Waterloo	227,226,100	.030859446
Watertown	985,361,900	.133821433
Whitewater	55,338,400	.007515476
City Total	3,314,234,300	.450104255
County Total	7,363,259,200	1.000000000

District	TID Value Increments			Current Value	Increment
	TID #	YEAR	Base Value		
V . Johnson Creek	002	1994	11,378,800	78,644,000	67,265,200
V . Johnson Creek	003	1995	701,400	64,386,600	63,685,200
V . Palmyra	003	2006	442,200	9,976,000	9,533,800
C . Fort Atkinson	006	2000	1,135,400	6,780,500	5,645,100
C . Fort Atkinson	007	2000	11,587,900	29,044,000	17,456,100
C . Fort Atkinson	008	2009	28,584,200	55,421,600	26,837,400
C . Jefferson	004	2000	0	1,626,800	1,626,800
C . Jefferson	005	2001	21,437,300	32,552,600	11,115,300
C . Jefferson	006	2009	0	7,673,200	7,673,200
C . Jefferson	007	2012	18,200	10,370,900	10,352,700
C . Jefferson	008	2015	873,200	1,596,200	723,000
C . Lake Mills	002	1998	11,445,700	30,196,300	18,750,600
C . Lake Mills	003	2006	6,993,800	11,551,200	4,557,400
C . Lake Mills	004	2006	8,565,400	25,673,200	17,107,800
C . Lake Mills	005	2014	5,932,900	4,367,000	*
C . Lake Mills	006	2014	3,312,200	3,150,600	*
C . Waterloo	002	2011	7,158,000	9,300,700	2,142,700
C . Waterloo	003	2012	1,583,100	5,311,000	3,727,900

TID303WI

Report Used for Apportionment of County Levy

Date: 08/09/2019

JEFFERSON County

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2019 County Apportionment

District	TID Value Increments			Current Value	Increment
	TID #	YEAR	Base Value		
C . Waterloo	004	2014	2,320,100	3,402,600	1,082,500
C . Watertown	004	2005	1,047,600	36,776,800	35,729,200
C . Watertown	005	2005	39,631,000	61,476,100	21,845,100
C . Watertown	006	2005	225,800	3,424,100	3,198,300
C . Watertown	007	2016	42,443,600	44,816,000	2,372,400
C . Whitewater	004	1990	968,200	30,932,400	29,964,200
C . Whitewater	005	2007	14,500	13,900	*
C . Whitewater	008	2007	503,700	575,100	71,400

* THIS DISTRICT HAS A ZERO OR NEGATIVE INCREMENT, NO INCREMENT SHOWN

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; George Jaeckel, Vice-Chair; Blane Poulson, Secretary; Matt Foelker and Lloyd Zastrow

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, October 17, 2019

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing on October 17, 2019, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM INDUSTRIAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

R4180A-19 – John & Michelle Mehring: Rezone 0.186 acre of PIN 024-0516-3342-001 (18.46 Acres) at **N252 County Road H** in the Town of Palmyra. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATION

CU2003-19 – John & Michelle Mehring: Conditional use to allow a residence in a proposed A-2 zone at **N252 County Road H** on PIN 024-0516-3342-001 (1.46 Acres) in the Town of Palmyra. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4181A-19 – Ronald Zimmerman/Delores Zimmerman Trust: Create a 3-acre lot around the home and buildings at **N5739 County Road P** from part of PIN 008-0715-2443-000 (40 Acres) in the Town of Farmington. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4182A-19 – Kathy Zimmerman/Jamey & Jenny Butteris Property: Create a 1.3-acre lot on PIN 032-0815-2133-001 (21.11 Acres) along **Airport Road** in the Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4183A-19 – Robert Burns/Anita Burns Trust Property: Create a 2-acre building site along **Old 26 Road** in the Town of Koshkonong from PIN 016-0514-1941-000 (27.27 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE ZONE

R4184A-19 – Robert Burns/Anita Burns Trust Property: Rezone approximately 20 acres of PIN 016-0514-1941-000 (27.27 Acres) near **Old 26 Road** in the Town of Koshkonong to Natural Resource. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4185A-19 – Robert Burns/Anita Burns Trust Property: Create a 4-acre building site from part of PIN 016-0514-1944-000 (52.804 Acres) along **State Road 26** in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE ZONE

R4186A-19 – Robert Burns/Anita Burns Trust Property: Rezone approximately 12 acres of PINs 016-0514-1941-000 (27.27 Acres) and 016-0514-1944-000 (52.804 Acres) in the Town of Koshkonong to Natural Resource. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

