



Community Action Coalition for South Central Wisconsin, Inc.

Board Meeting Agenda

Thursday, October 24, 2019

6:00 pm – 8:45 pm

1717 N Stoughton Rd

Madison, WI 53704

Please note: a light meal will be provided from 5:30 – 6:00 PM

Conference Call Dial-In: 1-302-202-1108 * Conference Code: 928301

Board Members

David Ahrens | Jennifer Andrews, Treasurer | Carousel Bayrd | Kathleen Busler | Bernie Gonzalez | Misti Hawn | Jill Johnson | Linda Ketcham | Kirk Lund | Larry Nelson, Vice President | Kelsi Schultz, Secretary | Daniel Sims | Chara Taylor | Sabrina Ware | Samantha Wendt, President

| <u>Time</u> | <u>Item</u> | <u>Owner</u> |
|---------------------------|--|------------------|
| 6:00 – 6:10 PM | Call to Order & Introductions | Samantha Wendt |
| 6:10 – 6:15 PM | Approval of 8/22/19 Minutes (Action Needed) | Kelsi Schultz |
| 6:15 – 6:20 PM | Recommendation of Appointment (Action Needed) <ul style="list-style-type: none">Betty Groenewold (Waukesha Co) | Samantha Wendt |
| 6:20 – 6:45 PM | Finance Committee Report <ul style="list-style-type: none">June, July, August, September Financial Reports (Action Needed)2020 Budget ProcessUpdate on implementation of financial softwareInformational update on the Uplands Project | Jennifer Andrews |
| 6:45 – 6:50 PM | Fundraising Committee Report <ul style="list-style-type: none">Status of Fund Development SpecialistAnnual Appeal | Samantha Wendt |
| 6:50 – 7:05 PM | Personnel Committee Report <ul style="list-style-type: none">Personnel Policy (Action Needed)Org Chart/Staffing Patterns | Kirk Lund |
| 7:05 – 7:30 PM | PP&D Committee Report <ul style="list-style-type: none">CNA Project Plan Board Endorsement (Action Needed)Accept CSBG Application (Action Needed)Complete the CSBG Board Member Monitoring Survey | Daniel Sims |
| 7:30 – 7:40 PM | Program Update <ul style="list-style-type: none">Programs ReportCustomer Satisfaction Report | David Vobora |
| 7:40 – 8:00 PM | President's Report <ul style="list-style-type: none">Accept attorney review of Bylaws (Action Needed)Adhoc Bylaw Committee ReportBoard membership and recruitment updatePostponement of strategic planning sessionBoard Training update | Samantha Wendt |
| 8:00 – 8:45 PM | Closed Session | |
| 8:45 PM | Adjournment | |
| Next Meeting Dates | Thursday, October 24, Dane County, CAC Office Thursday December 12, Jefferson County, Bank of Lake Mills in Watertown | |

Please notify **Samantha Wendt** whether you will be in attendance. She may be reached at **920.390.0844** or by email; samantha@parallelservices.net. If you need an interpreter or other special accommodation, please let her know at least three business days before the meeting.