

AGENDA

*REVISED 11-05-2020

JEFFERSON COUNTY BOARD MEETING

TUESDAY November 10, 2020 7:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

Webinar OR YouTube Livestream

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_N2ghwZR3TQenotKF1KEwmQ

After registering, you will receive a confirmation email containing information about joining the webinar.

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF OCTOBER 27, 2020 MEETING MINUTES**
7. **COMMUNICATIONS**
 - a. Zoning Committee – Notice of Public Hearing, November 19, 2020 (Page 1-2)
 - b. Comprehensive Plan and Farmland Preservation Plan – Notice of Public Hearing, December 8, 2020 (Page 3)
8. **PUBLIC COMMENT**
9. **FINANCE COMMITTEE**
 - a. Amend Recommended 2021 County Budget (w/possible addenda)
 - b. Resolution – Establishing Non-Countywide Levies for Health and Library Services (Page 4)
 - c. Resolution – Establishing Countywide Levy and Fees (Page 5-6)
 - d. *Resolution – Authorizing sale of tax delinquent property to the City of Waterloo
10. **HUMAN SERVICES BOARD**
 - a. Resolution – Authorizing State Human Services Contracts, Consortium Agreements and Professional Service/Care Provider Contracts (Page 7-8)
11. **LAND AND WATER CONSERVATION COMMITTEE**
 - a. Resolution – Authorizing Extension of County Farm Agricultural Lease (Page 9)
12. **PARKS COMMITTEE**
 - a. Ordinance – Amending the Jefferson County Parks Ordinance to authorize the use of park boat launches at Rock River County Park and Cappies Landing outside of normal operating hours for egress purposes (Page 10)
 - b. Resolution – Authorizing County Conservation Aids Grant Application (Page 11-12)
 - c. Resolution – Granting a property access easement across the Glacier River Trail (Page 13-14)

13. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 15)
 - b. Ordinance – Amending Official Zoning Map (Page 16-17)
14. **SPECIAL ORDER OF BUSINESS**
 - a. Introduction to the Jefferson County Comprehensive Plan and Farmland Preservation Plan
15. **APPOINTMENTS BY COUNTY ADMINISTRATOR** (Page 18)
 - a. Art Biermeier to the Bridges Federated Library System Board for a three-year term ending December 31, 2023
 - b. Art Biermeier to the Jefferson County Library Board for a three-year term ending December 31, 2023
 - c. Joseph Naylor to the Veterans Service Commission for a three-year term ending December 11, 2023
 - d. Jim Seidl to the Veterans Service Commission for a three-year term ending December 11, 2023
16. **PUBLIC COMMENT** (General)
17. **ANNOUNCEMENTS**
18. **ADJOURN**

NEXT COUNTY BOARD MEETINGS

**December 8, 2020
7:00 P.M. – RM 205**

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker and Lloyd Zastrow

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, November 19, 2020

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI **OR Via Zoon Videoconference**

YOU MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS:

You are invited to a Zoom meeting.

When: Nov 19, 2020 07:00 PM Central Time (US and Canada)

Register in advance for this meeting:

<https://zoom.us/meeting/register/tJwscemppj8vG9Jh9aGc5U7hraoctQ31DlW8>

After registering, you will receive a confirmation email containing information about joining the meeting.

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing on November 19, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL
BUSINESS**

R4280A-20 – William & Laura Flood: Rezone 1.4 acres of PIN 026-0616-0134-000 (36.486 Ac) at **N4579 Indian Point Rd** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT

CU2054-20 - William & Laura Flood: Conditional use in a proposed A-2 zone to allow for storage of contractor's equipment and materials at **N4579 Indian Point Rd** in the Town of Sullivan, on PIN 026-0616-0134-000 (36.486 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**FROM EXCLUSIVE AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL
RESIDENTIAL**

R4281A-20 – Elton C & Gail M Stroh: Rezone to create a 4.2-acre farm consolidation lot at **W2810 Gopher Hill Rd** in the Town of Watertown from part of PIN 012-0815-0133-000 (40 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATIONS

CU2055-20 – Kurt Chapman/Kristin Kerschensteiner Property: Allow for a conditional home occupation/physical therapy clinic at **W6305 Hoard Rd**, Town of Koshkonong, on PIN 016-0614-3321-001 (14.39 Ac). The site is zoned A-1, Agricultural.

