

**JEFFERSON COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: GAIL SCOTT, ADAM BOLS (Chair), ROBERT DEWOLFE, DONNA HAUGOM, SHERIFF PAUL MILBRATH, SAM LAMURO, PAUL HABLE, DARRYL FALK, NYCOL HABERMAN, CHIEF WES BENISCH, ANGELA SWINEHART, CHIEF KRAIG BIEFELD (Vice-Chair), WARDEN Lt. JOHN SINCLAIR, TYLER KUBICEK, REP. CODY HORLACHER, MICHAEL CLISH, SHANA BEAL, CAPT. TRAVIS MAZE

UW-Extension (Lower level of Workforce Development Center) Room 12  
864 Collins Road, Jefferson WI 53549

**Wednesday, February 19, 2020 at 1:00 p.m.**

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion and approval of the November 6, 2019 Meeting Minutes.
7. Communications
8. Spill Reports
9. Off-site Plans 2020
  - a. Valero Renewable Fuels Company (Update) – Johnson Creek – Sulfuric Acid 153,500 lbs.
  - b. Nasco Education (Update) – Fort Atkinson – Formaldehyde 37% 7,382 lbs., Phenol 90% 6,275 lbs., Sulfuric Acid 2,000 lbs.
  - c. OSI Industries LLC (Update) – Fort Atkinson – Anhydrous Ammonia 69,000 lbs., Sulfuric Acid 13,308 lbs.
  - d. Nestle' Purina (Update) – Jefferson – Sulfuric Acid 47,006 lbs.
  - e. Airgas an Air Liquide Company (Update) – Jefferson – Anhydrous Ammonia 6,500 lbs.
  - f. Topcon Agriculture Americas (Update) – Fort Atkinson – Sulfuric Acid 2,632 lbs.
  - g. Standard Process (Update) – Palmyra – Anhydrous Ammonia 34,707 lbs., Sulfuric Acid 5,790 lbs.
  - h. Eaton Electrical Inc. (Update) – Watertown – Sulfuric Acid 3,104 lbs.
  - i. Reiss Industries LLC (Update) – Watertown – 2,4 Toluene Diisocyanate 46,120 lbs., 2,6 Toluene Diisocyanate 8,560 lbs.
  - j. Watertown Wastewater Treatment (New) – Watertown – this is currently showing up on the planning list but Tier II does not show any EHS over the planning quantity – materials and quantities will need to be verified
  - k. Trek (New) – Waterloo – this is currently showing up on the planning list but Tier II has conflicting numbers regarding if the EHS is over the planning quantity – materials and quantities will need to be verified
  - l. Jefferson County Wide Farm Plan – as of the responses that I have received today we do not currently have any farms that are storing EHS on site. I will be sending out a second mailing to verify.
  - m. AT&T (New) – Watertown – this is showing up on our planning list however the location has a 53098 zip code. I have received confirmation from Dodge County EM that this should be one of their plans. I have contacted WEM office to determine why it is showing up for Jefferson County.
10. Agency Updates
  - a. American Red Cross
  - b. Salvation Army
  - c. South Central WI Healthcare Emergency Readiness Coalition (SCWIHERC)
11. Set Time/Date Next Meeting Tentative – May 20, 2020 at 1:00 p.m., UW-Extension Room 12 or other location to be determined at a later date.
12. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made