

**BLUE SPRING LAKE MANAGEMENT DISTRICT  
Board of Commissioners Meeting  
April 25, 2020  
Via Zoom Video Conferencing  
Meeting ID 529-540-2780 (also the dial in number)  
Password 960428**



**AGENDA  
(All Times Are Approximate)**

**Certification of Compliance with Open Meeting Law**

- 8:00 A.M. Call to Order (Quorum 4) – Roll Call
- 8:05 A.M. Public Comments  
\*Please be advised per Wisconsin State Statute 19.84(2), information will be received from the public.  
\*Please state your name and lot # or address when addressing the public.
- 8:10 A.M. Secretary's Report - Diane Knauer  
Agenda – Approval of agenda for April 18, 2020 Board Meeting  
Minutes - Approval of minutes from January 11, 2020 Board Meeting
- Board Policy document discussion
- Discussion and possible action
- Update on Master Calendar of Actions
- Discussion and possible action
- Update on Annual Meeting Location  
Community Center – Diane Knauer  
St. Mary's Church and insurance – Mary Jo McMahon
- Discussion and possible action
- 8:20 A.M. Sewer Report - Greg Twelmeyer  
Report on sewer flow
- Discussion and possible action
- Status on multiple quotes to replace the 4 original panels that remain in use
- Discussion and possible action
- Update on CMAR report request
- Discussion and possible action
- Status on VisuSewer and alternate proposals for sewer repairs – Mary Jo McMahon
- Discussion and possible action

Update on VisuSewer information copied to thumb drive for use in the sewer maintenance RFQ – Mary Jo McMahon

- Discussion and possible action

Update on roof over the panel located near the pumphouse – Dick Natrop

- Discussion and possible action

9:15 A.M

Dam Report - Jim Olson

Status of the dam and spillway

- Discussion and possible action

Update on raising lake level

- Discussion and possible action

Update on scanning Emergency Action Plan (EAP) and Inspection, Operations and Maintenance Plan (IOM) – Mary Jo McMahon

Update on engineer study to determine if we could strengthen the dam and then safely operate at a higher lake level

- Discussion and possible action

Update on whether electronic signatures are acceptable to the DNR for the petition to raise water level

- Discussion and possible action

Update on committee to petition DNR to raise water level – Greg Bauer

- Discussion and possible action

9:25 A.M.

Town Report – Weenonah Brattset

Update on roads

Update of red fire number signs maintenance/replacement

9:35 A.M.

Treasurer's Report - Greg Bauer

Bills for approval

- Discussion and possible action

Audit update for Informational Meeting

- Discussion and possible action

Budget Summary update for Informational Meeting

- Discussion and possible action

Discussion of Auto Pay for sewer charges

- Discussion and possible action

Quarterly financials update (Quarterly Meetings Only)

- Discussion and possible action

9:45 A.M.

Operations Report - Dick Natrop

Update on plaques

- Discussion and possible action

Update on fixing the berm caused by power loading at the boat launch

- Discussion and possible action

Update on red buoy for the Narrows

- Discussion and possible action

Update on Invasive Species Meeting in Oconomowoc on 01/16/20

- Discussion and possible action

Update on LRB-0471 Lake District Bidding Bill

- Discussion and possible action

▪ Update on Citizens Lake Monitoring

- Discussion and possible action

10:00 A.M.

Website Report - Diane Knauer

Current number of residents registered

Website activity

New postings

Discuss recommended improvements, if any

10:10 A.M.

Old Business

Six-month extension of the sewer contract with the Village – Jim Hochman  
(Closed Session if needed)

- Discussion and possible action

Update on quotes for next year's fireworks display – Mary Jo McMahon

- Discussion and possible action

Update on notification of certificates for Boater's Safety Course for residents – Roger Igielski

- Discussion and possible action

Update on generic language to use on agendas to cover votes that were not previously scheduled without breaking open meeting laws (ex: the vote to authorize the Municipal Dam Grant application) – Jim Hochman

- Discussion and possible action

Examine existing job descriptions and Board expectations – (Closed Session if needed) – Jim Hochman

- Discussion and possible action

10:25 A.M. New Business

Discuss proposed Ski Club ski show dates – May 24 6:00; July 3 6:00; Sept 6 6:00. If approved, will need to be submitted to the Town Board.

- Discussion and possible action

Discuss Independence Day Planning so update can be provided at Informational Meeting

Verify that Friday July 3<sup>rd</sup> will be the date for the ski show

Verify that Friday July 3<sup>rd</sup> will be the date for the fireworks

Verify Saturday July 4<sup>th</sup> will be the date for the parade

Verify the starting time for check in and the start of the parade

Check with Steve Marcus to see if he plans to have a 50/50 raffle and that ski club will announce raffle winner after the trophies on Saturday July 4<sup>th</sup>

Verify that Sunday July 5<sup>th</sup> will be the rain date for the fireworks

Check with Larry Larson to ensure that he will organize the activities

Discuss staging and ending locations

Check with Jim Hochman to see if he will be the announcer for the trophy winners

Verify with Steve Marcus that he will provide and set up the sound system

Determine the Honor Family and who will provide the convertibles

Contact the ice cream vendor

Contact the trophy supplier

Contact participants that are not on the lake – Boy Scouts, American Legion, Fire Department, etc.

Spread the word that we need volunteers for judging

- Discussion and possible action

Discuss Audit so update can be provided at Informational Meeting

- Discussion and possible action

Finalize the Informational Meeting Notice

- Discussion and possible action

Explore if there is a basis for collection of quarterly sewer assessments in advance in the tax bill starting in 12/20 for 2021 – Greg Bauer, Jim Hochman

- Discussion and possible action

10:45 A.M. Recommendations for agenda items for next meeting

Future Board Dates - all Board Meetings dates are suggestions and are subject to change

May 23, 2020 – Informational Meeting

June 13, 2020 – Board Meeting

August 08, 2020 – Board Meeting

August 29, 2020 – Annual Meeting  
August 29, 2020 – Board Meeting immediately following Annual Meeting  
November 14, 2020 – Board Meeting

11:00 A.M. Notice to proceed to closed session

Pursuant to Wisconsin Statute 19.85 (1) (c), the Board may enter closed session to consider employment, promotion, compensation, or performance evaluation data of employees.

THE BOARD INTENDS TO DISCUSS EMPLOYEE JOB DESCRIPTIONS, BOARD EXPECTATIONS, AND PERFORMANCE EVALUATION DATA.

Pursuant to Wisconsin Statute 19.85 (1) (e), the Board may enter closed session to deliberate or negotiate the sewer contract if competitive or business reasons require closed session.

THE BOARD PLANS TO DISCUSS VILLAGE OF PALMYRA SEWER CONTRACT NEGOTIATIONS.

12:00 P.M. Return to open session if required  
Adjourn

This agenda is subject to modification prior to said meeting pursuant to the Wisconsin Open Meetings Law. Please be advised that the agenda items may be taken in an order other than which appears here.

Members of the Palmyra Town Board may attend the above noticed meeting in order to gather information about a subject over which they have decision-making responsibilities.