CU2056-20 – Crawfish River Solar LLC: Conditional use to allow for a 75-megawatt alternating current solar electric generation facility in the Town of Jefferson, on PINs 014-0614-0741-000, 014-0614-0744-000, 014-0614-1811-001, 014-0614-1811-000, 014-0614-0832-000, 014-0614-0833-000, 014-0614-0823-000, 014-0614-0822-000, 014-0614-0534-000, 014-0614-0543-000 owned by Anfang Properties LLC; 014-0614-1814-000 owned by Sheila Barnes and the Tyson & Tina Barnes Rev Trust; 014-0614-0844-000, 014-0614-0843-000, 014-0614-0842-001 owned by DJ Schroedl Farms Inc; 014-0614-1812-000, 014-0614-1813-000, 014-0614-1821-000, 014-0514-1823-000, 014-0614-0734-001, 014-0614-0743-001 owned by the James & Adela Koch Trust/Koch Trust; 014-0614-1712-000 and 014-0614-1713-000 owned by Dennis & Helen Stilling; 014-0614-1711-002 owned by Donald Voeltz; 014-0614-0842-000 and 014-0614-0831-000 owned by David and Diana Schroeder. These properties are near County Roads G and J, and US Highway 18, on properties zoned A-1, Exclusive Agricultural.



Jefferson County

PLANNING AND ZONING DEPARTMENT
COURTHOUSE, 311 S. MAIN ST., JEFFERSON, WI 53549
ROOM 201 PHONE 920-674-7130 FAX 920-674-7525

NOTICE OF PUBLIC HEARING

Jefferson County Comprehensive Plan and Farmland Preservation Plan Public Hearing

Please be advised that Jefferson County will be convening a public hearing in regards to the draft versions of the County Comprehensive Plan and Farmland Preservation Plan (Agricultural Preservation and Land Use Plan). The public hearing will be held virtually on Zoom and in-person at the County Board Room (Room 205) of the Jefferson County Courthouse at 311 S. Center Ave, Jefferson on December 8th.

Jefferson County Board of Supervisors Public Hearing

December 8th – 7:00 p.m.

In-Person: Room 205 Jefferson County Courthouse, Webinar

Register in advance to attend via webinar:

https://zoom.us/webinar/register/WN_N2ghwZR3TQenotKF1KEwmQ

After registering, you will receive a confirmation email containing information about joining the webinar.

A decision on the draft plans will not occur on December 8th. The Planning and Zoning Committee and Executive Committee will review the draft plans and provide a recommendation to the County Board of Supervisors on December 30th.

The purpose of this hearing is to gather public comments on the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plans.

Digital versions of each plan are available online at the project website:

https://www.jeffersoncountywi.gov/government/comprehensive_plan_and_farm_preservation_plan.php

Information on these plans, as well as the current plans, are available for review at the Jefferson County Planning and Zoning Department, Room 201 in the Jefferson County Courthouse, during normal business hours. Comments will be accepted at this meeting, or may be submitted to Paul Chellevoid by email (pchellevoid@srfconsulting.com) through November 25th, 2020. For more information regarding this public hearing or the draft plans please contact the Planning and Zoning Department at 920-674-7131.

All interested parties will be heard.

Matt Zangl
Director of Planning and Zoning
Jefferson County

RESOLUTION NO. 2020-_____

Resolution establishing non-countywide levies for health and library services

WHEREAS, the non-countywide budget for 2021 containing total department appropriations and levies is apportioned to the municipalities benefiting from the services furnished, and

BE IT FURTHER RESOLVED that the requirement established by Jefferson County's Fund Balance Policy to retain two months of current year budgeted expenditures in the Health Department's Fund Balance is hereby suspended for the 2021 budget year, and that the Health Department's Ending Fund Balance shall not be budgeted at an amount less than one month of the current year's budgeted expenditures;

NOW, THEREFORE BE IT RESOLVED that the sums listed below be levied upon all property in Jefferson County that is taxable for the purpose listed:

Health Department	\$ 873,847
Library Services	\$ 1,155,430

BE IT FURTHER RESOLVED that the above amounts be apportioned to equalized values as established by the State Department of Revenue.

Fiscal Note: The Health mill rate is \$.1292; and the Library mill rate is \$.2974 per \$1,000 of equalized value. In 2020, the Health mill rate was \$.1345 and the library mill rate was \$.3234, for decreases of \$.0052 and \$.0260 in the Health and Library mill rates, respectively.

Ayes:_____ Noes:_____ Abstain:_____ Absent:_____ Vacant:_____

Referred By:
Finance Committee

11-10-2020

REVIEWED: County Administrator: ; Corporation Counsel: ; Finance Director: 

RESOLUTION NO. 2020-_____

Resolution establishing countywide levy and fees

WHEREAS, the proposed 2021 County Budget was submitted to the Board by the County Administrator on October 13, 2020, and

WHEREAS, the proposed 2021 County Budget was the subject of a public hearing on October 27, 2020, and

WHEREAS, the Board has considered all amendments,

NOW, THEREFORE, BE IT RESOLVED that the authorized positions, the total appropriation for each governmental function as shown below, Fund Balance application and assignments in the Recommended Budget book, and the levy contained in the countywide portion of the 2021 Budget, be levied as a county tax to be raised on the 2020 tax roll as follows:

	<u>Subject to levy limit</u>	<u>Library levy</u>	<u>Total apportioned levy</u>
Countywide levy	\$ 29,051,683	\$ -	\$ 29,051,683
Noncountywide levy (previously approved)			
Health	873,847	-	873,847
Library	<u>-</u>	<u>1,155,430</u>	<u>1,155,430</u>
 Total	 <u>\$ 29,925,530</u>	 <u>\$ 1,155,430</u>	 <u>\$ 31,080,960</u>

BE IT FURTHER RESOLVED that the above amount be apportioned according to equalized values established by the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED that the fee schedule for various licenses, permits and services used to establish revenue amounts in the budget are hereby approved.

