

**Jefferson County
Joint Executive and Finance Committee
Agenda**

Date: Thursday, April 16, 2020
Time: 8:30 a.m.

Finance Committee members:

Richard Jones (Chair), Russell Kutz (Secretary), Amy Rinard, George Jaeckel (Vice Chair), Conor Nelan

Executive Committee members:

Amy Rinard (Chair), Jim Braughler (Vice Chair), Steve Nass (Secretary), Jim Mode, Jim Schroeder

Topic: Joint Executive and Finance Committee Meeting
Time: Apr 16, 2020 08:30 AM Central Time (US and Canada)

[Join Zoom Meeting](https://zoom.us/j/200855724)
<https://zoom.us/j/200855724>

Meeting ID: 200 855 724#
Dial by your location: +1 312 626 6799 US (Chicago)

Public Access:
Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Finance Committee minutes for March 10, 2020
6. Approval of Executive Committee minutes for February 25, 2020
7. Approval of the March 10, 2020 and March 19, 2020 County Board Minutes
8. Communications
9. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
10. Discussion and possible action on procedure for Organizational Meeting
11. Discussion and possible action on procedure for County Board Rules
12. Discussion and possible action on Annual Report Process
13. Discussion and possible action on suspension of foreclosure on property tax delinquent properties under Jefferson County's Real Estate Tax Foreclosure Policy
14. Discussion on 2020 projections of budget vs. actual revenues and expenditures
15. Review of the financial statements and department update for February 2020 – Finance Department
16. Review of the financial statements and department update for February 2020 – Treasurer's Office
17. Review of the financial statements and department update for February 2020 – Child Support Office
18. Review of the financial statements and department update for February 2020 – Administration
19. Review of the financial statements and department update for February 2020 – County Board
20. Review of the financial statements and department update for February 2020 – Corporation Counsel
21. Review of the financial statements and department update for February 2020 – County Clerk
22. Review of the financial statements and department update for February 2020 – Clerk of Courts
23. Update on contingency fund balance
24. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
25. Discussion and possible action on Continuity of Operations
26. Discussion and possible action of ratification of County Administrator action taken under the emergency declaration
27. County Administrator Report
28. Set future meeting schedule, next meeting date, and possible agenda items
29. Review of invoices
30. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties

31. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
32. Reconvene in open session for action on closed session items if necessary
33. Adjourn

Next scheduled meetings: Thursday, May 14, 2020 (Regular Meeting)
 Tuesday, June 9, 2020 (Regular Meeting)
 Thursday, July 9, 2020 (Regular Meeting)
 Thursday, August 13, 2020 (Regular Meeting)

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.