FROM N, NATURAL RESOURCE TO C, COMMUNITY

R4187A-19 – Chandler White: Create a 1.454-acre Community zone at **N7008 Rock Lake Rd**, Town of Lake Mills on PIN 018-0713-0233-030 (1.454 Acres). This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATION

CU2004-19 – Chandler White: Conditional use to allow a lawn care/landscaping business in the proposed Community zone at **N7008 Rock Lake Rd**, Town of Lake Mills, on PIN 018-0713-0233-030 (1.454 Acres). This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

FROM A-T, AGRICULTURAL TRANSITION TO B, BUSINESS

R4188A-19 – Edward & Chrissy Gaggioli: Create a 2.1-acre Business zone at **N416 Twinkling Star Rd** in the Town of Koshkonong from PIN 016-0514-3623-001 (2 Acres). This is in accordance with Sec. 11.04(f)3 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATIONS

CU2009 -19 – Edward & Chrissy Gaggioli: Conditional use to allow an eating/drinking place at **N416 Twinkling Star Rd** in a proposed Business zone, Town of Koshkonong, from PIN 016-0514-3623-001 (2 Acres). This is in accordance with Sec. 11.04(f)3 of the Jefferson County Zoning Ordinance.

CU2005-19 – National Management: Conditional use for personal storage warehousing in an A-2, Agribusiness zone at **N6147 County Road Y**, Town of Farmington, on PIN 008-0715-1833-002 (1.98 Acres) This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU2006-19 – Erik Potter: Conditional for a retail sporting goods business in an existing Industrial zone. The site is in the Town of Koshkonong, on PIN 016-0514-0313-011 (2.36 Acres) at **N2290 Rock River Rd**. This is in accordance with Sec. 11.04(f)4 of the Jefferson County Zoning Ordinance.

CU2007-19 – David Ringelstetter: Conditional use to allow an extensive on-site storage structure in a Residential R-2 zone at **W6240 Front Rd**, Town of Milford, on PIN 020-0714-0913-003 (0.86 Acre). This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

CU2008-19 – Richard Wrensch Trust: Conditional use to allow for an extensive on-site storage structure at **N7126 Erb-Wrensch Ln**, Town of Milford, on PIN 020-0714-0123-001 (1.475 Acres) in a Residential R-2 zone. This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

RESOLUTION NO. 2019-__

Entering into a Contract for Auditing Services

Executive Summary

In 2014, Jefferson County contracted with Sikich LLP, to provide auditing services for the County through 2016. In 2017, the County approved an extension of the contract through 2018. County Administration decided in 2019 to seek Requests for Proposals for Auditing Services for 2019 through 2021 with an optional two year extension through 2023. The Finance Committee, in consultation with Finance Department staff, reviewed the proposals to determine which firm should be awarded the contract based on criteria such as cost, ability to meet the requirements set forth in the Request for Proposals, experience, and audit approach. The Finance Committee considered this resolution at its meeting on September 10th, 2019, and recommended forwarding to the County Board to approve contracting with CliftonLarsonAllen for county auditing services as the lowest responsible bidder.

WHEREAS, Jefferson County is required to obtain annual auditing services from an independent Certified Public Accountant, and

WHEREAS, based on the end of the current contract in 2018 with Sikich, LLP, the County's independent auditor for the last five years, the County requested proposals for county auditing services commencing for fiscal year 2019, and

WHEREAS, proposals were received for up to a five-year term from CliftonLarsenAllen, Sikich LLP, and Wipfli as shown below:

Audit Fees	Wipfli LLP Madison/Eau Claire	Sikich LLP Brookfield	CLA LLP Milwaukee
2019	\$ 37,200	\$ 42,550	\$ 40,000
2020	37,900	44,678	40,800
2021	38,700	46,911	41,600
2022	39,500	49,257	42,400
2023	40,300	51,720	43,200
Total	\$ 193,600	\$ 235,116	\$ 208,000

NOW, THEREFORE, BE IT RESOLVED that the Finance Director is authorized to negotiate a contract with CliftonLarsonAllen at a cost of up to \$208,000.00, and for such number of years up to five as approved by the Finance Committee.