Category	General Fund	Health Dept	Human Services	Debt Service	Capital Projects	Highway Dept	MIS Dept	Fleet Management	Total
Expenditures									
General Government	\$ 11,196,373	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,612,767	\$ 37,500	\$ 12,846,640
Public Safety	15,673,429	-	-	-	-	-	-	-	15,673,429
Health and Human Services	1,342,614	1,561,591	27,317,092	-	-	-	-	-	30,221,297
Public Works	281,731	-	-	-	-	5,993,255	-	-	6,274,986
Culture, Recreation, and Ed	3,910,800	-	-	-	-	-	-	-	3,910,800
Conservation and Development	1,571,209	-	-	-	-	-	-	-	1,571,209
Capital Items and Projects	1,622,036	-	133,292	-	-	6,420,000	122,500	189,000	8,486,828
Debt Service--Principal	-	-	-	1,065,000	-	-	-	-	1,065,000
Debt Service--Interest	-	-	-	575,318	-	-	-	-	575,318
Total Expenditures	35,598,192	1,561,591	27,450,384	1,640,318	-	12,413,255	1,735,267	226,500	80,625,507
Revenues									
Taxes	6,885,150	-	-	-	-	-	-	-	6,885,150
Intergovernmental Revenues	4,586,698	559,421	9,213,985	-	-	3,164,772	-	-	17,524,876
Licenses and Permits	253,405	-	-	-	-	4,600	-	-	258,005
Fines and Forfeitures	463,950	-	-	-	-	-	-	-	463,950
Public Charges for Services	3,424,345	50,878	7,678,513	-	-	13,500	1,600	-	11,168,836
Intergovernmental Charges	1,294,403	69,720	1,431,175	-	-	3,309,660	1,705,667	37,500	7,848,125
Miscellaneous Revenues	1,529,333	7,725	96,648	-	-	135,136	-	-	1,768,842
Total Revenues	18,437,284	687,744	18,420,321	-	-	6,627,668	1,707,267	37,500	45,917,784
Other Financing Sources									
Unassigned Fund Balance Applied	884,422	-	-	-	-	100,000	-	-	984,422
Restricted Funds Applied	2,126,143	-	-	-	-	-	-	-	2,126,143
Non-Lapsing (discretionary) Funds Applied	-	-	100,742	119,243	-	-	-	-	219,985
Other Sources	79,213	-	-	-	-	-	28,000	189,000	296,213
Total Other Financing Sources	3,089,778	-	100,742	119,243	-	100,000	28,000	189,000	3,626,763
Tax Levy	\$ 14,071,130	\$ 873,847	\$ 8,929,321	\$ 1,521,075	\$ -	\$ 5,685,587	\$ -	\$ -	\$ 31,080,960

Fiscal Note: As presented, the countywide levy is proposed at \$29,051,683, which is a mill rate of \$3.5344 for general operations and \$.1953 for debt service fund for a total of \$3.7296 per \$1,000 of equalized value. In 2020, the countywide levy was \$28,045,222, with a general operations mill rate of \$3.6545 and debt service mill rate of \$.1543, for a decrease of \$.1201 per \$1,000 for 2021 general operations and an increase of \$.0409 per \$1,000 for 2021 debt service.

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____ Vacant: _____

Referred By:
Finance Committee

11-10-20

REVIEWED: County Administrator: ; Corporation Counsel:  Finance Director: 

RESOLUTION NO. 2020-_____

Authorizing sale of tax delinquent property to the City of Waterloo

Executive Summary

Jefferson County commenced a foreclosure action for unpaid taxes and currently holds title to a parcel of commercial property located at 122 South Monroe Street, Waterloo, Wisconsin, parcel number 290-0813-0822-044, with the principal amount of delinquent taxes and interest totaling \$3,779.46. The City of Waterloo has expressed interest in purchasing this parcel and has submitted an offer to purchase in the amount of \$4,120.00. The Finance Committee considered this resolution at its meeting on November 5th, 2020 and recommended forwarding to the Jefferson County Board of Supervisors to approve sale of this property to the City of Waterloo upon payment of \$4,120.00, with the specific terms and conditions of the sale to be determined by the County Administrator and Corporation Counsel.

