

**Agenda - Human Resources Committee – \*Revised September 11, 2020**

**Jefferson County Courthouse  
311 S Center Ave, Room 205 and Videoconference  
Jefferson, WI 53549**

**Tuesday, September 15, 2020 @ 8:30 a.m.**

Join Zoom Meeting: <https://zoom.us/j/99844092381>

Meeting ID: 998 4409 2381#

One tap Mobile: 1-312-626-6799, 998 4409 2381#

Dial by your location: 1-301-715-8592

Committee Members: James Braughler, Chair; Joan Fitzgerald; Laura Payne, Secretary; Brandon White, and Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of September 1, 2020, Human Resources Committee Minutes
8. Discussion and possible action concerning eligibility for retiree health coverage
9. Discussion and possible action concerning plan design offered under retiree health coverage
10. Discussion and possible action concerning the elimination of two vacant part-time custodian positions at the Sheriff's Office and creation of one full-time County custodian position
11. Discussion and possible action concerning the reclassification of the Communication Supervisor position, the unfunding of a full-time Communication Operator I/II position, and the creation of a full-time Communication Operator III position at the Sheriff's Office
12. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(g), "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved" for the purpose of discussing two employment issues **\*and Wisconsin State Statute Section 19.85 (1)(b), "Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter..."** for the purpose of discussing a Stipulation and Order imposing discipline on one employee of the Sheriff's Office. *Note: For the purpose of this closed session, the Committee will be acting as the Jefferson County Civil Service Grievance Committee.*
13. Reconvene into open session for possible action on items discussed in closed session
14. Set next meeting date and agenda items
15. Adjournment

**Next scheduled meetings:**

**Tuesday, October 20, 2020 at 8:30 a.m.**

**Tuesday, November 17, 2020 at 8:30 a.m.**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*