Fiscal Note: The cost of the 2019 Audit Services are currently budgeted in the proposed 2020 budget.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Referred By:
Finance Committee

10-08-19

REVIEWED: County Administrator: ; Corporation Counsel: ; Finance Director: 

RESOLUTION NO. 2019-_____

Authorizing County Conservation Aids Grant Application

Executive Summary

The Wisconsin Department of Natural Resources Fish and Wildlife Management Grant Program was created to assist counties in the improvement of fish and wildlife resources. The program was established by the Wisconsin Legislature in 1965 and provides matching funds for a growing list of county sponsored fish and wildlife habitat projects. The Jefferson County Parks Department is applying for financial assistance through this program to restore sections of degraded forest land at Carlin Weld County Park in Palmyra. Project goals include removing the underbrush as well as selectively removing trees. Due to the lack of native shrubs and plants, this project will also involve seeding and planting native species. The total cost of the project is estimated at \$13,645. This grant application is requesting up to \$4680.00 to be used toward the project which will be in addition to labor provided by county staff and volunteers. Any costs not funded through this grant will be funded through donations held by Jefferson County for the benefit of Carlin Weld County Park. The Parks Committee considered this resolution at its meeting on October 7th, 2019 and recommended forwarding to the County Board for approval.

WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county fish and game projects pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes, and

WHEREAS, this resolution authorizes the Jefferson County Parks Director to submit an application for grant funding in the amount of up to \$4680.00 to be used for the maintenance and improvement of Carlin Weld County Park.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors, that the Parks Director is hereby authorized to act on behalf of Jefferson County to submit a state grant application to the Wisconsin Department of Natural Resources for grant funds in the amount of up to \$4680.00 to be used for the maintenance and improvement of Carlin Weld County Park, which includes the authority to sign documents, and take necessary action to undertake, direct, and complete the approved project.

BE IT FURTHER RESOLVED that the Jefferson County Board does hereby appropriate a matching allocation for such project in an amount of not more than \$4680.00 through labor provided by county staff and volunteers, with any remaining costs being funded through donations held by Jefferson County for the benefit of Carlin Weld County Park.

Fiscal Note: The total cost of this project is estimated at \$13,645 which will be funded through grant funds in the amount of up to \$4680.00, staff and volunteer labor estimated at \$4680.00, with the balance funded through donations held by Jefferson County for the benefit of Carlin Weld County Park, Account No. 12803.485200. The County Board of Supervisors authorizes the Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____ Vacant: _____

Requested By
Parks Committee

10-08-2019

REVIEWED: County Administrator ; Corporation Counsel ; Finance Director 

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on September 19, 2019 as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R4175A-19, R4176A-19, R4177A-19
AND R4178A-19**

DATED THIS 30TH DAY OF SEPTEMBER 2019

Blane Poulson, Secretary

**THE PRIOR MONTH'S AMENDMENTS, R4171A-19, R4172A-19, R4173A-
19 AND R4170A-19 ARE EFFECTIVE UPON PASSAGE BY COUNTY
BOARD, SUBJECT TO WIS. STATS. 59.69(5)**

ORDINANCE NO. 2019-_____

Amending Official Zoning Map

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4175A-19, R4176A-19, R4177A-19 and R4178A-19 were referred to the Jefferson County Planning and Zoning Committee for public hearing on September 19, 2019, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone 0.13 acre of PIN 006-0716-1533-000 (11.952 Acres) and transfer it to the adjoining A-3 zoned property at **N6196 County Road F**. The area to be rezoned is in the Town of Sullivan, at **N6190 County Road F**, from the Daniel & Diane Malone property. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4175A-19 – Richard A Dama/Daniel & Diane Malone Property:

Create a 2.8-acre lot around the home and buildings at **N324 Poeppel Road**, Town of Koshkonong on PIN 016-0514-3213-002 (9.013 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This is conditioned upon approval and recording of a final certified survey for the lot, including extraterritorial plat review if necessary. R4176A-19 – Kathleen Kalvaitis

Create a 2-acre building site on **Sunset Lane** from part of PIN 016-0514-3213-002 (9.013 Acres) in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. R4177A-19 – Kathleen Kalvaitis

R4178A-19 – Steven Paape and Fredrick & Jeanette Huebner Property:

APPROVED WITH CONDITIONS on a motion by Supervisors Jaeckel/Poulso for the request to rezone all of PIN 030-0813-3231-001 (1.81 Acre) owned by Paape, and 0.6 acre from PINs 030-0813-3231-000 (39.19 Acres) and 030-0813-3234-000 (17 Acres) owned by Huebners to create one, 2.4-acre A-3 zone at **N7405 Airport Road** in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. **Motion passed 4-0.**

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

AYES ___ NOES ___ ABSTAIN ___ ABSENT ___ VACANT ___

Referred By:
Planning and Zoning Committee

10-08-19

REVIEWED: County Administrator: ; Corporation Counsel: ; Finance Director: 