WHEREAS, every year Jefferson County takes title to tax delinquent properties through a foreclosure action, and

WHEREAS, Jefferson County commenced a foreclosure action and currently holds title to property located at 122 South Monroe Street, Waterloo, Wisconsin, with the principal amount of delinquent taxes and interest totaling \$3,779.46, and

WHEREAS, the City of Waterloo has expressed interest in purchasing this parcel of property, and

WHEREAS, the estimated fair market value as stated on the property tax bill is \$50,400.00, and

WHEREAS, the City of Waterloo has proposed entering into an agreement with the County to purchase the property with the intention of reselling the property to promote economic development in the City of Waterloo, and

WHEREAS, if the City of Waterloo sells this property in an amount greater than the sale price, the City agrees to compensate Jefferson County in an amount equal to 75% of the amount above and beyond the sale price or \$4,120.00.

WHEREAS, § 75.69, Wisconsin Statutes, allows the County to transfer tax foreclosed property to another unit of government without following the usual public bidding process.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes the sale of the above described parcel of real property to the City of Waterloo upon payment of \$4,120.00, with the specific terms and conditions of the sale to be determined by the County Administrator and Corporation Counsel.

BE IT FURTHER RESOLVED that the Jefferson County Clerk shall execute a deed conveying this parcel of property to the City of Waterloo.

Fiscal Note: This Resolution will result in \$4,120.00 being applied towards delinquent taxes.

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____ Vacant: _____

Referred By:
Finance Committee

11-10-20

REVIEWED: County Administrator BW; Corporation Counsel: SPW; Finance Director: MS

RESOLUTION NO. 2020-_____

Authorizing state human services contracts, consortium agreements, and professional service and care provider contracts

Executive Summary

The Jefferson County Human Services Department contracts with state agencies, consortiums and in excess of 100 professional service and care providers to fulfill its statutory duties. Each year contracts are renewed and/or updated with additional providers. State law requires County Board approval of the state contracts set forth in this resolution. The contracts have not been reproduced and attached to this resolution because they total in excess of 100 pages. The Wisconsin County Human Service Association negotiates the basic agreements on behalf of the counties which are standard state forms and are not subject to negotiation by individual counties. The professional service and care provider contract list for 2021 is attached. These provider contracts are reviewed by the Jefferson County Corporation Counsel to ensure compliance with the County's Purchasing Ordinance, and contain the language and terms set forth by the State of Wisconsin Department of Health Services Purchase of Care Services Guide and §46.036, Wis. Stats. The Human Services Board considered this resolution at its October 13, 2020, meeting and recommended forwarding to the County Board to approve entering into professional service and care provider contracts with the providers on the attached list and entering into state contracts and consortium agreements as set forth below for 2021.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department contracts with several different state agencies, consortiums and in excess of 100 professional service providers and care providers in fulfillment of its statutory duties, usually on an annual basis, as approved by the Human Services Board, and

WHEREAS, the Social Services & Community Programs contracts with the Department of Health Services, and the Department of Children and Families and Youth Aids Program contracts with the Department of Corrections, are statutorily required to be approved by the County Board, and

WHEREAS, the Human Services Board recommends approval of the Social Services & Community Programs, including the Children's Long Term Support program, and State Targeted Response contracts with the Department of Health Services in the anticipated amount of \$5,192,720; the Aging and Disability Resources contract in the anticipated amount of \$603,756; the Department of Children and Families State County Child Welfare contract, which includes the Youth Aids Program contract, in the anticipated amount of \$2,201,991; the Targeted Safety Support contract Department of Children and Families in the anticipated amount of \$87,100; the Older American Programs contract in the anticipated amount of \$630,469; the Department of Transportation contracts pursuant to section 85.21 Wis. Stats. (county elderly and disabled transportation assistance), and section 49 USC 5310 (transportation services provided to older adults and people with disabilities), in the anticipated amount of \$307,837; the Department of

Health Services Division of Long Term Care contract in the anticipated amount of \$625,097; the Wisconsin Home Energy Assistance Program contract in the anticipated amount of \$110,248 for the federal fiscal year of October 1, 2020, to September 30, 2021; and the Child Care contract in the anticipated amount of \$155,468, and

WHEREAS, the consortium agreement requires County Board approval for the State and Federal Income Maintenance Programs through Southern Consortium in the anticipated amount of \$1,313,522.

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director or the Administrative Services Division Manager is authorized to execute the state contracts and consortium contract set forth above.

BE IT FURTHER RESOLVED that the Human Services Director or the Administrative Services Manager is authorized to sign addendums or revisions to said contracts during the course of the year as necessary.

BE IT FURTHER RESOLVED that the Human Services Director or Administrative Services Manager is authorized to sign all other contracts with state agencies and consortiums pursuant to §46.23(6m)(c), Wis. Stats., and all professional services and care provider contracts as approved by the Human Services Board in accordance with the Jefferson County Purchasing Ordinance.

