

FULL BOARD OF DIRECTORS MEETING AGENDA

THURSDAY, MAY 25, 2023

5:30 – 8:00 PM

IN-PERSON

1902 WRIGHT STREET, MADISON, WI 53704

Samantha Wendt, President | Larry Nelson, Vice President | Betty Groenewold, Secretary |
Jennifer Andrews, Chair of Administration | Katie Gillespie, Chair of Operations |
Chara Taylor-Henning, Treasurer | Kirk Lund | Linda Ketchum | Sandy Wareing | Jude Hartwick |
Jennifer Rowedder | Julie Spitzack | MJ Van Voorst | Britanie Peaslee | Sarah Butz | Rob McMurrich | April Kigeya

5:30 – 6:00 PM	- WAREHOUSE TOUR -	
6:00 – 6:30 PM	Call to Order <ul style="list-style-type: none"> Roll Call and Introductions Dinner Board Role & Responsibilities Introductory Training – Guest Presenter: Bill Oemichen	Samantha Wendt
6:30 – 6:35 PM	Approval of 03.23.23 Full Board Meeting Minutes (Action Needed)	
Administration Committee Report		
6:35 – 6:40 PM	Approval of Financial Reports – 12.2022, – 01.2023, – 02.2023, – 03.2023, – 04.2023 (Action Needed) – AC endorsed 04/20/23, 05/18/23	Jennifer Andrews
6:40 – 6:50 PM	Financial Policy Revision Overview/Presentation – Q&A	Amber Duddy
6:50 – 6:55 PM	Approval of Financial Policies and Procedures Manual (2023) (Action Needed) – AC endorsed 05/18/23	Jennifer Andrews
Operations Committee Report		
6:55 – 7:05 PM	Fund Development & Program Update <ul style="list-style-type: none"> Fundraising Revenue Summary Upcoming Fundraising Initiatives Update HUB TEFAP Model Update 	Katie Gillespie
Executive Director Report		
7:05 – 7:10 PM	State of the Agency <ul style="list-style-type: none"> Financial Dashboard – Grant Awards Update Program Dashboard Customer Satisfaction Dashboard 	Amber Duddy
7:10 – 7:20 PM	CAC Annual Elections (Action Needed) <ul style="list-style-type: none"> Roster Review – Committee Membership, Text Preferences Required Paperwork – Re-Signing, Leadership-Specific Forms Thank You of Service – L. Ketcham, J. Spitzack [Acceptance of Resignations] 	Samantha Wendt
7:20 – 7:30 PM	- BREAK (Action Needed) -	
7:30 – 8:00 PM	Closed Session: Executive Committee Report (Action Needed) <ul style="list-style-type: none"> Executive Director Annual Performance Appraisal (Action Needed) Discussion Regarding In-Person Board Meetings 	Samantha Wendt
8:00 PM	Adjournment: NEXT MEETING – THURSDAY 07/27/23 5:30 – 8:00 PM, VIRTUAL	
Agenda Setting – Next Meeting:		
<ul style="list-style-type: none"> Bylaw Revisions – Round #2 Annual Audit/Form 990 Presentation & Ratification Employee Compensation Plan Strategic Planning Conversation & Annual Strategic Plan Update 		