

**BLUE SPRING LAKE MANAGEMENT DISTRICT  
Board of Commissioners Meeting  
January 11, 2020  
Palmyra Town Hall  
100 Taft St, Palmyra, WI 53156**

**AGENDA  
(All Times Are Approximate)**



**Certification of Compliance with Open Meeting Law**

- 8:00 A.M. Call to Order (Quorum 4) – Roll Call
- 8:05 A.M. Public Comments  
\*Please be advised per Wisconsin State Statute 19.84(2), information will be received from the public.  
\*Please state your name and lot # or address when addressing the public.
- 8:10 A.M. Secretary's Report - Diane Knauer  
Agenda – Approval of agenda for January 11, 2020 Board Meeting  
Minutes - Approval of minutes from November 02, 2019 Annual Meeting  
Minutes – Approval of minutes from December 07, 2019 Board Meeting  
  
Board Policy document discussion  
  
Update on Master Calendar of Actions  
  
Meeting Location Discussion
- 8:20 A.M. Sewer Report - Greg Twelmeyer  
LW Allen recommendations on SCADA computer system and software upgrades and replacement of 4 original panels  
• Discussion and possible action  
  
Report on sewer flow  
  
Status on VisuSewer and alternate proposals for sewer repairs – Mary Jo McMahon  
• Discussion and possible action  
  
Status on new computer and software for sewer system management  
• Discussion and possible action  
  
Status on multiple quotes to replace the 4 original panels that remain in use  
• Discussion and possible action  
  
Update on roof over the panel located near the pumphouse – Dick Natrop

- 9:00 A.M. Dam Report - Jim Olson  
Status of the dam and spillway
- Update on Emergency Action Plan (EAP) and Inspection, Operations and Maintenance Plan (IOM) distribution
- Update on scanning Emergency Action Plan (EAP) and Inspection, Operations and Maintenance Plan (IOM) – Mary Jo McMahon
- Update on DNR inspection of the dam – Jim Olson
- Update on cost of having an engineer do a study to determine if we could strengthen the dam and then safely operate at a higher lake level – Jim Hochman
- Discussion and possible action
- Update on Municipal Dam Grant application to repair/maintain spillway – Jim Olson
- Discussion and possible action
- Approval of Biennial Dam Inspection Report – Board needs to approve
- Discussion and possible action
- 9:15 A.M. Town Report – Weenonah Brattset  
Update on roads
- Update on the Town allowing UTVs and ATVs on Town roads
- Update of red fire number signs maintenance/replacement
- 9:25 A.M. Treasurer’s Report - Greg Bauer  
Bills for approval
- Discussion and possible action
- Bids for next year fireworks – Mary Jo McMahon
- Discussion and possible action
- Update on Horton Insurance to increase coverage and remove old harvesters
- Update on Audit Engagement Letter – usually received in December and signed in January
- Discussion of Auto Pay for sewer charges
- Discussion and possible action
- Quarterly financials update (Quarterly Meetings Only)

- 9:35 A.M.      Operations Report - Dick Natrop  
Update on plaques  
  
Update on fixing the berm caused by power loading at the boat launch  
  
Any further information on Starry Stonewort  
  
Update on red buoy for the Narrows  
  
Update on muskrat trapping
- 9:50 A.M.      Website Report - Diane Knauer  
Current number of residents registered  
  
Website activity  
  
New postings  
  
Discuss recommended improvements, if any
- 10:00 A.M.      Old Business  
Six-month extension of the sewer contract with the Village – Jim Hochman  
(Closed Session if needed)
  - Discussion and possible action  
Update on quotes for next year’s fireworks display – Mary Jo McMahon
  - Discussion and possible action  
Update on Boater’s Safety Course for residents – Roger Igielski
  - Discussion and possible action  
Examine existing job descriptions and Board expectations – (Closed Session if needed) – Jim Hochman
  - Discussion and possible action
- 10:15 A.M.      New Business  
Update on how Pretty Lake uses its lake community area – Roger Igielski
  - Discussion and possible action  
  
Is there generic verbiage that can be used on our agendas to cover votes that were not previously scheduled without breaking open meeting laws – Jim Hochman
  - Discussion and possible action

10:25 A.M. Recommendations for agenda items for next meeting

Future Board Dates - all Board Meetings dates are suggestions and are subject to change

April 18, 2020 – Board Meeting  
May 23, 2020 – Informational Meeting  
June 13, 2020 – Board Meeting  
August 08, 2020 – Board Meeting  
August 29, 2020 – Annual Meeting  
August 29, 2020 – Board Meeting immediately following Annual Meeting  
November 14, 2020 – Board Meeting

10:30 A.M. Notice to proceed to closed session

Pursuant to Wisconsin Statute 19.85 (1) (c), the Board may enter closed session to consider employment, promotion, compensation, or performance evaluation data of employees.

THE BOARD INTENDS TO DISCUSS EMPLOYEE JOB DESCRIPTIONS, BOARD EXPECTATIONS, AND PERFORMANCE EVALUATION DATA.

Pursuant to Wisconsin Statute 19.85 (1) (e), the Board may enter closed session to deliberate or negotiate the sewer contract if competitive or business reasons require closed session.

THE BOARD PLANS TO DISCUSS VILLAGE OF PALMYRA SEWER CONTRACT NEGOTIATIONS.

12:00 P.M. Return to open session if required  
Adjourn

This agenda is subject to modification prior to said meeting pursuant to the Wisconsin Open Meetings Law. Please be advised that the agenda items may be taken in an order other than which appears here.

Members of the Palmyra Town Board may attend the above noticed meeting in order to gather information about a subject over which they have decision-making responsibilities.