Fiscal Note: The costs associated with these state contracts have been included as an appropriation in the 2021 budget.

Ayes: __ Noes: __ Abstain: __ Absent: __ Vacant: __.

Referred By:
Human Services Board

11-10-20

REVIEWED: County Administrator: ; Corporation Counsel: ; Finance Director: 

RESOLUTION NO. 2020-_____

Authorizing extension of County Farm agricultural lease

Executive Summary

Jefferson County owns a parcel of farmland commonly known as the Countryside Farm consisting of approximately 346 acres. Public bids were solicited to lease this land for 3 years for general farming purposes with the current lease expiring on February 28, 2021. The current tenants are seeking to continue their lease for an additional 3 years ending on February 28, 2024 at the present annual amount of \$290.25 per acre. The Land and Water Conservation Department supports extending the lease for 3 years with the current tenants at the present annual amount per acre due to their willingness to work with the County in repairing and replacing damaged drain tile and the annual amount paid per acre by tenants estimated to be above the current fair market value for leased farmland. The Land and Water Conservation Committee considered this resolution at its meeting on October 21, 2020 and recommended forwarding to the County Board to approve a 3-year lease extension with the current tenants under the same terms and conditions as the current lease.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County Farm is currently leased by Jeff and Monica Gerner, W8215 Perry Road, Fort Atkinson, for a three-year lease term (March 1, 2018 through February 28, 2021) at a price of \$290.25 per acre for a total of \$100,426.50 per year, and

WHEREAS, Jeff and Monica Gerner requested a 3-year extension of the lease, and

WHEREAS, in recent years there are areas of the farmland that are too wet to plant due to the condition of the tile drains and the Land and Water Conservation Department has been working to identify and repair the sections of tile drain that are not functioning properly which will take more time to complete, and

WHEREAS, the local ethanol plant is not taking bids for grain and commodity prices are currently low making it more difficult to sell corn.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a three-year lease extension with Jeff and Monica Gerner for 346 acres of county farmland totaling \$301,279.50 under the same terms and conditions as the current lease.

Fiscal Note: Total rent payable to Jefferson County for the three-year term is \$301,279.50.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Referred By:

Land & Water Conservation Committee

11-10-2020

REVIEWED: County Administrator: ; Corporation Counsel: ; Finance Director: 

ORDINANCE NO. 2020-_____

Amending the Jefferson County Parks Ordinance to authorize the use of park boat launches at Rock River County Park and Cappies Landing outside of normal operating hours for egress purposes

Executive Summary

Wisconsin Administrative Code section NR 1.91 states that any boats launched at outdoor public recreational facilities during operating hours may not be denied egress from the water at any time using public boating access. This ordinance amendment amends section 8.13 of the Jefferson County Parks Ordinance to allow use of boat launches at Rock River County Park and Cappies Landing after normal operating hours for egress purposed as required by the Wisconsin Administrative Code. The Parks Committee considered this Ordinance amendment at its meeting on November 2nd, 2020, and recommended forwarding to the County Board for approval.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 8.13. PARK AND TRAIL HOURS. All parks, park roads and parking areas shall be closed to the public and vehicular traffic, except police and emergency vehicles, from one-half hour after sunset to one-half hour before sunrise and no person shall remain in parks during said hours, unless authorized by the issuance of a permit therefore by the Parks Director. Recreational trails may be used at any time except as limited by order of the Parks Director. No person may hike or walk dogs on designated cross-country ski trails when the trails are snow covered in any park. Any person launching a boat at Rock River County Park or Cappies Landing during normal operating hours may utilize the park boat launches at any time outside of normal operating hours for egress purposes. The Parks Director may grant permits to groups for park usage outside of normal park hours for events consistent with the mission of the Parks Department, and shall report issuance of any such permit promptly to the Parks Committee.

Ayes: ____ Noes: ____ Abstain: ____ Absent: ____ Vacant: ____.

Referred By:
Parks Committee

11-10-2020

REVIEWED: County Administrator: ; Corporation Counsel: ; Finance Director: 

RESOLUTION NO. 2020-_____

Authorizing County Conservation Aids Grant Application

Executive Summary

The Wisconsin Department of Natural Resources Fish and Wildlife Management Grant Program was created to assist counties in the improvement of fish and wildlife resources. The program was established by the Wisconsin Legislature in 1965 and provides matching funds for a growing list of county sponsored fish and wildlife habitat projects.

The Jefferson County Parks Department has applied for financial assistance through this program to remove invasive plants from the property including, but not limited to, buckthorn, honeysuckle, garlic mustard, and thistles at Crawfish River Park in Jefferson, Wisconsin. Project goals include a combination of mechanical mowing, hand cutting, herbicide application, and seeding across the site on approximately 4.6 acres. The overarching goal of the project is to maintain an oak woodland with native understory grasses and forbs.

