

**Human Resources Committee Agenda**

**Highway Committee Room**

**1425 Wisconsin Dr, and Videoconference**

**Jefferson, WI 53549**

**Tuesday, January 17, 2023, at 8:30 a.m.**

Join Zoom Meeting: <https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

One tap Mobile: **1-312-626-6799**

Committee Members: James Braughler, Chair; Joan Fitzgerald, Vice-Chair; Meg Turville-Heitz; Michael Wineke; Karl Zarling

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of September 16, 2022, Minutes
7. Communications
8. Discussion and possible action accepting the Wisconsin NextGen 911 grant and funding a limited-term GIS intern position in the Land Information Office division of the Zoning Department
9. Discussion and possible action approving the *Employee Medical Insurance Opt Out Incentive Plan* policy and procedure
10. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on labor negotiation strategy
11. Reconvene into open session for possible action on items discussed in closed session
12. Discussion and possible action on the position market study completed in 2022
13. Update and discussion of Personnel Ordinance and policy revision status
14. Review of December 2022 monthly financial reports for Human Resources and Safety
15. Report from Human Resources Director:
  - a. Vacant position requests
  - b. Emergency Help requests
  - c. Additional steps, benefits, and bonuses provided to employees
  - d. Update of Human Resources activities
16. Set next meeting date and agenda items
17. Adjournment

**Next scheduled meetings:**

**Tuesday, February 12, 2023, at 8:30 a.m.**

*A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*