

**Agenda - Human Resources Committee – Revised December 11, 2020**

**Jefferson County Courthouse  
311 S Center Ave, Room 205 and Videoconference  
Jefferson, WI 53549**

**Tuesday, December 15, 2020 @ 8:30 a.m.**

Join Zoom Meeting: <https://zoom.us/j/99844092381>

Meeting ID: 998 4409 2381#

One tap Mobile: 1-301-715-8592, 998 4409 2381#

Dial by your location: 1-301-715-8592

Committee Members: James Braughler, Chair; Joan Fitzgerald; Laura Payne, Secretary; Brandon White, and Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
  - a. Retirement recognitions October – December, 2020
7. Approval of November 17, 2020, Human Resources Committee Minutes
8. Discussion and possible action recommending the creation of an Intern position for Economic Development
9. Discussion and possible action approving a report extending Resolution 2020-14, Approving Suspension of Personnel Policy Provisions, and summarizing additional suspension of personnel policy provisions
10. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(g), “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved” for the purpose of discussing a possible employment law claim against Jefferson County
11. Reconvene into open session for possible action on items discussed in closed session
12. Review of November, 2020, monthly financial reports for Human Resources and Safety
13. Report from Human Resources Director:
  - a. Vacant position requests
  - b. Emergency Help requests
  - c. Additional steps, benefits, and bonuses provided to employees
  - d. Update of Human Resources activities in November
14. Set next meeting date and agenda items
15. Adjournment

**Next scheduled meetings:**

**Tuesday, January 19, 2021 at 8:30 a.m.**

**Tuesday, February 16, 2021 at 8:30 a.m.**

**Tuesday, March 16, 2021 at 8:30 a.m.**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*