The total cost of the project is estimated at \$5,000.00. This grant application requested up to 50% of the total project cost of \$2,500.00 to be used toward the project which will be in addition to labor provided by county staff and volunteers. Any additional costs above and beyond those provided by the grant will be funded through donations held by Jefferson County for the benefit of Crawfish River County Park. The Parks Committee considered this resolution at its meeting on November 2, 2020, and recommended forwarding to the County Board to ratify submission of the grant application and accept grant funds of up to \$2,500.00 with a \$2,500.00 matching allocation through donations, county staff labor, and volunteer labor.

WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county fish and game projects pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes, and

WHEREAS, this resolution ratifies the grant application submitted by the Jefferson County Parks Department and authorizes accepting grant funding in the amount of up to \$2,500.00 to be used for the maintenance and improvement of Crawfish River County Park.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the application submitted by the Jefferson County Parks Department to the Wisconsin Department of Natural Resources for grant funds in the amount of up to \$2,500.00 to be used for the maintenance and improvement of Crawfish River County Park is hereby ratified, and accepting grant funds of up to \$2500.00 for this purpose is hereby authorized.

BE IT FURTHER RESOLVED that the Jefferson County Parks Department is authorized to act on behalf of Jefferson County to sign documents, and take necessary action to undertake, direct, and complete this project.

BE IT FURTHER RESOLVED that the Jefferson County Board does hereby appropriate a matching allocation for such project in an amount of not more than \$2,500.00 funded through donations held by Jefferson County for the benefit of Crawfish River County Park, Account No. 12801.485200, and staff and volunteer labor.

Fiscal Note: The total cost of this project is estimated at \$5,000.00 which will be funded through the CCA grant in the amount of up to \$2,500.00, with the balance funded through donations held by Jefferson County for the benefit of Crawfish River County Park, Account No. 12801.485200, and staff and volunteer labor. The County Board of Supervisors authorizes the Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Ayes ____ Noes ____ Abstain ____ Absent ____ Vacant ____.

Referred By:
Parks Committee

11-10-20

REVIEWED: County Administrator: ; Corporation Counsel: ; Finance Director: 

RESOLUTION NO. 2020-_____

Granting a property access easement across the Glacier River Trail

Executive Summary

Jefferson County is the owner of land known as the Glacier River Trail along Business 26 in Fort Atkinson which is currently used as a public bicycle and pedestrian trail. Russel Amacher is the owner of a parcel of residential real property and has been using a section of the Glacier River Trail owned by Jefferson County to access his property for many years. The Jefferson County Parks Department was contacted by Russel Amacher requesting Jefferson County to grant him a permanent access easement over the Glacier River Trail to his residential parcel of property. This resolution will grant Russel Amacher and any future owners of this property the legal right to continued access over the Glacier River Trail. The Parks Committee considered this resolution at its meeting on November 2, 2020, and recommended forwarding to the County Board to grant the requested access easement over the Glacier River Trail.

WHEREAS, Jefferson County owns real property along Business 26 in Fort Atkinson, Wisconsin which is currently used as a public bicycle and pedestrian trail known as the Glacier River Trail, and

WHEREAS, Russel Amacher is the owner of a parcel of property located at N1573 Business 26, Fort Atkinson, in the Town of Koshkonong, County of Jefferson, State of Wisconsin with access to this property over the Glacier River Trail owned by Jefferson County, and

WHEREAS, Russel Amacher is requesting Jefferson County to grant him a permanent access easement to allow him and any future owners of this property to have the continued legal right to access this property over the Glacier River Trail, and

WHEREAS, granting the requested easement will not impair the public's ability to use the Glacier River Trail.

NOW, THEREFORE, BE IT RESOLVED that Jefferson County hereby grants Russel Amacher, a perpetual, nonexclusive access easement as depicted and described in Easement Exhibit D, incorporated by reference herein, for the purpose of providing year-round pedestrian and vehicular access to and from said property.

BE IT FURTHER RESOLVED that nothing in this Access Easement will prohibit current or future use of the Access Easement by Jefferson County or the general public associated with the Glacier River Trail.


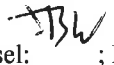

BE IT FURTHER RESOLVED that the Jefferson County Corporation Counsel shall draft and the County Clerk shall execute a perpetual nonexclusive easement as described herein.

Fiscal Note: This resolution will have no fiscal impact.

