

# **Building and Grounds Committee**

## **AGENDA**

Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson, WI 53549

Thursday, February 6, 2020  
10:00 a.m.

### **Committee Members**

Greg David, Roger Lindl, Laura Payne, Chair, Mary Roberts, Secretary, Jim Schroeder

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the January 7, 2020 Building and Grounds Committee meeting minutes
8. Discussion with Potter Lawson to begin the analysis for the Courthouse and Sheriff Facilities Schematic Design and mechanical systems project
9. Financial Reports (YTD)
  - a. Central Services
  - b. Management Information Systems (MIS)
10. Discuss future meeting schedule. Next meeting date – February 11, 2020
11. Discuss potential agenda items for the Committee's next meeting
12. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.