

**Agenda - Human Resources Committee**  
**Jefferson County Courthouse**  
**311 S Center Ave, Room 112, and Videoconference**  
**Jefferson, WI 53549**

**Tuesday, April 12, 2022, at 4:00 p.m.**

Join Zoom Meeting:

<https://zoom.us/j/94682887058?pwd=VUbnY1IFOGU4VEVjZFFNREdycU1TUT09>

Meeting ID: 946 8288 7058

Passcode: 427144

One tap Mobile: 1-312-626-6799, 946 8288 7058#

Committee Members: James Braughler, Chair; Joan Fitzgerald; Laura Payne, Secretary; Brandon White, and Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of Minutes
  - a. February 7, 2022, Human Resources Committee Minutes
  - b. March 3, 2022, Human Resources Committee Minutes
8. Discussion and possible action to create a full-time Community Health Worker position at the Health Department
9. Discussion of Recruitment and Retention strategy
10. Review of February 2022 monthly financial reports for Human Resources and Safety
11. Report from Human Resources Director:
  - a. Vacant position requests
  - b. Emergency Help requests
  - c. Additional steps, benefits, and bonuses provided to employees
  - d. Update of Human Resources activities
12. Set next meeting date and agenda items
13. Adjournment

**Next scheduled meetings:**  
***To Be Determined***

*A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*