

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Tuesday, January 14, 2020 @ 6:00 p.m.

Committee Members: James Braughler, Chair; Kirk Lund; Laura Payne, Secretary; James Schroeder; Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of November 5, 2019, Human Resources Committee Minutes
8. Discussion and approval to terminate participation the State of Wisconsin Deferred Compensation Program
9. Discussion and approval to eliminate a full-time Community Support Program Professional I/II/III position and create a full-time Community Support Program Clinical Coordinator position at Human Services
10. Discussion and approval to reclassify the vacant CCS/YES! Supervisor position to Mental Health Professional position in the Adult Comprehensive Community Services Team at Human Services
11. Establish salaries for the 4-year term, from 2021 – 2024, for the positions of County Clerk, Register of Deeds and Treasurer
12. Discussion and possible action on shared Risk Manager/Safety Officer position and Purchasing Agent position with Dodge County
13. Discussion and update on review of Personnel Policies and the Personnel Ordinance
14. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" for the purpose of discussing labor negotiation strategy to prepare for bargaining with the Labor Association of Wisconsin, Local 102
15. Reconvene into open session for possible action on items discussed in closed session
16. Review of December, 2019 monthly financial reports for Human Resources and Safety
17. Report from Human Resources Director:
 - a. November and December, 2019, monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence requests
 - a. Additional steps, benefits and bonuses provided to employees
18. Set next meeting date and agenda items
19. Adjournment

Next scheduled meetings:
Tuesday, February 11, 2020 at 8:30 a.m.
Tuesday, March 10, 2020 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.