

# **Building and Grounds Committee**

## **AGENDA**

Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson, WI 53549

Tuesday, January 7, 2020  
8:30 a.m.

### **Committee Members**

Greg David, Roger Lindl, Laura Payne, Chair, Mary Roberts, Secretary, Jim Schroeder

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the December 4, 2019 Building and Grounds Committee meeting minutes
8. Discussion on Jefferson County Facilities and Implementation Process
9. Discussion and possible action on Authorization to Enter into a Contract with Maas Brothers to Provide Construction Management Services
10. Discussion and Possible Action to enter into a professional service contract to Provide Schematic Design and Mechanical Assessments for the Jefferson County Courthouse and Sheriff's Office and Jail
11. Financial Reports (YTD)
  - a. Central Services
  - b. Management Information Systems (MIS)
12. Discuss future meeting schedule. Next meeting date – February 5, 2020
13. Discuss potential agenda items for the Committee's next meeting
14. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.