

**Agenda - Human Resources Committee**  
**Jefferson County Courthouse**  
**311 S Center Ave, Room 205 and Videoconference**  
**Jefferson, WI 53549**

**Tuesday, June 16, 2020 @ 8:30 a.m.**

Join Zoom Meeting: <a href="https://zoom.us/j/99844092381">https://zoom.us/j/99844092381</a> Meeting ID: 998 4409 2381# One tap Mobile: 1-312-626-6799, 998 4409 2381# Dial by your location: 1-301-715-8592
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Committee Members: James Braughler, Chair; Joan Fitzgerald; Laura Payne, Secretary; Brandon White, and Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of May 19, 2020, Human Resources Committee Minutes
8. Discussion and approval of temporary suspension to Attendance, Leave of Absences, Accrued Benefits, and Travel policies
9. Discussion and approval of the Families First Coronavirus Response Act policies
10. Review of May, 2020, monthly financial reports for Human Resources and Safety
11. Report from Human Resources Director:
  - a. May monthly report
  - b. Vacant position requests
  - c. Emergency Help requests
  - d. Leave of Absence requests
  - e. Additional steps, benefits and bonuses provided to employees
12. Set next meeting date and agenda items
13. Adjournment

**Next scheduled meetings:**  
**Tuesday, July 21, 2020 at 8:30 a.m.**  
**Tuesday, August 19, 2020 at 8:30 a.m.**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*