Ayes:_____ Noes:_____ Abstain:_____ Absent:_____ Vacant:_____

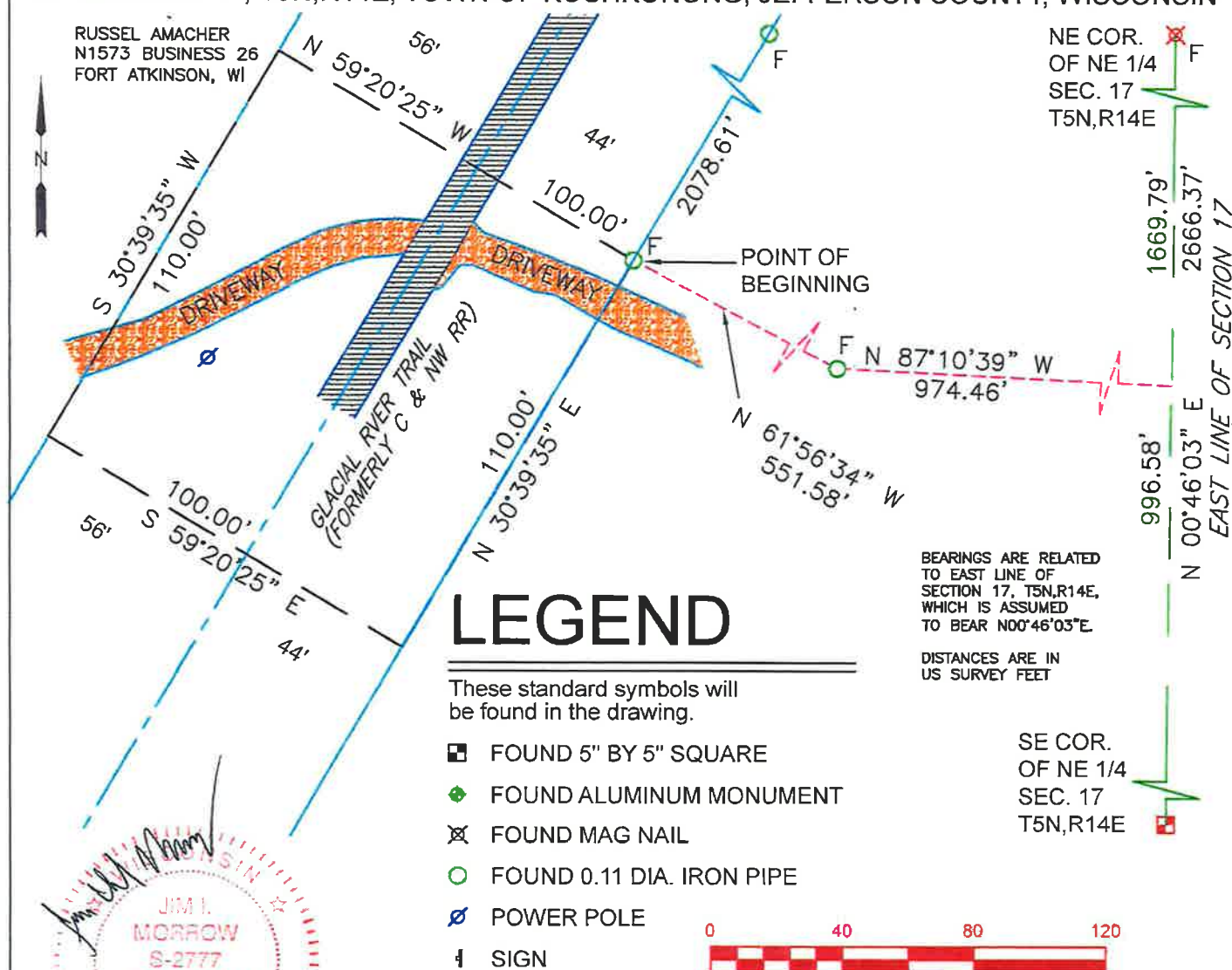
Referred By:
Parks Committee

11-10-20

REVIEWED: County Administrator: ; Corporation Counsel: ; Finance Director:  **13**

EASEMENT EXHIBIT "D"

SITUATED ALONG THE GLACIAL RIVER TRAIL IN THE SOUTHWEST ¼ OF THE NORTHEAST ¼
OF SECTION 17, T5N,R14E, TOWN OF KOSHKONONG, JEFFERSON COUNTY, WISCONSIN



A 110 FOOT WIDE, PRIVATE VEHICULAR INGRESS-EGRESS EASEMENT ACROSS THE GLACIAL RIVER TRAIL IN THE SOUTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 17, T5N,R14E, TOWN OF KOSHKONONG, JEFFERSON COUNTY, WISCONSIN AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHEAST ¼ OF SAID SECTION 17; THENCE N00°46'03"E 996.58 FEET ALONG THE EAST LINE OF SAID SECTION 17; THENCE N87°10'39"W 974.46 FEET TO A FOUND 0.11 DIAMETER IRON PIPE; THENCE N61°56'34"W 551.58 FEET TO A 0.11 DIAMETER IRON PIPE ON THE EAST LINE OF THE GLACIAL RIVER TRAIL (FORMERLY KNOWN AS THE CHICAGO AND NORTHWESTERN RAILROAD), SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE N59°20'25"W 100.00 FEET TO A POINT IN THE WEST LINE OF SAID GLACIAL RIVER TRAIL; THENCE S30°39'35"W ALONG SAID WEST LINE 110.00 FEET TO A POINT; THENCE S59°20'25"E 100.00 FEET TO A POINT ON SAID EAST LINE; THENCE N30°39'35"E ALONG SAID EAST LINE 110.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 11000 SQUARE FEET OF LAND.

