

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 205 and Videoconference
Jefferson, WI 53549

Tuesday, January 19, 2021 @ 8:30 a.m.

Join Zoom Meeting:

<https://zoom.us/j/94682887058?pwd=VUpnY1lFOGU4VEVjZFFNREdycU1TUT09>

Meeting ID: 946 8288 7058

Passcode: 427144

One tap Mobile: **1-312-626-6799, 946 8288 7058#**

Committee Members: James Braugher, Chair; Joan Fitzgerald; Laura Payne, Secretary; Brandon White, and Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of December 15, 2020, Human Resources Committee Minutes
8. Discussion and possible action to create an Event Coordinator position and to unfund a vacant Marketing Specialist position at the Fair Park
9. Update regarding the staffing of COVID-19 vaccination clinics
10. Update, discussion, and possible action concerning paid leave and the expiration of the Families First Coronavirus Response Act, specifically the Emergency Paid Sick Leave Act and the Emergency Family and Medical Leave Expansion Act
11. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(g), "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved" for the purpose of discussing a possible employment law claim against Jefferson County
12. Reconvene into open session for possible action on items discussed in closed session
13. Review of December 2020, monthly financial reports for Human Resources and Safety
14. Report from Human Resources Director:
 - a. Vacant position requests
 - b. Emergency Help requests
 - c. Additional steps, benefits, and bonuses provided to employees
 - d. Update of Human Resources activities in December
15. Set next meeting date and agenda items
16. Adjournment

Next scheduled meetings:

Tuesday, February 16, 2021 at 8:30 a.m.

Tuesday, March 16, 2021 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.