

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 202
Jefferson, WI 53549

Monday, March 2, 2020 @ 3:30 p.m.

Committee Members: James Braughler, Chair; Kirk Lund; Laura Payne, Secretary; James Schroeder; Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of February 18, 2020, Human Resources Committee Minutes
8. Discussion and possible action to amend Ordinance No. 2015-30, Establish procedure to set elected official salaries
9. Discussion and possible action to establish salaries for the 4-year term, from 2021 – 2024, for the positions of County Clerk, Register of Deeds and Treasurer
10. Discussion and possible action to recommend a resolution to authorize the number of part-time deputies based on the total hours budgeted and not limited to a specific number of part-time deputies, and to repeal any existing resolution limiting the number of part-time deputies
11. Discussion and update on review of Personnel Policies and the Personnel Ordinance
12. Update on possible shared Risk Manager/Safety Officer and Purchasing Officer positions with Dodge County
13. Report from Human Resources Director:
 - a. January, 2020, monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence requests
 - e. Additional steps, benefits and bonuses provided to employees
14. Set next meeting date and agenda items
15. Adjournment

Next scheduled meetings:
Tuesday, March 17, 2020 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.