JIM I. MORROW
COUNTY SURVEYOR
311 S. CENTER AVE., RM 103
JEFFERSON, WI 53549
PH: 920-674-7147

AMACHER INGRESS-EGRESS EASEMENT

CLIENT: PARKS DEPARTMENT
JEFFERSON COUNTY

FIGURE
1 OF 1

DRAWN JIMM DATE 10/28/20 APPROVED

SCALE 1"=40' PROJECT NO.



**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on September 17 and October 15, 2020 as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R4266A-20, R4275A, R4276A-20,
R4277A-20, R4278A-20 AND R4279A-20**

DATED THIS 26TH DAY OF OCTOBER, 2020

Blane Poulson, Secretary

**THE PRIOR MONTH'S AMENDMENTS, R4265A-20, R4267A-20, R4268A-20,
R4269A-20, R4270A-20, R4271A-20, R4272A-20, R4273A-20 AND R4274A-20
ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS.
STATS. 59.69(5)**

ORDINANCE NO. 2020-_____

Amending Official Zoning Map

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R4266A-20 was referred to the Jefferson County Planning and Zoning Committee for public hearing on September 17, 2020, and Petitions R4275A, R4276A-20, R4277A-20, R4278A-20 and R4279A-20 were referred for public hearing on October 15, 2020, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM N, NATURAL RESOURCE TO A-2, AGRICULTURAL AND RURAL BUSINESS

Create a 2.382-acre Agricultural and Rural Business zone off **Old 26 Road** in the Town of Koshkonong from part of PIN 016-0514-1941-000 (15.807 Acres). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Action is conditioned upon road access approval and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4266A-20 – John Steiner/Anita Burns Trust Property

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone to create an approx. 6.8-acre Agricultural and Rural Business zone to allow for the breeding and selling of goats at **N3115 Trieloff Rd** in the Town of Oakland from part of PINs 022-0613-2623-0000 (3 Ac) owned by James & Senen Torlin; 022-0613-2623-004 (10.658 Ac) owned by William & Jean Ehrke) and 022-0613-2714-001 (35 Ac) owned by William & Cheryl Ehrke. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4278A-20 – James Torlin

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone to create a 1-acre building site near **W6184 Star School Rd** in the Town of Koshkonong from part of PIN 016-0514-2112-001 (35 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and

approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4275A-20 – Gary Poeppel

Rezone to create a 4-acre Agricultural/Rural Residential zone around the existing home and buildings at **W5341 County Road B** in the Town of Aztalan from part of PINs 002-0714-1441-000 (3.00 Ac) and 002-0714-1441-001 (51.35 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4276-20 – Roy Leschinsky

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

Rezone to create an 8.2-acre Natural Resource zone **W5341 County Road B** in the Town of Aztalan from part of PINs 002-0714-1441-000 (3.00 Ac) and 002-0714-1441-001 (51.35 Ac). This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4277A-20 - Roy Leschinsky

FROM A-2, AGRICULTURAL AND RURAL BUSINESS TO R-2, RESIDENTIAL

Rezone to create an approx. 0.92-acre Residential-Unsewered zone at **N2719 Banker Rd** in the Town of Koshkonong from part of PINs 016-0614-3323-014 (3.797 Ac) and 016-0614-3323-004 (0.755 Ac). This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance. R4279A-20 – Deborah Werner

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

AYES: ____ NOES: ____ ABSTAIN: ____ ABSENT: ____ VACANT: ____

Referred By:
Planning and Zoning Committee

11-10-2020

REVIEWED: County Administrator: ; Corporation Counsel: ; Finance Director: 

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

APPOINTMENTS BY COUNTY ADMINISTRATOR

By virtue of the authority vested in me under Sections 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

- a. Art Biermeier, Waterloo, WI, to the Bridges Federated Library System Board for a three-year term ending December 31, 2023

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

- b. Art Biermeier, Waterloo, WI, to the Jefferson County Library Board for a three-year term ending December 31, 2023.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

- c. Joseph Naylor, Lake Mills, WI, to the Veterans Service Commission for a three-year term ending December 11, 2023.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

- d. Jim Seidl, Lake Mills, WI, to the Veterans Service Commission for a three-year term ending December 11, 2023.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

11-10-2020